

The background image is a blurred photograph of a classroom. In the foreground, the backs of several students' heads and shoulders are visible as they sit at their desks. The students are wearing various casual clothing, such as a striped shirt and a pink shirt. In the background, a teacher in a white shirt is standing near a whiteboard, gesturing towards it. The whiteboard contains some faint, illegible text. The overall scene is out of focus, creating a sense of a typical classroom environment.

2021-22 CATALOG

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2021-2022 Catalog

Equal Opportunity

It is the policy of the University of Arkansas Community College at Batesville to prohibit discrimination of its students, faculty, and staff and to make every effort to eliminate discrimination within the UACCB community. UACCB should be a place of work and study for students, faculty, and staff, which is free of all forms of discrimination, sexual intimidation and exploitation.

UACCB is committed to providing equal opportunity for all students and applicants for admission and for all employees and applicants for employment regardless of race, color, age, gender, pregnancy, religion, national origin, marital or parental status, disability, veteran status or sexual orientation. In addition, discrimination in employment on the basis of genetic information is prohibited.

Anyone with questions regarding this policy may contact the Title IX Coordinator, the Personnel Officer, or the Vice Chancellor for Student Affairs by calling 870-612-2000 or in writing to University of Arkansas Community College at Batesville, P.O. Box 3350, Batesville, Arkansas, 72503-3350.

Numbers to Know

Information and Assistance	870-612-2000
Toll Free	800-508-7878
Student Services	
Admissions	612-2139
Advising Center	612-2160
Career Pathways	612-2112
Career Services	612-2048
Disability Services	612-2056
Disability Services Compliance	612-2013
Financial Aid	612-2036
Registrar	612-2010
Testing Center	612-2110
Transfer Center	612-2108
Student Success Center (Tutoring)	612-2041
TRIO Student Support Services	612-2173
Veterans Affairs	612-2011
Instructional Areas	
Adult Education/GED	612-2085
Community and Technical Education	612-2080
Division of Arts and Humanities	612-2084
Division of Business, Technology, Public Service	612-2022
Division of Math and Science	612-2084
Division of Nursing and Allied Health	612-2071
Online Instruction	612-2027
Other Offices	
Bookstore	612-2029
Business Office	612-2005
Campus Security	307-2421
Chancellor's Office	612-2002
Community Events	612-2062
Cosmetology Client Services	612-2100
Development/Foundation	612-2017
Food Services	612-2118
Information Services	612-2025
Library	612-2020
Maintenance (Day)	612-2039
Maintenance (Evening)	307-3692
Marketing	612-2145
Media Relations	612-2145

College Calendar

Academic Calendar 2021-2022

Category	Event	Fall 2021 - Full	Fall 2021 - FT I	Fall 2021 - FT II	Spring 2022 - Full	Spring 2022 - FT I	Spring 2022 - FT II	Summer 2022 - 8 Week	Summer 2022 - 4 Week I	Summer 2022 - 4 Week II
Reporting Days	Faculty	Aug 11			Jan 3					
	Staff				Jan 3					
Tuition Deadlines	Tuition Due for Current Semester	Aug 18			Jan 10					
	Tuition Due for Upcoming Semester	Jan 10								
Course Dates	Classes Begin	Aug 18	Aug 18	Oct 18	Jan 10	Jan 10	Mar 9	Jun 1	Jun 1	Jul 6
	Last Day for Schedule Changes	Aug 24	Aug 20	Oct 20	Jan 14	Jan 12	Mar 11	Jun 3	Jun 1	Jul 6
	Last Day for 100% Refund	Sep 1	Aug 20	Oct 20	Jan 25	Jan 12	Mar 11	Jun 3	Jun 1	Jul 6
	Last day to Drop a Class or Withdrawal from College w/ "W"	Nov 11	Sep 30	Dec 2	Apr 7	Feb 22	Apr 27	Jul 14	Jun 22	Jul 27
	Classes End	Dec 7	Oct 12	Dec 15	Apr 29	Mar 4	May 3	Jul 26	Jun 28	Aug 2
	Final Exam	Dec 8-14	Oct 13-14	Dec 16-17	May 2-6	Mar 7-8	May 4-5	Jul 27	Jun 29	Aug 3
	End of Term	Dec 17			May 6			Jul 29		Aug 4
Registration	Ends for Current Semester	Aug 17			Jan 7			May 31	May 31	Jul 5
	Opens for Continuing Students for Upcoming Semester	Oct 20			Mar 2					
	Opens for New/Readmitted Students for Upcoming Semester	Nov 10			Mar 30					
Financial Aid	First Financial Aid Disbursement	Sep 16			Feb 10					
	Second Financial Aid Disbursement	Oct 14			Mar 17					
Grade and Reporting Dates	Census Reporting Date	Sep 1			Jan 25					
	Midterm Grades Due	Oct 19			Mar 11					
	Final Grades Due	Dec 17	Oct 15	Dec 17	May 6	Mar 8	May 6	Jul 29	Jul 1	Aug 4
Commencement Dates	Degree Audit Evaluation Due to Registrar	Sep 10			Feb 11					
	Commencement Ceremony				May 9					

No Classes

Fall 2021	Spring 2022	Summer 2022
Sep 6 - Labor Day Holiday	Jan 17 - M. L. King Jr. Day	Jul 4 - Independence Day
Oct 29 - Career Day	Mar 21-25 Spring Break	
Nov 24-26 - Thanksgiving Holiday		

Campus Closed

Fall 2021	Spring 2022	Summer 2022
Sep 6 - Labor Day Holiday	Jan 17 - M. L. King Jr. Day	May 30 - Memorial Day
Nov 24-26 - Thanksgiving Holiday		Jul 4 Independence Day
Dec 21 - Winter Break *		

*Campus Closes at 5:00 p.m. and Reopens January 3, 2022 at 8:00 a.m.

General Information

History

The two-year college is a unique American contribution to higher education, and the University of Arkansas Community College at Batesville has played an important part in this movement by providing access to education for the people of north central Arkansas since 1991, when it was reorganized as Gateway Technical College. Among the 14 vocational-technical schools converted into technical colleges and university branch campuses by an act of the Arkansas legislature, UACCB endeavors to provide quality Technical Certificate and Associate of Applied Science degree programs in occupational technical areas, a college parallel transfer curriculum including Associate of Arts, and Associate of Science degrees, customized training for business and industry, continuing education programs for life-long learning and personal enrichment, and adult education. In October 1997, Gateway Technical College merged with the University of Arkansas System and with the passage of a county sales tax became the University of Arkansas Community College at Batesville in March 1998. UACCB is accredited by the Higher Learning Commission and a member of the North Central Association.

Since UACCB's conversion to an institution of higher education, the faculty, staff, and board of visitors have worked diligently to fulfill its mission of expanded service. New courses and programs of study have been added throughout the Industrial Technologies, Health Occupations, Business, and General Education curricula. Renovation and expansion of the campus has also been an important part of the UACCB mission. In the summer of 1999 the appearance of the campus changed drastically. An 11,000 square foot Arts and Sciences Building, main entrance signs, an arched walkway attached to the Main Classroom Building, landscaping, additional parking lots and campus infrastructure were completed. Independence Hall, a 37,375 square foot Conference/Student Center was completed in spring 2001. In 2002, the College invested in the utilities infrastructure on the newly acquired 25 acres east of the original campus property, connected the properties with a traffic bridge and constructed a new 14,000 square foot consolidated Plant Maintenance Facility. That summer the former Business and Community Outreach building was renovated and now houses the Adult Education Center. The renovation of the building brought it in line with the campus motif and provided an added 1,000 square feet to the structure. In the summer of 2003, the College renovated a 1,000 square foot storage building into an academic classroom and offices, which now houses the Fine Arts and Education programs. In the spring of 2004, the Stuart Patterson Memorial Gazebo was built on the west bank of Pfeiffer Creek and construction began on a 17,400 square foot Library/Academic Building. As part of this building project, a new parking lot, completion of the main entryway on the east side of the campus, and a pedestrian bridge were added. In January 2005, the Library/Academic Building was named the Roy Row, Sr. and Imogene Row Johns Library and Academic Building. Ms. Imogene Row Johns contributed the largest private gift ever to UACCB in honor of her late husband.

The 40,669 square foot Nursing and Allied Health building, located on the east side of campus, opened during the Fall 2011 semester. It is UACCB's first two-story building and includes eight classrooms, a 200 seat lecture hall, four clinical labs and faculty offices.

In January 2015, the first cosmetology students began classes in the Cosmetology Building. The facility includes both classroom and clinical space.

In March 2018, UACCB received secondary area career center status from the Career Education and Workforce Development board. The College completed construction on a state-of-the-art Workforce Training Center in 2020 that includes areas for career and technical education, a makerspace and a business and industry meeting room.

UACCB has a bright future and will strive to provide even greater educational opportunities for the citizens it serves.

Mission Statement

The University of Arkansas Community College at Batesville provides quality educational opportunities within a supportive learning environment. We promote success through community partnerships, responsive programs, and an enduring commitment to improvement.

Values

At UACCB we value...

Unity through collaboration

Achievement in educational goals

Commitment to excellence

Contribution to community

Balance in learning and life

Vision

UACCB will be recognized for excellence in education, leadership, service, and innovation in response to education, economic and social needs.

General Education Philosophy

The term “general education” at UACCB refers to providing opportunities for students to acquire a body of knowledge and skills held to be relevant to living and working in a diverse society in the twenty-first century. The College has established a required core of general education courses in both its associate degree and technical certificate programs. UACCB also offers general education courses designed to meet the legislative requirements of the State Minimum Core for Associate of Arts and Associate of Science programs.

The general education curriculum is the primary avenue through which students improve their ability to think, reason, compute, communicate, and adapt to change. UACCB faculty and staff are committed to reinforcing, enhancing, and supporting the knowledge and skills acquired through this body of courses and are further committed to introducing general skills and knowledge not necessarily covered in depth in other classes.

The UACCB general education curriculum will provide each student the opportunity to:

1. Improve communication skills, which include listening, speaking, writing, and reading.
2. Increase proficiency with computation skills including understanding and applying mathematical concepts and reasoning as well as analyzing and using numerical data.
3. Increase proficiency in critical thinking and problem-solving skills such as creative thinking, analysis, synthesis, evaluation, and decision making.
4. Develop technological and information management skills, including the collection, analysis and organization of material from varied sources.
5. Develop professional work habits, ethics, and interpersonal skills.

The General Education Program for Associate of Applied Science students is designed to be completed in the first three semesters of full-time attendance. The requirements in English and mathematics are to be met before 30 hours of technical course work are completed.

Accreditation and Program Approvals

UACCB is accredited by The Higher Learning Commission and a member of the North Central Association (30 North LaSalle St., Suite 2400, Chicago, IL 60602-2504 (800) 621-7440). UACCB is authorized to offer the Associate of Arts, Associate of Science and Associate of Applied Science degrees by the Arkansas Higher Education Coordinating Board and NCA. As a state-supported, two-year institution, UACCB is recognized by the Arkansas Department of Higher Education, the Arkansas Department of Career Education, and the Arkansas State Approving Agency for Veterans' Training for financial aid purposes. The Arkansas State Board of Nursing (1123 South University #800, Little Rock, AR 72204) approves the RN Associate Degree Program, and the Accreditation Commission for Education in Nursing, Inc. (3390 Peachtree Road, NE, Suite 1400, Atlanta, GA 30326, (404) 975-5000 or www.acenursing.org) accredits the RN Associate Degree Program. The Practical Nursing program is approved by the Arkansas State Board of Nursing. The Emergency Medical Technician programs and the Emergency Medical Services Paramedic are approved by the

Arkansas Department of Health, Division of Emergency Medical Services. The EMT – Paramedic program is accredited by the Commission on Accreditation of Allied Health Education Programs (8301 Lakeview Parkway, Suite 111-312, Rowlett, TX 75088). The Certified Nursing Assistant program is approved by the Arkansas Department of Human Services, Office of Long-Term Care. The Adult Education program is approved by the Arkansas Department of Career Education. The Cosmetology programs are licensed by the Arkansas Department of Health, Cosmetology Section.

Admission and Enrollment Information

Admission Policy

The University of Arkansas Community College at Batesville welcomes all individuals who meet the following criteria:

1.
 - a. Have a high school diploma from an accredited high school or home school; **OR**
 - b. Have a General Educational Development® diploma (GED); **OR**
 - c. High school, home school, or GED students who meet the requirements for Concurrent or Dual Enrollment
2. In addition, all students must have
 - a. a composite score of 15 or higher on the ACT; or
 - b. reading scores of: 63 or higher on the COMPASS, 36 or higher on the ASSET, 30 or higher on the Classic Accuplacer, or 220 or higher on the Next-Generation Accuplacer.

To aid students in completing their goals, all degree or certificate seeking applicants or applicants planning to take an English, math or other course requiring a minimum skill level are required to provide ACT, SAT, ASSET, COMPASS, or Accuplacer examination scores for placement purposes.

Admission Requirements and Procedures

Students entering college for the first time must submit the following information to the Admissions Office prior to registration:

- A completed application for admission.
- An official transcript of high school grades, credits, and date of graduation and/or college work or General Educational Development® (GED) transcript
- Proof of two (2) immunizations against measles, mumps, and rubella (MMR). *The first immunization dated at least one year after date of birth. Individuals born before January 1, 1957 are exempt from the MMR requirement. In lieu of receiving vaccine, immunity can be shown by providing documented evidence (such as a letter from the Arkansas Department of Health approving serology as proof of immunity) of appropriate serological testing. Proof that the student has applied for or received a medical or non-medical exemption for those vaccines he/she has not received will be accepted in lieu of receiving vaccine.*
- ACT, ASSET, COMPASS, SAT, or Accuplacer scores that are less than 5 years old (calculated from the first day of class of the semester applied for).

Home school students must submit an accredited home school transcript or GED transcript, along with other documents listed above.

Admission Status Types

First Time Freshman

A student has completed high school or secondary school and not taken a college or university course (excluding concurrent high school/college courses) is considered a freshman for purposes of admission and must meet regular admission requirements.

Readmission Student

Students who wish to return to UACCB after an absence of one regular semester (excluding summer terms) must meet the following guidelines:

- Re-apply by completing a new application for admission.
- Have a complete admissions file including official transcripts reflecting any additional credit earned from schools attended during the absence from UACCB.
- Fulfill updated immunization requirements.
- Meet terms and conditions of the catalog under which they re-enroll.

High School/UACCB Concurrent Enrollment

Qualified students are encouraged to enroll in UACCB's Concurrent Enrollment program, which allows high school students to enroll in college classes offered at their respective high school campuses. When a high school student successfully completes a course, UACCB awards and records college credit on an official transcript. Such credit will count towards graduation from UACCB if the course(s) taken is (are) a requirement of the degree program the student seeks. The student also receives high school credit awarded by his or her high school and applied toward requirements for high school graduation. Students and their parents are responsible for paying for these courses.

Qualifications: A qualified high school student is one who:

- Has successfully completed the eighth grade
- Completes an application for admission
- Must be non-degree seeking
- Submits test scores from the ACT, SAT, ASSET, COMPASS, Accuplacer, or ASPIRE 10 tests
- Possesses a high school grade point average no lower than a cumulative 3.0 on 4.0 scale. If the student does not have at least a 3.0 GPA, he or she must have written permission from the high school counselor or principal.
- Meets all placement test score and prerequisite requirements for the course as outlined in the UACCB catalog
- Submits an official high school transcript
- Submits a letter of recommendation from the student's high school principal, superintendent, or counselor (must submit updated letter each semester of enrollment)
- Submits proof of two (2) immunizations against measles, mumps, rubella (MMR)

Academic Standards: Concurrently enrolled students are expected to meet the same standards of achievement as the traditional student body of the institution.

The UACCB High School Liaison is responsible for verification that a high school student is eligible for concurrent enrollment. The Vice Chancellor for Student Affairs and the Chancellor are the only institutional officials authorized to make exceptions to the above requirements.

High School/UACCB Dual Enrollment

Dually enrolled students are high school students who are enrolled in UACCB classes offered on the UACCB campus. Dual Enrollment students must meet the same qualifications as the Concurrent Enrollment students. Awarding of high school credit for classes successfully completed as a Dual Enrollment student is at the discretion of the student's high school administration. Students and their parents are responsible for paying for these courses.

Academic Standards: Dually enrolled students are expected to meet the same standards of achievement as the traditional student body of the institution.

Ability to Benefit

Individuals may pursue admission to UACCB and Title IV student aid through one of the approved ability to benefit alternatives if the individual will be enrolled in an eligible career pathway program. See UACCB Adult Education for eligibility requirements and eligible career pathway programs.

Lyon College/UACCB Tuition Exchange Collaborative (TEC)

UACCB and Lyon College have entered into a cooperative agreement that allows students to begin their higher education at UACCB with the intent to transfer to Lyon College to complete their bachelor's degree. Students will ordinarily be assured of receiving a transfer scholarship if they complete an associate degree at UACCB with at least a cumulative 2.75 GPA on a 4.0 scale.

In addition, the program offers an opportunity for course exchange. UACCB students can petition to take a class at Lyon College while a student at UACCB. Students approved to take a class will pay tuition at UACCB. Lyon College tuition will be waived under this exchange program. Each institution shall set eligibility guidelines for its students to participate in the exchange. Students must be enrolled full time at their home campus in order to participate in the agreement. For more details regarding opportunities, please contact the Admissions Office at UACCB or the Office of Admissions at Lyon College.

Transfer Student

A student that has attended another institution of higher learning and plans to enroll at UACCB is considered a transfer student. The transfer student is required to submit the following for admission at UACCB:

- UACCB application for admission
- Official High School transcript or GED transcript (Students who transfer twelve (12) or more credit hours earned are waived from this requirement)
- Proof of two (2) measles, mumps, and rubella (MMR) immunizations. The first shot must be dated at least one year after the first birthday. **Students who do not submit adequate immunization records within the first 30 days of the semester are subject to administrative withdrawal for noncompliance with state statute.**
- Official ACT, COMPASS, Accuplacer, ASSET or SAT scores that are less than five (5) years old. (Students who transfer English and math credit are waived from this requirement.)
- Official copy of college transcripts from all colleges attended

Transfer students with a cumulative GPA of less than 2.0 may be admitted on academic probation. Transfer students must be eligible to return to the institution from which they are transferring, or the student must have been separated from all academic institutions for at least one semester (excluding summer terms).

Visiting Student

A visiting student is a student seeking a degree at another college or university and is also taking classes at UACCB. The student with this status may take classes at UACCB during a regular semester or summer term. The intent of taking courses at UACCB is to transfer the UACCB academic work back to their home institution. It is the responsibility of the students to verify with their home institution for approval of such course work to be applied toward graduation requirements. Visiting students do not qualify for federal financial aid, and must meet all placement score and prerequisite requirements for courses as outlined in the UACCB catalog.

Qualifications:

- Submit a UACCB application for admission
- Submit an immunization record showing two immunizations for measles, mumps, and rubella (MMR)
- Submit a letter of good standing from the institution in which they are enrolled full time or a current official transcript.

Personal Enrichment

A part-time student who does not plan to enroll in a degree or certificate program or who has no plans to transfer credit to another institution may be permitted to enroll as a personal enrichment student. He/she may be admitted upon submission of an application for admission and immunization records without a transcript(s) of previous work and shall be classified as a personal enrichment student.

Students attending under this designation may not register as full-time students. If a student should later desire to have credit validated toward a degree or certificate program, he/she must meet unconditional admission requirements or petition the Director of Admissions for validation of credit and official admission and petition the Office of Student Information/Registrar for validation and application of credit toward such degree.

Career Development

This category is for students who are taking credit classes but are not seeking a degree or certificate. Under normal circumstances, a student will not remain in this category if he or she has accumulated more than 15 credit hours. No testing is required unless the student is planning to take English, math, or a course requiring certain identified skill levels.

- Submit a UACCB application for admission.
- Submit an immunization record showing two (2) immunizations for measles, mumps, and rubella (MMR).

International Student

All international students must meet the same admissions criteria as required of U.S. citizens, complete all paperwork required by the U.S. Citizenship and Immigration Services, and provide evidence of adequate financial support prior to being allowed to enroll in classes at the College. Foreign born students must also submit a negative tuberculosis test result from a testing performed within the last six months or appropriate treatment for positive skin test result. Students from non-English speaking countries are required to submit TOEFL scores (a minimum score of 500 for paper-based exam, a minimum score of 173 for computer based, or minimum 61 internet-based Test of English as a Foreign Language TOEFL exam) or International English Language Testing System (IELTS) scores (minimum score of 5.5), before being unconditionally admitted to the College.

Students who have entered the United States on either a Student Visa (F-1) or a Visitor Visa (B-1 for business or B-2 for pleasure) may not be allowed to enroll in any ESL course receiving public funds. A special provision is made for a student who enters the United States on a visitor visa IF that student is the relative of someone who is a permanent resident of the local program's community. In this case the student may enroll in adult education and literacy classes for the limited time of the person's visitor visa if there is space available in the class.

International students interested in attending the College should contact the Admissions Office for more information.

Non-credit

This category includes those students who enroll only in non-credit courses offered by UACCB.

Online Student

Students enrolling exclusively in online courses are considered online students and must meet all admission requirements, including immunization requirements.

Submission of Documents

All documents must be received and be OFFICIAL copies before a student will be admitted. A student may be enrolled as a non-degree seeking student until the required documents are received. (Required documents include the application, official high school transcript, current official transcripts from all accredited colleges attended, immunization record, and placement test scores.) *A transcript is deemed official only when it bears the school seal and/or the signature of a school official and is received in a sealed envelope directly from the institution.*

Any student who has not submitted all of the above documents by the end of the second week of the semester may be administratively dropped from all courses or will be placed on Admissions Hold and will not be allowed to register for subsequent semesters until all required documents are received. Placement scores are required for all associate degree seeking and certificate seeking students prior to registration. **Financial aid funds will not be transmitted to students' accounts if students are on Admissions Hold.**

Facsimile (FAX) Transmissions of Admissions Documents

Because the original source of documents received through a facsimile transmission cannot always be accurately determined, the Admissions Office will accept academic transcripts by FAX transmission **ONLY** as working documents, pending the receipt of an official transcript from the sending institutions.

Immunization Record Waiver

Act 141 of 1987 requires that all entering part-time and full-time students must provide the college proof of two (2) measles, mumps and rubella (MMR) immunizations according to the guidelines specified under the admissions requirements unless approved for a waiver based on the following criteria:

- Religious or philosophical reasons
- Medical conditions

To obtain an immunization record waiver, the student may call the Arkansas Department of Health at 800-462-0599 and ask for the waiver application. **Waivers must be renewed each academic year.** Immunization records are generally available from the student's family physician, the student's public school records, or county health departments. Specific programs may require additional immunizations and must be submitted to the program director. Check individual programs for more details.

Acceptance of Transfer Credit

Transfer of credit may be accepted from students who provide official transcripts with a current post date from institutions fully accredited by an approved national or regional accrediting agency, if these credits fit the program of studies selected at UACCB and the student received a grade of "C" or higher. The college will not accept developmental courses for transfer except when the course serves as a prerequisite or for placement. The College reserves the right to deny credit for certain classes that are more than five years old. Official transcripts should be submitted to the Admissions Office. Final approval of transfer credits rests with the Vice Chancellor for Academics. Transfer credit will be indicated on the student's UACCB transcript; transfer credit is not calculated as a part of the student's cumulative GPA. Documents received from other institutions are the property of UACCB and cannot be re-issued or copied. Transfer students from other institutions must meet the general admission requirements of UACCB. Transfer students seeking a UACCB degree must adhere to the graduation requirements.

- **Associate of Applied Science Degree** – A student must complete a minimum of 24 credit hours toward the degree at UACCB.
- **Associate of Arts Degree** – A student must complete a minimum of 24 credit hours toward the degree at UACCB.
- **Associate of Science Degree** – A student must complete a minimum of 24 Credit hours toward the degree at UACCB.
- **Technical Certificate** – A student must complete a minimum of 15 credit hours toward the degree at UACCB. These credits must be earned as a regular student rather than by test-out or other means of advanced placement.
- **Certificate of Proficiency** – A student must complete a minimum of 6 credit hours toward the degree at UACCB. These credits must be earned as a regular student rather than by test-out or other means of advanced placement.

The student may submit course descriptions and/or syllabi of transfer courses if there is any question concerning the acceptance of credits. The college reserves the right to revise any credit awards upon receipt of additional information.

Arkansas Course Transfer System (ACTS)

The Arkansas Course Transfer System contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment in the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Course." Additionally, courses with a "D" frequently do not transfer and institutional policies may vary. ACTS may be accessed by going to the ADHE website Course Transfer page <https://www.adhe.edu/students-parents/collegesuniversities/transfer-info-for-students/>.

Interstate Passport

UACCB participates in the **Interstate Passport** Network, a group of regionally-accredited institutions that agree to transfer completed general education requirements as a block in a seamless and efficient process among its members. Students who transfer with a Passport to another Network-member institution will not have to repeat or take additional courses to satisfy lower-division general education requirements. Earning a Passport recognizes that a student has achieved learning outcomes in the following nine knowledge and skill areas, which all Network member institutions agree are consistent with their own general education learning outcomes:

Foundational Skills: oral communication, written communication, quantitative literacy

Knowledge of Concepts: natural sciences, human cultures, creative expression, human society and the individual

Cross-cutting Skills: critical thinking and teamwork/value systems.

UACCB's Passport Block

If you are interested in learning more, contact UACCB advising/admissions team.

Basic Skills Requirements

Arkansas state law requires that all students enrolling in state supported colleges and universities must demonstrate mastery of basic skills in English, reading, and mathematics. All basic skills courses must be completed with a grade of "C" or better before a student can complete an Associate degree or technical certificate program. Students who are admitted to the College but who score below established levels on the placement tests, as described in the Placement Policy (see below), will be required to successfully complete basic skills courses. Basic skills and/or preparatory courses may not be used to fulfill any degree/technical certificate or elective course requirement in a program of study.

Satisfactory Completion of Basic Skills Courses

Satisfactory completion of basic skills courses requires the student to earn a grade of "C" or better. Students who do not successfully complete basic skills courses will be required to re-enroll in those courses. Students must be on track to complete basic skills requirements within the first 30 hours of coursework. If, at the end of that time period, the student has not completed all basic skills course requirements, he/she will not be allowed to enroll in any other course until the requirements have been met.

Placement Policy

The purpose of this policy is to identify the process by which students are placed in the appropriate level English, reading, and mathematics courses. Arkansas state law requires that all first-time entering degree or technical certificate seeking students demonstrate proficiency in these areas or be placed in courses/programs that will help students prepare for college-level coursework. The minimum test scores used for placement were established by the Arkansas Department of Higher Education. A student may retest on one or more sections of a placement exam after a minimum of 30 days in order to allow time for the person to study before attempting the exam again. The Director of Student Development may make an exception to this where special circumstances exist. Placement score requirements are as follows:

Reading Course Placement

Course	ACT Reading	Accuplacer Reading	Accuplacer Next Generation Reading	GED Reasoning Through Language Arts
	Minimum of 19	Minimum of 78		
College Level Courses	- or - 13-18 w/ Approved High School GPA ¹	- or - 30-77 w/ Approved High School GPA ¹	237-300	Minimum of 165 Reasoning Through Language Arts
Reading Improvement	18 or below	30-77	220-236	Not Applicable ²
Not currently eligible for admission**	NA	29 or below	219 or below	Not Applicable ²

**** Free Adult Education Program available to improve reading skills.**

Students who test into Reading Improvement must enroll in Reading Improvement during their first or second semester in college and each subsequent semester, if necessary, until the course is completed with at least a grade of "C."

Reading Improvement is a prerequisite for English composition I for students who score below 19 on the ACT Reading, below 78 on Accuplacer Reading or below 220 on the Accuplacer Next Generation Reading, unless the student meets the high school GPA requirements. Students must successfully complete Reading Improvement with a "C" or better to enroll in English Composition I when test scores require.

¹High School Cumulative GPA of 3.25 or higher **AND** a grade of “B” or higher in English 12 (413000) or higher-level English course.

²Alternate placement examination scores required.

English Course Placement

Course	ACT English	Accuplacer Sentence Skills	Accuplacer Next Generation Writing	GED Reasoning Through Language Arts
College Level (English Comp I)	Minimum of 19 in English	Minimum of 83 in Sentence Skills	Minimum Score of 250 in Writing	Minimum of 165 in Reasoning Through Language Arts
	- or -	- or -		
	13-18 w/ approved High School GPA ¹	56-82 w/ approved High School GPA ¹	AND	
	AND	AND	Minimum of 237 in Reading	
	Minimum of 19 in Reading	Minimum of 78 in Reading	- or -	
	- or -	- or -	220-236 in Reading w/ approved High School GPA ¹	
Basic Writing	13-18 in Reading w/ Approved High School GPA ¹	30-77 in Reading w/ approved High School GPA ¹		
	13-18	56-82	237-249	Not Applicable ³
	12 or below	55 or below	200-236	Not Applicable ³
Fundamentals of Writing	Minimum of 16	Minimum of 65	Minimum of 237	Not Applicable ³
Writing for the Workplace				

¹High School Cumulative GPA of 3.25 or higher **AND** a grade of “B” or higher in English 12 (413000) or higher-level English course.

²Alternate placement examination scores may be accepted. See Office of Admissions for a list of those examinations.

³Alternate placement examination scores required.

Math Course Placement

Course	ACT Math	Accuplacer Elementary Algebra	Accuplacer Next Generation Arithmetic, Quantitative Reasoning, Algebra, and Statistics (QAS) or Advanced Algebra and Functions (AAF)	Accuplacer Next Generation UACCB Local Mathematics	GED Mathematical Reasoning
College Level Mathematics	Minimum 19	College Math Minimum of 42	QAS 276-300		
	- or -	- or -	AND		
	17-18 w/ approved High School GPA ¹	Elementary Algebra 67-77 w/ approved High School GPA ¹	AAF 237-300	265-300	Minimum of 165 in Mathematical Reasoning
	- or -	- or -	- or -	- or -	
			QAS 263-300	249-264**	
	Minimum 17-18**	Elementary Algebra 67-77**	AND AAF 200-236** Arithmetic 200-300		
Essentials of Math	16 or below	Elementary Algebra 66 or below	AND QAS 200-262 Arithmetic 250-300	200-264	Not Applicable ³
Technical Math	Minimum of 16	Elementary Algebra Minimum of 55	- or - QAS 263-300	240-264	Not Applicable ³

Students scoring 29 or below on Elementary Algebra of Accuplacer must take Essentials of Math regardless of their score on the Intermediate Algebra section.

¹High School Cumulative GPA of 3.25 or higher **AND** a grade of “B” or higher in Algebra II (432000) or higher-level math course.

²Alternate placement examination scores may be accepted. See Office of Admissions for a list of those examinations.

³Alternate placement examinations scores required.

****College Algebra with co-requisite MTH 0001 Math Skills**

Enrollment Categories

UACCB admits students with various levels of academic preparation and diverse goals. In order to make the instructional process as effective as possible, the college has established enrollment categories designed to optimize the educational experience of each student. The enrollment category of each student will be established initially on available information and will be re-evaluated during each registration period based upon the student's goals, test scores, past performances and academic progress.

Unconditional Enrollment

Students seeking a degree or certificate will be enrolled unconditionally provided they have submitted the following documentation:

- Official transcripts from previously attended accredited educational institutions, including a high school transcript or its equivalent (GED) and college or university transcripts
- Immunization records showing proof of two (2) measles, mumps, and rubella (MMR) vaccinations
- Placement scores (ACT, SAT, ASSET, Accuplacer or COMPASS) that are less than five years old.
- A score of 19 or higher or scores on the ACT, SAT, ASSET, Accuplacer or COMPASS that reflect college-level academic placement.

Conditional Enrollment

The following students will be admitted to UACCB on a conditional basis:

- Have not furnished documentation of previous academic work
- Have a cumulative college GPA below 2.0
- Are on academic probation
- Seek admission as a transfer from another institution where they are on academic probation
- Graduated after May 1, 1999 with ACT subscores below 19 (or equivalent SAT, ASSET/COMPASS, or Accuplacer scores that reflect deficiencies)

Students who are conditionally admitted and fail to meet the above standards must enroll in the courses necessary for them to be able to meet the requirements for unconditional admission until the requirements have been met.

High School Core Curriculum: Conditional and Unconditional Admission

The purpose of this procedure is to identify the process by which students are admitted on a conditional basis to UACCB. Arkansas Code 6-60-208 requires students graduating after May 1, 2002 to have completed successfully the core curriculum as recommended by the State Board of Education in order to be **unconditionally** admitted to public colleges and universities in Arkansas.

Students who receive a GED or are graduates of home schooling or private high schools after May 1, 2002, must make a score of 19 on the ACT, or have SAT, ASSET, Accuplacer or COMPASS scores that reflect college level academic placement.

Students who fail to meet the requirements for unconditional admission will be **conditionally** admitted. UACCB does not admit degree-seeking students in conditional-prep status.

Conditionally admitted students who are enrolling at UACCB seeking an Associate of Arts or Associate of Science degree must complete 12 hours of core academic courses and any necessary basic skills courses with a 2.0 GPA. These requirements must be met within the first 30 semester hours completed. Students must complete ENG 1103 English Composition I and 9 additional hours.

Conditionally admitted students enrolling at UACCB seeking an Associate of Applied Science degree or Technical Certificate must complete 6 hours of core academic courses and 6 hours of applicable technical courses required for the Technical Certificate or Associate of Applied Science degree and any necessary basic skills courses with a cumulative 2.0 GPA. These requirements must be met within the first 30 semester hours completed.

Students who are conditionally admitted and fail to meet the above standards will have their enrollment limited to only the courses necessary to meet the above requirements until they have been met.

Selective Service Registration

The Arkansas 81st General Assembly enacted Act 228 of 1997 requiring all persons to register with the Selective Service System in accordance with the provisions of the Military Service Act, as a condition for enrollment in a public institution of higher education and eligibility for federal financial aid. Applicants are required to certify one of the following:

The applicant is registered with the Selective Service System.

The applicant is not required to register with the Selective Service System because of one of the following:

- Under 18 years of age
- On active duty in the armed forces of the United States, other than a reserve or National Guard unit
- Female
- A legal alien
- A permanent resident of the Trust Territory of the Pacific Islands or the Northern Mariana Islands or
- Excused for another reason provided by federal law.

Registration

Once students complete admission requirements and receive confirmation of acceptance, they are eligible for registration. Each semester there will be an open registration period. Registration includes meeting with an advisor to review the student's career goals and determining the appropriate class schedule to meet degree requirements. Following registration, students will receive a student ID and parking tag.

Enrollment Requirement – Strategies for College Success

Certificate or degree seeking students who score into two or more basic skills courses on the ACT, ASSET, COMPASS, or Accuplacer will be required to enroll in and successfully complete (COL 1003) Strategies for College Success during their first semester. Students will be required to enroll in Strategies for College Success each subsequent semester until they successfully complete the course.

Note: Transfer students who have successfully completed at least 12 credit hours from an accredited institution will be exempt from COL 1003 Strategies for College Success.

All students seeking a degree will be assigned to the Advising Center. The Advising Center is staffed with professional advisors who will assist the student in choosing appropriate courses each semester and will direct students requiring support services. Students participating in the TRIO Student Support Services program or Career Pathways Initiative will be advised by professional advisors within those programs.

New Student Orientation

All students enrolling in six (6) or more credit hours as a first-time UACCB student or a re-admitted student who has not attended UACCB within the last five years will be required to attend a New Student Orientation (NSO) session. The following students are excluded from an NSO session:

- High school students
- Lyon College/UACCB Tuition Exchange Collaboration students (TEC)
- Non-degree seeking students
- Students who have obtained 24 or more transferrable college-level hours

If the required students do not attend New Student Orientation, they will be required to complete a one-credit hour, pass/fail course. This course cannot be dropped unless the student is completely withdrawing from the institution. Questions may be addressed in the Admissions Office.

Any student currently enrolled may choose to attend orientation.

Payment

When a student registers for classes, a bill will be generated. The student is responsible for payment of this bill within the time schedule set in the academic calendar. In some cases the payment will be due at the same time a student registers for classes. Any financial aid for which a student may qualify will first be applied as payment or partial payment for this bill. In some cases, the student may receive a refund later in the semester. Other payment options include cash, check, money order, credit card and installment plan. Students are encouraged to pay online via MyUACCB. Accepted online payment methods via MyUACCB are credit cards, debit cards and checks. There is no fee associated with online payments. Questions regarding payment should be directed to the UACCB Business Office.

Nursing Program Applicant Information

The Division of Nursing and Allied Health offers nursing programs that lead to licensure/certification at three different levels: Certified Nursing Assistant (CNA), Licensed Practical Nurse (LPN), and Registered Nurse (RN).

The Certified Nursing Assistant program is a seven-credit hour Certificate of Proficiency program consisting of classroom instruction and clinical training. The program meets the educational requirements of the Arkansas Department of Human Services, Office of Long-Term Care. UACCB's curriculum provides instruction with emphasis on technical skills, professional relationships, and workplace ethics. Near the end of the program, students will attend two 8-hour clinical days in area long-term care facilities. Graduates of the program are eligible to apply for the written and skills test to become a Certified Nursing Assistant (CNA).

The Practical Nursing Technical Certificate program combines classroom instruction with clinical experience. The program meets the Arkansas State Board of Nursing requirements for practical nursing programs. Upon successful completion of the program, graduates may be eligible to apply for the National Council of Licensure Examination to become a Licensed Practical Nurse (LPN).

The Associate of Applied Science degree in Registered Nursing has three entry options:

- Pre-licensure RN entry option that is available for the non-nurse
- Two LPN to RN options for the licensed practical nurse who holds a current unencumbered LPN license:
 - 1. On campus Licensure RN option in the traditional classroom setting
 - 2. Online Licensure RN option

Graduates of the A.A.S. Registered Nursing program who meet Arkansas State Board of Nursing requirements are eligible to apply for the National Council Licensure Examination for Registered Nurses (NCLEX RN). *Note: Prelicensure RN students must take Health Skills or CNA prior to applying to the program.*

Admission to the Nursing Assistant program is "open admissions"; however, previous conviction of a crime may prohibit the student from being eligible for certification/employment. For rules applicable to criminal records visit <https://humanservices.arkansas.gov/wp-content/uploads/>

Rules_and_Regulations_for_Conducting_Criminal_Record_Checks_for_Employees_of_Long_Term_Care_Facilities_Revised_January_1,

Students must provide proof of a negative TB skin test and/or follow up for a positive skin test to be eligible for the required clinical practicum of the program. The Hepatitis B vaccine is desirable, but not essential to start the program.

Admission to the Technical Certificate Practical Nursing (PN) and Associate of Applied Science Registered Nursing (RN) programs is a selective application process. Applicants must:

- Be a resident of Arkansas
- Submit an application to the appropriate program prior to published deadlines
- Demonstrate the potential to succeed in a nursing program through HESI A2 Admission Assessment Exam scores and a weighted point system (Class may be filled by applicants who score higher than minimum scores.)
 - 65% minimum score for PN program
 - 75% minimum score for RN program
- Submit official transcript(s) for all college coursework and LPN program (LPN to RN applicants) to the UACCB Enrollment Center
- Complete all required prerequisite and corequisite courses with a grade of "C" or better
- Cumulative GPA of 2.5 (PN) and 2.75 (RN) or higher is required for admission and GPA of 2.0 or higher is required for completion of both programs

Applicants who are admitted must provide proof of the following by the published deadlines

- Proof of two (2) MMR and varicella vaccinations or positive titer (serologic immunity)
- Hepatitis B series immunization, or signed informed consent waiver
- Negative TB skin test or proof of appropriate treatment for positive skin test
- Current American Heart Association (AHA) CPR certification. Certification must include AHA Healthcare Provider Basic Life Support and remain effective throughout the duration of the program
- Proof of yearly flu vaccination
- Completion of criminal background check

Applicants who are applying to the Practical Nursing program or the Pre-licensure RN option **will not be accepted if they are lacking more than eight (8) credit hours of general education pre-requisites** that must be completed during the summer semester prior to starting the program.

Applicants who are applying to the Licensure RN traditional and online tracks **will not be accepted if they are lacking more than eighteen (18) credit hours of general education pre-requisites** that must be completed during the fall semester prior to starting the program.

Students who are taking prerequisite courses at the time of application may be selected for **conditional** admission. Any student who is admitted conditionally due to lack of completed prerequisites must submit official transcripts to the Division of Nursing and Allied Health that indicate all prerequisite courses have been completed with a grade of "C" or better prior to the start of the program. The student who fails to meet ALL admission requirements prior to the start of the program will not be granted admission and will not be allowed to attend any RN program courses.

Students attending the A.A.S. RN program are required to:

- Complete all corequisite courses with a grade of "C" or better
- Complete mandatory and random drug screening
- Maintain reliable internet access throughout the program
- Maintain Arkansas residency
- Maintain an unencumbered LPN license (Licensure RN options only)
- Complete a criminal background check

Application and HESI A2 Admission Assessment Exam Enrollment in the Practical Nursing (PN) and Registered Nursing (RN) programs is limited to those students who meet program specific admission criteria. Applicants who meet the following criteria will be considered for admission:

- Complete all pre-requisites with a grade of C or better
- GPA of 2.5 (PN) and 2.75 (RN) or better
- *Submit program application and HESI A2 Admission Assessment Exam scores within specified timeframe

- *Demonstrate the potential to succeed in a nursing program through HESI A2 Admission Assessment Exam scores (Class may be filled by applicants who score higher than minimum scores.)
 - 65% minimum score for PN program
 - 75% minimum score for RN program

Admission based on a weighted scale - <https://www.uaccb.edu/lpn-practical-nursing-degree/>.

**The HESI A2 Admission Assessment Exam may be attempted one time per application period. Applicants not chosen for admission and those who must reapply due to non-progression beyond their first semester may choose to re-use HESI A2 Admission Assessment Exam scores during the program's next application period, or they may choose to re-test. HESI A2 Admission Assessment Exam scores older than one year may not be used.*

Previous nursing program attendance: Eligibility for admission to a UACCB nursing program may be affected by previous nursing program attendance. Applicants who have withdrawn, been dismissed, or otherwise not completed any other nursing program must submit a letter of good standing from the Dean/ Director of the nursing program(s) previously attended. Letter must be on school's official letterhead, signed by Dean/Director and mailed (standard or electronic mail) or faxed to the Division Chair for Nursing and Allied Health.

Criminal background: Students entering the PN or RN program are required to complete criminal background check procedures upon acceptance in respective programs and at the time of licensure application at program completion. Criminal background information will be reported to clinical practicum affiliates upon request.

The Arkansas State Board of Nursing (ASBN) requires a criminal background check for all graduates applying for licensure. Graduating from a nursing program does not assure ASBN's approval to take the licensure examination. Eligibility to take the licensure examination is dependent on meeting standards in the ASBN Nurse Practice Act and Rules. Students will be required to sign a statement, before beginning the nursing program, that states they have read and understood ACA §17-87-312 & ACA 17-3-102 and the specific offenses which, if pleaded guilty, nolo contendere, or found guilty, would make an individual ineligible to receive or hold a license in Arkansas. For additional information - <http://www.healthy.arkansas.gov/programsservices/topics/arkansas-board-of-nursing>

English as a Second Language: The Arkansas State Board of Nursing requires all nursing students who speak English as a second language to demonstrate proof of English proficiency prior to admission to any Arkansas nursing program. Applicants to whom this applies should contact the Division Chair of Nursing and Allied Health for more information.

Science courses: All science courses must be completed with a grade of "C" or better and within 5 years of the application semester. For the Practical Nursing and Pre-licensure RN programs, this is the end of the spring semester (May). Licensure RN option (Tradition and Online) application semester is Summer II (August). An applicant for the Licensure RN tracks may be granted an extension of this deadline provided he/she can provide proof of having completed an LPN education program within the past 12 months or have at least 1,200 work hours per year as an LPN providing direct patient care. The Admission and Progression Committee will review each applicant's request on a case-by-case basis. Proof of meeting these criteria may include, but is not limited to, Practical Nursing transcript and/or record of work place setting and hours worked record. Applicants who cannot provide satisfactory proof of meeting the above criteria will not be considered for an extension.

Computer course requirements: Computer courses must have been completed within five (5) years of application to the RN program.

Tuition and Fees

Tuition and Fee Payment

Students may not attend classes until they have paid tuition and fees in full, requested a deferment if eligible for a Title IV financial aid program, or made alternate payment arrangements with the Business Office. Registered students must have tuition and fees paid in full by the payment deadline or have financial aid eligibility established. All other charges, such as payment for lost instructional materials and charges for overdue or lost materials checked out of the Library, must be made prior to graduation, re-enrollment, or the release of transcripts. Personal checks are accepted for payment of accounts. Students may also use VISA, MasterCard or Discover Card to pay tuition, fees, and books. An

online payment option is available through MyUACCB (my.uaccb.edu) under the myMoney tab. **If payment arrangements are not made prior to the due date, late payment fees may apply.** Auditing a course(s) requires official admission to the college.

A student's residency status for tuition purposes is determined at the time of admission according to the policy established by the University of Arkansas Board of Trustees. **"In-district" residents are legal residents of Independence County. The student shall be admitted to UACCB as "in-state" for fee purposes if, at the time of admission, they have established a bona fide domicile in Arkansas and have resided continuously in this state in that bona fide domiciliary status for at least six consecutive months prior to the beginning of the term or semester for which fees are paid.**

Tuition:

In-District Residents* \$ 74.00 per credit hour Out-of-District Residents \$ 87.50 per credit hour
Out-of-State Residents \$112.00 per credit hour Online Courses \$112.00 per credit hour

**Legal residents of Independence County.*

Required Fees:

Assessment Fee	\$ 5.00 per semester	Transcript Fee	\$ 5.00 per semester
Academic Support Fee	\$ 6.00 per credit hour	Safety Fee	\$ 5.00 per credit hour
Activities/Auxiliary/Facilities Fee	\$ 9.00 per credit hour	Technology Fee	\$10.00 per credit hour
Administrative Services Fee	\$ 5.00 per semester		

Optional and Program Specific Fees:

Academic Clemency Fee	\$ 15.00
Accuplacer Fee	\$ 15.00 per test
Aviation Maintenance – General Aviation	\$ 2,520.00 per semester
Aviation Maintenance – Powerplant	\$ 1,945.00 per semester
Aviation Maintenance – Airframe	\$ 1,945.00 per semester
Certified Nurse Assistant/Health Skills	\$ 30.00
Cosmetology Fee (Fall and Spring)	\$ 1,200.00 per semester
Cosmetology Fee (Summer)	\$ 600.00
Credit by Examination Testing Fee	\$ 25.00
Credit by Examination Transcribing Fee	\$ 25.00 per credit hour
Diploma Replacement Fee	\$ 15.00
Early Childhood Fee	\$ 50.00 per course
EMT-Basic Fee	\$ 90.00 per semester
EMT-Paramedic Fee	\$ 75.00 per semester
General Nursing Fee	\$ 400.00 per semester
ID Replacement Fee	\$ 10.00
Industrial Technology Fee	\$ 40.00 per course
Late Payment Fee	\$ 30.00
Nursing Entrance Test Fee	\$ 51.00
Proctoring Fee (Non-UACCB Student)	\$ 25.00
Returned Check Fee	\$ 25.00
Science Lab Fee	\$ 35.00 per lab
Simulation Fee for RN, PN, Paramedic	\$ 85.00 per semester
Welding Fee	\$ 75.00 per course

NOTE: All Nursing and Allied Health fees include costs of student's professional liability and accident insurance, assessment tests and use of expendable supplies.

Withdrawal from Courses / Fall or Spring Terms

Any student who officially withdraws from the College during a fall or spring semester shall be entitled to a refund as follows:

Tuition and Fees

1. Up to and including the eleventh class day of the term 100%
2. The twelfth class day of the term and after No Refund

Dropping a Course(s) / Fall or Spring Terms

Any student who drops one or more courses and continues to be enrolled in the college during a fall or spring semester shall be entitled to individual course refunds as follows:

Tuition and Fees

1. Up to and including the eleventh class day of the term 100%
2. The twelfth class day of the term and after No Refund

Withdrawal & Dropping Courses / Summer or Special Terms

Any student who drops a course or officially withdraws from the college during a summer semester or special term shall be entitled to a refund as follows (**online courses follow the same refund period as on-campus classes**):

1. One to four weeks courses:
 - (a) Prior to the start of classes 100%
 - (b) Up to and including the first class day of the term 100%
 - (c) No adjustments after the first class day of the term
2. Five or six week courses:
 - (a) Prior to the start of classes 100%
 - (b) Up to and including the second class day of the term 100%
 - (c) No adjustments after the third class day of the term
3. Seven to nine week courses:
 - (a) Prior to the start of classes 100%
 - (b) Up to and including the third class day of the term 100%
 - (c) No adjustments after the fourth class day of the term
4. Ten or twelve week courses:
 - (a) Prior to the start of classes 100%
 - (b) Up to and including the fifth class day of the term 100%
 - (c) No adjustments after the sixth class day of the term

The college refund policy is subject to change if required by federal regulation or the UA Board of Trustees. Appeals of the refund policy must be submitted in writing to the UACCB Administrative Cabinet.

Members of the military who receive orders which transfer them out of the area for a prolonged period or members of the National Guard or Reserves who are called to active duty, when such transfer interferes with class attendance, may request a full refund of tuition at any time during the semester. Documentation of orders for transfer must be provided prior to refund being granted. The College has a proration refund policy for students receiving VA benefits. Students receiving VA benefits must request that the prorated refund policy be used for tuition reimbursement.

The college will follow the refund policy for “five or six week sessions” when the summer or special term is more than four weeks but less than five weeks. **Class days are identified on the academic calendar.**

Failure to attend class does not constitute withdrawal. The appropriate withdrawal process must be followed. Failure to withdraw from classes appropriately may result in owing the college and/or federal government repayment of federal funds.

Refunds – Bookstore

Any student who officially withdraws or drops a class at the college during a fall or spring semester shall be entitled to a refund at the Bookstore as follows:

Up to and including the tenth class day of the term 100%

Students need to furnish a receipt from the purchase of the book and a student ID when returning a book. The book must be in the same condition as purchased.

Any student who officially withdraws or drops a class at the College during a summer semester or special term shall be entitled to a refund at the Bookstore following the same procedure guidelines as established for withdrawal or dropping a course.

Cash for Books

If any student misses the refund deadline, the Bookstore will have “Buy Backs” at the end of each semester. The book buy back affords students the opportunity to turn their used books into cash. The Bookstore, through a book wholesaler, may buy college books back for resale in the college bookstore or for secondary market resale.

Tuition Waiver Policy

Tuition Waivers for **credit classes** may be granted for course work at UACCB. Proper documentation must be submitted to qualify for the waiver. The following students are eligible for tuition waivers:

- **Senior Citizen Waivers** – Tuition for students age 60 and older is waived. Individuals under this policy must pay all miscellaneous fees that may be required. Enrollment with the senior citizen waiver is limited to a “space available” basis. Tuition waivers do not apply to online courses or competitive admission programs. Examples of competitive admission programs include Registered Nursing, Practical Nursing and Cosmetology.
- **Children of policemen and firemen killed or permanently disabled in the line of duty** – Children of policemen or firemen killed or permanently disabled in the line of duty in Arkansas are eligible for waivers of tuition. Benefits are limited to duration of four years or until the age of 25, whichever comes first. Tuition waivers **do not** apply to online courses.
- **Full-time employees and their dependents** – Tuition remission for full-time employees of the University of Arkansas Community College at Batesville and members of their immediate family may be granted in accordance with UA Board Policy 440.1 and Administrative Memorandum 445.1. “Immediate family” is defined as spouses and dependent children. Dependency must meet the definition of dependency established by the current year Internal Revenue Service regulations.
- **State police officers and their dependents (Act 291 of 2007)** - Tuition remission for certain police officers and their dependents in accordance with Act 291 of the 86th General Assembly of the State of Arkansas is as follows: Covered police officers include: any employee of the Department of Arkansas State Police who holds the rank of state trooper or a higher rank; any highway police officer who is an employee of the Arkansas Highway Police Division of the Arkansas State Highway and Transportation Department; any officer of the State Capitol Police; or any wildlife officer of the Arkansas State Game and Fish Commission, all of whom have been employed by these agencies for ten (10) or more years. This does not include civilian employees or a person temporarily employed as a covered police officer due to an emergency situation. Dependent means any natural child, stepchild or adopted child of a covered police officer and any individual of whom a covered police officer is the legal guardian. Allowance of tuition waivers is dependent upon the decision of the covered police officer’s employer and is subject to guidelines as set forth by the employer.
- **Military Waiver (Act 1011 of 2013)** – Arkansas National Guard Soldiers and Airmen may be eligible for National Guard Tuition Assistance (NGTA). Please contact the UACCB’s Veterans’ Affairs Representative for more information.
- **Fees for Members of Armed Forces, Veterans & Dependents** – To be compliant with requirements of 38 U.S.C. 3679 as amended, the following individuals shall be charged a rate of tuition not to exceed the in-state rate for tuition and fees purposes:
 - A veteran who was honorably discharged or released from a period of not less than ninety (90) days of active duty in the military, naval, or air service within three (3) years before the date of enrollment in a program of study.

- A dependent¹ or spouse of a veteran under paragraph 1.
- A member of the armed forces.
- A dependent of a member of the active duty armed forces, when the member of the armed forces:
 - is stationed in the State of Arkansas pursuant to permanent change of station (PCS) military orders
 - is continuously domiciled in Arkansas for at least six consecutive months before entering active military service and who maintains Arkansas as the permanent home of record while on active military duty, or
 - demonstrated a change of bona fide domicile from another stat to Arkansas at least twelve consecutive months prior to separation, discharge, or retirement from active military duty. This provision is forfeited if the military person does not return to Arkansas within 36 months after separation, discharge, or retirement from active duty.
- A veteran using education assistance under either Chapter 30 (Montgomery G.I. Bill™– Active Duty Program) or Chapter 33 (Post-9/11 G.I. Bill™), of Title 38 of the United States Code, who lives in the State of Arkansas while attending a school located in the State of Arkansas (regardless of his/her formal state of residence) and enrolls in the school within three years of discharge from a period of active duty service of 90 days or more.
- A spouse or child using transferred Post-9/11 G.I. Bill™ benefits (38 U.S.C. §3319) who lives in the State of Arkansas while attending a school located in the State of Arkansas (regardless of his/her formal state of residence) and enrolls in school within three years of the transferor's discharge from a period of active duty service of 90 days or more.
- A spouse or child using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C. §§3311(b)(9)) who lives in the State of Arkansas while attending a school located in the State of Arkansas (regardless of his/her formal state of residence) and enrolls in the school within three years of the Service member's death in the line of duty following a period of active duty service of 90 days or more.
- A person who initially met the requirements set forth in paragraphs 6,7, or 8 will maintain "covered individual" status as long as he or she remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters, or terms) at the same school even if he or she is outside the 3-year window or enrolls in multiple programs. For purposes of a student who is eligible for in-state tuition solely under sections 6,7, or 8 above, that person must have enrolled in the school prior to the expiration of the three year period following discharge or death described above in sections 6,7, or 8 and must be using education benefits under either Chapter 30 or Chapter 33 of Title 38 of the United States Code.
- A member of the armed forces or "covered individual" as identified in Section 702 of the Veterans Access, Choice and Accountability Act of 2014.
- In accordance with Title 38 US Code 3679©, this educational institution adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post9/11 G.I. Bill™ (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from VA. This educational institution will not:
 - Prevent the student's enrollment
 - Assess a late penalty fee to the student
 - Require the student to secure alternative or additional funding
 - Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution

However, to qualify for this provision, such students may be required to:

- Produce the VA Certification of Eligibility (COE) by the first day of class
- Provide a written request to be certified
- Provide additional information needed to properly certify the enrollment as described in other institutional policies

¹ For the purpose of this policy, dependents are unmarried children who are legal dependents of the military person as defined by the IRS.

Financial Aid

General Information

Financial aid programs at the University of Arkansas Community College at Batesville are designed for qualified degree seeking, unconditionally admitted students who may need financial assistance to continue their college education. Students may receive scholarships, grants, loans, employment opportunities, or a combination of these types of aid. UACCB participates in most federal and state financial aid programs available to students. Financial aid recipients will be mailed a copy of the Satisfactory Academic Progress (SAP) Policy each year and it is also available on MyUACCB. Federal aid is available for students seeking an associate degree or technical certificate.

Eligibility for Federal Financial Aid Programs

GENERAL REQUIREMENTS

A student is eligible to apply for financial assistance through Title IV programs (Federal Pell Grant, Federal Supplemental Education Opportunity Grant, Federal Stafford Loan, Federal Plus Loan, or Federal College Work Study) if the following criteria are met:

1. The applicant completes the Free Application for Federal Student Aid (FAFSA). Students must complete the FAFSA each year.
2. The applicant is a U.S. citizen or an eligible non-citizen.
3. The applicant is an unconditionally admitted student enrolled at UACCB.
4. The applicant is seeking an associate degree or a technical certificate.
5. The applicant maintains Satisfactory Academic Progress.
6. The applicant is not in default on a Guaranteed Student Loan (GSL) and/or does not owe a repayment to a Title IV program at any institution.

Federal Financial Aid Programs

The Free Application for Federal Student Aid (FAFSA) must be processed to determine eligibility for the following federal financial aid programs:

FEDERAL PELL GRANT

A Federal Pell Grant is awarded to help undergraduate students pay for their education after high school. In compliance with the Federal Pell Grant Program, an undergraduate is one who has not earned a bachelor's or professional degree. This grant program provides a "foundation" of financial aid for many students to which aid from other federal sources may be added. Unlike loans, grants do not have to be repaid. The amount awarded will depend on the Expected Family Contribution (EFC), on the cost of education, enrollment status, and whether or not attendance is for a full academic year or less.

FEDERAL SUPPLEMENTAL EDUCATION OPPORTUNITY GRANT (FSEOG)

The FSEOG is a grant intended to supplement other aid received. These grants are federally funded with each school receiving a fixed amount each year. Therefore, funds are awarded to a limited number of undergraduate students with exceptional financial need. FSEOG awards do not have to be repaid and usually range from \$400 to \$600 per academic year depending on the availability of funds.

FEDERAL STAFFORD LOAN

The Federal Stafford Loan is available through the William D. Ford Direct Loan Program to help students pay for their college education. There are two types of Stafford loans, subsidized and unsubsidized. Eligibility for subsidized loans is based on financial need as determined by federal guidelines. The federal government pays the interest for subsidized loans while the student is enrolled at least half time and during the six-month grace period after the student ceases attendance on at least a half-time basis. With an unsubsidized loan, the student is responsible for all interest that accrues while attending school and during the six-month grace period. A student may choose to pay only the interest portion while in school, which would keep the loan balance at principal. If a student chooses to defer such payments, the

interest will be capitalized, resulting in an increase in both total debt and the amount of monthly payments. Loan repayment begins six months after the student graduates or ceases to be enrolled at least half-time. All borrowers must complete Online Entrance Counseling and a Master Promissory Note prior to the first loan disbursement. All borrowers must also complete Online Exit Counseling upon graduation or termination of enrollment. All federal loan funds must be repaid according to the terms specified in the master promissory note.

FEDERAL PARENT PLUS LOAN

Federal Parent Plus loans enable parents of dependent students to borrow a variable rate, low-interest loan for each child who is enrolled at least half-time. Parents must pass a credit check with the US Department of Education to be eligible. Parents may borrow up to their student's total cost of attendance less other financial aid received. The total cost of attendance is determined by the Office of Financial Aid based on an average cost for tuition, books, room and board, travel, and miscellaneous expenses for the academic year. Generally, repayment begins within 60 days after the final loan disbursement is made to the borrower.

FEDERAL WORK STUDY

The federal work study program provides jobs for students who qualify and who need an income supplement to help pay for college expenses. Student employment falls into two categories: Federal Work Study, which is determined on the basis of financial need; and Institutional Work Study, which is determined by the degree of work skills possessed and availability of jobs. Earnings will be at least the current federal minimum wage. The total amount that a student earns will depend on the number of hours that the student works each week. Most students work between 10 and 20 hours per week and are paid twice a month. Types of employment include secretarial, clerical, custodial, library, tutoring, maintenance and some off campus community service jobs

How to Apply for Federal Financial Aid Programs

Students must complete and submit a *Free Application for Federal Student Aid* (FAFSA) each year to apply for federal student financial aid and to apply for most state and college aid. This application is used to determine eligibility for Financial Aid Programs. Certain types of aid are awarded as funds permit on a firstcome, first-served basis to those demonstrating need. All participants are encouraged to apply as early as possible. Applying online with FAFSA on the Web is faster and easier than using a paper FAFSA. To apply for financial aid, complete the FAFSA online at www.studentaid.gov. The Federal School code for UACCB is 014042.

Other Federal Financial Assistance Programs

VETERANS' AFFAIRS

Military service veterans and the sons, daughters, husbands, wives, widows, or widowers of deceased or 100% disabled veterans may be eligible to receive benefits from Veterans' Affairs. For more information call the Department of Veterans' Affairs at 888-442-4551 or go online at va.gov. UACCB's Veterans' Affairs representative is located in the Financial Aid Office.

WORKFORCE INVESTMENT OPPORTUNITY ACT (WIOA)

The University of Arkansas Community College at Batesville works with the White River Planning and Development District (WRPDD) in placing students in programs. This program may assist students with expenses associated with attending UACCB. For more information contact WRPDD at 870-793-5233.

State Funded Financial Aid Assistance

The Arkansas Department of Higher Education administers financial aid programs that are available to eligible students in the state of Arkansas. These programs include:

- Arkansas Academic Challenge Scholarship
- Arkansas Health Education Grant Program
- Career Pathways (UACCB Main Campus Building, Room 236) 870-612-2112
- Governor's Scholars Program
- Law Enforcement Officers Dependents Scholarship

- Military Dependents Scholarship (formerly MIA/KIA)
- Single Parent Scholarship
- ARFuture Grant
- Arkansas Workforce Challenge

For applications and information on these programs contact the Arkansas Department of Higher Education at scholarships.adhe.edu.

Institutional Financial Aid Assistance

TRIO STUDENT SUPPORT SERVICES

Student Support Services (SSS) is a part of the federally grant funded TRIO program. TRIO SSS facilitates the distribution of institutional scholarships for active TRIO participants for the summer sessions. Participants of the program who complete contract requirements and demonstrate academic progress are eligible to apply for UACCB SSS scholarships. Contact the Director of SSS for additional information.

CAREER PATHWAYS INITIATIVE UACCB

Career Pathways is an educational and financial assistance program that assists students in obtaining credentials that lead to a high-demand occupation. Services may include career counseling, job placement assistance, fuel reimbursement, childcare vouchers and textbook loans. To be eligible, students (single or married) must meet income requirements and be the parent or guardian of at least one child under 21 years of age. For more information, contact Career Pathways at 870-612-2112.

Revisions in Financial Aid

Financial aid recipients may experience changes, cancellation, or revisions in their financial aid packages due to any of the following reasons:

1. Additional outside aid becomes available
2. A change in the family's financial circumstances
3. A change occurs in the student's enrollment status
4. Failure to meet Satisfactory Academic Progress Policy
5. Financial aid administrator becomes aware of conflicting information

It is the student's responsibility to notify the Financial Aid Office of changes that may affect the student's eligibility.

Return of Title IV Funds (R2T4)

Students who withdraw or are administratively withdrawn from school prior to the 60% completion point of any semester will require a R2T4 calculation to determine how much of their financial aid was earned and how much should be paid back to the school and/or federal government. The withdrawal date is the date that the Registrar's office receives the official withdrawal form. For a student who did not provide notification of his or her withdrawal to the institution, the date that the institution becomes aware that the student ceased attendance should be used as the withdrawal date. If the student ceases attendance without providing official notification to the institution of his or her withdrawal, the mid-point of the payment period or the last date of recorded attendance is used as the withdrawal date. Only students who have withdrawn from all classes are subject to the return of Title IV funds formula.

The amount that is returned is calculated using the percentage of aid earned by calculating the percentage of the period that the student completed based on the withdrawal date. The amount of aid a student received is considered in the calculation to determine how much was actually earned. If unearned funds are to be returned, the amount that the student or the school must return is calculated.

For a student who provides notification to the institution of his or her withdrawal, R2T4 is determined by the student's withdrawal date or the date of notification of withdrawal, whichever is later. For a student who did not provide notification of his or her withdrawal to the institution, the date that the institution becomes aware that the student ceased attendance is used as the withdrawal date.

Students who unofficially withdraw are identified as having all failing grades (F) on their semester grade report. If students who unofficially withdraw are able to provide documentation proving their attendance in any class after the mid-point of the semester, the financial aid office will then re-calculate R2T4 funds based on the modified date as the withdrawal date.

R2T4 funds will be returned using the following priority:

1. Unsubsidized Federal Stafford loans
2. Subsidized Federal Stafford loans
3. Federal PLUS loans
4. Federal Pell Grants for which a return of funds is required
5. Federal Supplemental Educational Opportunity Grants

Satisfactory Academic Progress Policy

All students enrolled at UACCB who receive any Title IV aid should meet the following Satisfactory Academic Progress (SAP) requirements. Students' academic progress will go through a review at the conclusion of each semester of each school year and/or during the application process. Transfer work will be evaluated in the same manner as credit hours received at UACCB.

1. Students must be admitted and enrolled in an associate degree or eligible certificate granting program.
2. Each semester students must also complete a minimum of 67% of cumulative attempted hours. Completed credits include grades of A, B, C, D and P (Pass). For example, the maximum time frame for a 60 credit hour program is 90 hours. 60 divided by 90 is 67%. If a student earns 67% of the credits attempted in each term, the student should complete the program within the maximum time frame. If the student takes 12 credit hours in the fall and earns 12 credit hours, the student has earned 100% of credits attempted. In the spring, the student enrolls in 18 credit hours and earns 15 credit hours. He has earned 27 out of 30 attempted hours. 27 divided by 30 is a pace of 90%.
3. Withdrawal from the College and/or receiving a 0.00 G.P.A. for a semester are viewed as unsatisfactory progress and those students will be placed on financial aid suspension. Students who withdraw from classes or drop classes will have those courses counted as attempted credits, but not completed credits. (The completion of remedial courses is considered in the 67% attempted/completion standard above.)
4. Incomplete coursework will be evaluated as failing grades until the course has been satisfactorily completed or an explanation accepted by the Financial Aid Director. Incomplete courses are considered as attempted credit and are evaluated as incomplete coursework for satisfactory academic progress. Incomplete courses are not considered as part of a student's GPA, but will be considered as part of the overall timeframe to complete a program of study. The grade "I" should only be assigned when a student has not completed a significant component of a course (i.e. an exam, paper or project) and the student has a valid rationale for this failure. A student receiving an "I" must meet with his/her instructor and contractually make arrangements to complete the course requirements no later than the end of the next regular semester (fall or spring). The student should maintain a copy of this contract for reference. The instructor, division chair and the Director of Student Information/Registrar will also keep copies of the contract.
Faculty members will submit the grade by the end of the next regular semester following the one in which the "I" designation was received. The College will change the "I" designation to a grade of "F" if a grade is not assigned within the specified time period. A student may petition for an extension not to exceed one year because of extenuating circumstances. A written request by the student should be submitted to and approved by the Vice Chancellor for Academics. Students may not re-register to take a course for which an "I" designation has been received until the grade designation has been changed.
5. Students must achieve an overall cumulative 2.0 GPA at the end of each semester to maintain satisfactory academic progress.
6. If a student changes his/her program of study while attending UACCB, he/she should notify the Financial Aid Office. All credits under all programs of study will be included in the calculation of attempted, earned, and maximum timeframe credits, as well as the cumulative GPA calculation. If a student continues to take classes toward a second degree, after completing all required coursework for a first degree, the student may continue to receive financial aid as long as he meets the 150% timeframe and GPA requirements for the second degree. Students pursuing a second undergraduate degree or certification will need to submit a degree plan approved by their academic advisor indicating the required courses. If approved by the financial aid office, a new maximum time frame will be established for that pursuit.

7. If a student repeats courses, all of the attempted credits for each attempt will be considered as part of the calculation for attempted and earned credits. Only the most recent attempt of the course will be considered as earned credit, providing the student completes the course. Repeated courses will not be considered as part of the student's GPA for the purposes of satisfactory academic progress evaluation. For a student who is eligible for financial aid, only the first two attempts of a course will be funded.
8. Remedial courses taken while receiving financial aid are considered as attempted credit hours and are evaluated as part of the calculation for PACE (Path to Accelerated Completion and Employment). Additionally, remedial courses are considered credit courses and will be evaluated as part of the student's GPA.
9. If a student does not make satisfactory academic progress he/she will be placed on Financial Aid Warning. The student may continue to receive Title IV aid for the following semester. No appeal is necessary.
10. At the end of the Warning semester if the student makes satisfactory progress, then the Warning status is removed. If the student does not make satisfactory progress, then the student will be placed on financial aid suspension.
11. The student may submit a written appeal of financial aid suspension to the UACCB Financial Aid Office if extenuating circumstances exist. Examples of extenuating circumstances may include death of a relative or student injury/illness. The appeal must include why the student failed to make satisfactory progress and what has changed that will allow the student to make satisfactory process at the next evaluation. The appeal may be approved with one of the following status definitions:
 1. Probation: With this status the student would be eligible for Title IV aid for one additional semester only. If the student does make satisfactory progress at the end of the Probation semester, his status will be updated to Satisfactory. If the student does not make satisfactory academic progress, the student's financial aid will be placed in a Terminated status with no further avenue for appeal.
 2. Academic Plan: With this status an individualized academic plan would be developed for the student that will allow the student to make satisfactory academic progress standards by a specific point in time. Examples of academic plan requirements may include, but are not limited to, regularly scheduled meetings with an academic advisor, minimum number of visits to the Student Success Center and financial literacy workshops. At the conclusion of the Academic Plan, if the student does make satisfactory progress, his/her status will be updated to Satisfactory. If the student is not making satisfactory academic progress the student's financial aid will be placed in a Terminated status with no further avenue for appeal.

Financial Aid Student Grievance Policy

ADHE requires the certified institution to make a decision on the student grievance following the institution's public policy. Inquiries into student grievances must be limited to AHECB certified (under Arkansas Code §6- 61-301) courses/degree programs and institutions and to matters related to the criteria for certification. Within 20 days of completing the institution's grievance procedures, the student may file the complaint in writing with the ICAC Coordinator, Arkansas Department of Higher Education, 114 East Capitol, Little Rock, AR 72201. The grievant must provide a statement from the institution verifying that the institution's appeal process has been followed. ADHE will notify the institution of the grievance within 15 days of the filing. Within 10 days after ADHE notification, the institution must submit a written response to ADHE. Other action may be taken by ADHE as needed.

UACCB Institutional Scholarships

Priority Application Date: April 1

Application Deadline: first day of fall semester classes

- All scholarships are awarded based upon the availability of funds.
- All students must be a first time entering college student to qualify, effective following the student's graduation from high school.
- All scholarships with the exception of the Arkansas Scholar Book Award are for fall and spring semesters only. The Arkansas Scholar Book Award may be used during summer terms.
- UACCB scholarships are administered according to college guidelines and awarded only to students who have applied for admission to UACCB.

Application Procedure

Students must submit a UACCB application for admission, an official high school or GED transcript and ACT scores to the UACCB Admissions Office for all academic scholarships.

UACCB reserves the right to restrict or limit the enrollment of any program and to make changes in the provisions of this document when such action is deemed to be in the best interest of the student or college. The provisions of this publication do not represent a contract between a student, prospective or otherwise, and the approving boards or the college, and should not be regarded as such.

Scholarship	Requirements	Award Amount	Renewal
Chancellor's	<ul style="list-style-type: none"> Composite ACT of 27, <u>or</u> ACCUPLACER CLASSIC total of 270, <u>or</u> ACCUPLACER NEXT GENERATION total of 825 	In-state tuition (up to 15 hours per semester) use of textbooks, and stipend of \$250 per semester	<ul style="list-style-type: none"> 12 credit hours completed each semester 3.00 cumulative GPA after the first semester 3.25 cumulative GPA after the second and third semesters Renewable for 3 consecutive semesters
Academic Excellence	<ul style="list-style-type: none"> Composite ACT of 25, <u>or</u> ACCUPLACER CLASSIC total of 250, <u>or</u> ACCUPLACER NEXT GENERATION total of 807 	In-state tuition (up to 15 hours per semester) and stipend of \$250 per semester	<ul style="list-style-type: none"> 12 credit hours completed each semester 3.00 cumulative GPA after the first semester 3.25 cumulative GPA after the second and third semesters Renewable for 3 consecutive semesters
Academic Distinction	<ul style="list-style-type: none"> Composite ACT of 21, <u>or</u> ACCUPLACER CLASSIC total of 210, <u>or</u> ACCUPLACER NEXT GENERATION total of 774 <u>or</u> Valedictorian or Salutatorian (from a high school accredited by the AR Department of Education) 	In-state tuition (up to 15 hours per semester)	<ul style="list-style-type: none"> 12 credit hours completed each semester 3.00 cumulative GPA after the first semester 3.25 cumulative GPA after the second and third semesters Renewable for 3 consecutive semesters
Skills USA/ HOSA	<ul style="list-style-type: none"> Place first in Skills USA <u>or</u> HOSA state competition or serve as a state officer while in high school 	In-state tuition (up to 15 hours per semester)	<ul style="list-style-type: none"> 12 credit hours completed each semester 3.00 GPA after the first semester 3.25 GPA after second and third semesters Renewable for 3 consecutive semesters
GED	<ul style="list-style-type: none"> GED score of 580 average on 2002 Test Series <u>or</u> GED score of 165 average on 2014 Test Series 	In-state tuition (up to 12 hours per semester)	<ul style="list-style-type: none"> Complete number of hours upon which the scholarship amount was based 3.00 cumulative GPA after each semester Renewable for 3 consecutive semesters

***Students cannot be awarded more than one institutional scholarship.**

ARKANSAS SCHOLAR BOOK AWARD - UACCB will provide, at no cost, required textbooks for UACCB courses to all students designated as Arkansas Scholars. Each Arkansas Scholar must purchase consumable items such as workbooks, online access codes, and other supplies such as pens, notebooks, etc. with personal funds or other financial aid. Arkansas Scholars must return all textbooks to UACCB at the end of each term. Arkansas Scholars who wish to purchase any of the provided textbooks for their personal libraries will be charged the "used" book price when the book is returned at the end of the term. The Arkansas Scholars Book Award will be effective following the student's graduation from high school. This award is applicable for fall, spring and summer terms. If a student fails to meet satisfactory academic progress as established by the college, the scholarship will be revoked. If the student does not return all textbooks at the end of each semester or make arrangements to buy the textbooks, the scholarship will be revoked. **Once a scholarship is revoked, it will not be reinstated.**

UACCB Foundation Scholarships

Application Process

The University of Arkansas Community College at Batesville Foundation awards a limited number of scholarships for the fall, spring and summer semesters. Applications are available on the UACCB website and in the Advancement Office. Scholarship recipients are selected by committee from applicants who have completed the UACCB Foundation scholarship application and met the requirements outlined. Students receiving foundation scholarships are expected to maintain satisfactory academic progress, GPA of 2.0 or higher (unless otherwise noted) for the semester in which the scholarship is awarded, and complete 75 percent of their coursework.

BANK OF AMERICA ENDOWED SCHOLARSHIP

The Bank of America Endowed Scholarship is awarded annually with preference given to a non-traditional student. The scholarship committee will choose the recipient. This scholarship is provided by a donation from Bank of America.

PEGGY MOORE BELLER SINGLE PARENT ENDOWED SCHOLARSHIP

The Peggy Moore Beller Single Parent Endowed Scholarship is awarded to a single parent enrolled full-time in courses at UACCB. This scholarship is provided by gifts from the friends and family of Peggy Moore Beller.

DOYLE AND DARLENE BERCKEFELDT ENDOWED RN SCHOLARSHIP

The Doyle and Darlene Berckefeldt Endowed RN Scholarship is awarded annually to a non-traditional student enrolled in the LPN to RN program at UACCB with one year or more of field nursing experience. Preference is given to applicants over age 30. This scholarship is provided by a donation from Doyle and Darlene Berckefeldt.

HERBY AND BILLIE JO BRANSCUM NON-TRADITIONAL ENDOWED SCHOLARSHIP

The Herby and Billie Jo Branscum Non-Traditional Endowed Scholarship is given annually to a non-traditional student. The scholarship committee will choose the recipient. This award is provided by donations from business and industry in Independence County.

WOODY CASTLEBERRY MEMORIAL ENDOWED SCHOLARSHIP

The Woody Castleberry Memorial Endowed Scholarship will be awarded to a UACCB student who maintains a 2.5 GPA. Preference is given to a student who has demonstrated financial need and will transfer to the University of Arkansas – Fayetteville.

CITIZENS BANK ENDOWED SCHOLARSHIP

The Citizens Bank Endowed Scholarship is awarded annually to a UACCB student seeking an Associate Degree in Business to a student from counties where Citizens Bank is located: Independence, Stone, Sharp, and Lawrence. Three candidates will be chosen by the scholarship committee and Citizens Bank will make the final selection. This award is provided by the Officers, Directors and Staff of Citizens Bank.

DESHA VFW POST 10472 SCHOLARSHIP

The Desha VFW Post 10472 Scholarship was established to honor veterans of foreign wars with a strong academic background with a GPA of 3.0 or better. The scholarship is awarded annually with preference given to a relative of Veterans of Foreign Wars.

HALIDE DUSAY ENDOWED SCHOLARSHIP

The Halide Dusay Endowed Scholarship is available to an onsite RN student from Independence County, who maintains a 2.5 GPA. The scholarship is awarded for one year.

FIRST COMMUNITY BANK ENDOWED SCHOLARSHIP

The First Community Bank Endowed Scholarship is awarded annually to a student enrolled at UACCB who maintain a 2.5 GPA. This endowment was established to recognize First Community Bank's commitment to UACCB through its lead sponsorship of the annual foundation golf tournament.

CHANCELLOR DEBORAH J. FRAZIER SECOND CHANCE SCHOLARSHIP

The Chancellor Deborah J. Frazier Second Chance Scholarship is awarded annually to a student who demonstrates previous enrollment at UACCB or another institution of higher education; or are otherwise ineligible for federal or state financial aid.

FRAZIER – WILSON FAMILY ENDOWED SCHOLARSHIP

The Frazier - Wilson Family Endowed Scholarship in memory of Alvie Edwin "Ed" and Luvita "Vee" Wilson is given annually to a UACCB student pursuing an education degree, with preference given to a non-traditional student demonstrating a strong academic background (GPA 2.5 or better).

GDX NON-TRADITIONAL ENDOWED SCHOLARSHIP

The GDX Non-Traditional Endowed Scholarship is awarded annually to a non-traditional student. The recipient must be an Independence County resident for a minimum of one year. The scholarship committee will choose the recipient. This scholarship is provided by a donation from GDX Automotive.

ROBERT AND KATHLEEN GLINES ENDOWED SCHOLARSHIP

The Robert and Kathleen Glines Endowed Scholarship is awarded annually, with preference to a non-traditional student. The scholarship committee will select the recipient. This scholarship is funded by proceeds from the estate of Robert and Kathleen Glines.

GOLF TOURNAMENT NON-TRADITIONAL ENDOWED SCHOLARSHIP

The Golf Tournament Non-Traditional Scholarship is awarded annually to a non-traditional student. The scholarship committee will select the recipient. This scholarship is funded by proceeds from the UACCB Foundation Golf Tournament.

THE TENACIOUS TAMARA SCHOLARSHIP IN HONOR OF DR. TAMARA GRIFFIN

The Tenacious Tamara Scholarship in Honor of Dr. Tamara Griffin is awarded to a non-traditional student enrolled in a business, technology, or public service program at UACCB with a GPA of 2.5 or better.

HELPING HANDS ENDOWED SCHOLARSHIP

Once endowed, the Helping Hands Endowed Scholarship will be awarded to a student who demonstrates a strong academic background by maintaining a 3.0 GPA. This scholarship was established by Mr. Gayle Cooper in the spirit of giving in honor of two long time employees of UACCB, Ms. Jenneal Runsick and Ms. Alexa Smith; who will also serve on the selection committee for the recipient.

PAUL AND VIRGINIA HENRY ENDOWED SCHOLARSHIP

The Paul and Virginia Henry Endowed Scholarship is awarded for one year to a student who demonstrates a "B" average and financial need. The scholarship committee will select the recipient. The scholarship is provided by a donation from Paul and Virginia Henry.

DR. MARTIN LUTHER KING, JR. MEMORIAL ENDOWED SCHOLARSHIP

The Dr. Martin Luther King, Jr. Memorial Endowed Scholarship is awarded each year to a full time student who:

1. Has received a high school diploma or GED.
2. Is a resident of Independence County.
3. Is seeking an Associate Degree or Technical Certificate from UACCB.
4. Has demonstrated financial need.

In order to be considered for the Martin Luther King, Jr. Memorial Scholarship, applicants must submit the following documentation no later than July 15 of each academic year.

1. A completed UACCB Scholarship Application form.

2. Verification of acceptance or enrollment at UACCB
3. Three letters of reference.
4. Financial statement for past twelve months or income tax return from previous year.
5. Projected income for twelve months after completion of training.
6. A paragraph or more stating the applicant's educational goals and plans.

The Martin Luther King, Jr. Memorial Scholarship Committee will review applications. UACCB's Advancement Office will notify applicants of award status.

The Martin Luther King, Jr. Memorial Scholarship will be awarded for one year and will be renewable at the end of the semester if the student maintains a 2.0 grade point average and is in good standing at the University of Arkansas Community College at Batesville. The Scholarship will be funded on a per semester basis and may be renewed.

The Scholarship may be renewable the following year if the student is seeking a two-year degree or certificate and scholarship funds are available.

Scholarship recipients who do not meet the minimum standards will have the scholarship revoked. Once a scholarship is revoked, it will not be reinstated.

LACROIX OPTICAL ENDOWED SCHOLARSHIP

The LaCroix Optical Endowed Scholarship is awarded annually by the scholarship committee. This scholarship is provided by a donation from LaCroix Optical.

JACK AND JUDY LASSITER ENDOWED SCHOLARSHIP

The Jack and Judy Lassiter Endowed Scholarship is awarded annually with preference given to a non-traditional student for one year. This scholarship is provided by donations from family, friends and businesses honoring Jack and Judy Lassiters' accomplishments at the University of Arkansas Community College at Batesville.

SARA ELIZABETH LOW MEMORIAL ENDOWED SCHOLARSHIP

The Sara Elizabeth Low Memorial Endowed Scholarship is awarded annually. The scholarship committee will choose the recipient. This scholarship is provided by gifts from the Sara Low Charitable Trust.

KIMBERLY L. McLENDON MEMORIAL ENDOWED SCHOLARSHIP

The Kimberly L. McLendon Memorial Endowed Scholarship is awarded to a student who demonstrates a strong academic background by maintaining a 3.0 GPA. Preference is given to a student enrolled in a practical or registered nursing program. This scholarship is provided in honor of Kimberly who was a member of the UACCB staff.

ROY ROW, SR., AND IMOGENE ROW JOHNS ENDOWED SCHOLARSHIP

The Roy Row, Sr., and Imogene Row Johns Endowed Scholarship is awarded annually to UACCB students who demonstrate financial need and "B" averages. The scholarship is provided by a gift from Imogene Row Johns.

DALE W. RUNSICK MEMORIAL SCHOLARSHIP

The Dale W. Runsick Memorial Endowed Scholarship is awarded annually by the scholarship committee. This scholarship is provided by donations of the family and friends of Dale W. Runsick.

MELISSA "SUSIE" SMART MEMORIAL ENDOWED SCHOLARSHIP

The Melissa "Susie" Smart Memorial Endowed Scholarship is awarded annually to a student enrolled in the nursing program with preference to a student in the traditional, on-campus LPN to RN track with a minimum 2.5 GPA. This scholarship is provided by a gift from the Smart family, Bryant's Pharmacy, and Caring Hands Hospice.

RACHEL KAY STEVENS MEMORIAL SCHOLARSHIP

The Rachel Kay Stevens Memorial Scholarship is awarded annually by the scholarship committee to a student who maintain a 2.5 GPA. Preference is given to a student who is majoring in psychology and/or interested in the field of occupational therapy. This scholarship is provided by a gift from the Stevens family, the annual golf tournament, and donations from family and friends.

JEFFREY DAVID TAYLOR MEMORIAL ENDOWED SCHOLARSHIP

The Jeffrey David Taylor Memorial Endowed Scholarship is awarded to student with demonstrated financial need. This scholarship is provided by donations from family and friends of Jeffrey David Taylor.

GERALDINE THOMAS ENDOWED SCHOLARSHIP

The Geraldine Thomas Endowed Scholarship is awarded annually to a non-traditional student. Students receiving this award must maintain a 3.0 GPA. This scholarship is provided by donations from friends, family and former students of Geraldine Thomas.

ROYCE AND RITA KAY WILSON ENDOWED SCHOLARSHIP

The Royce and Rita Kay Wilson Endowed Scholarship is awarded annually to a graduate of Bald Knob High School. There are no minimum grade or age requirements. Applications are available through UACCB and the Bald Knob High School Counselor. This scholarship is provided by a gift from Royce and Rita Kay Wilson.

DR. F.Q. WYATT ENDOWED NURSING SCHOLARSHIP

The Dr. F.Q. Wyatt Endowed Nursing Scholarship is awarded annually to a student in the LPN to RN program option and to a student in the PN Program. Recipients are chosen by the scholarship committee and based on outstanding academic nursing GPA. This scholarship is provided by donations from friends and relatives of Dr. F.Q. Wyatt.

LYNNE DAVIS WYATT ENDOWED SCHOLARSHIP

The Lynne Davis Wyatt Endowed Scholarship is awarded annually to a non-traditional student; with preference given to students maintaining a 3.0 GPA from Stone County. This scholarship is provided by a donation in honor of Ms. Wyatt.

UACCB Foundation Awards

TERRELL JAMESON MEMORIAL ENDOWED AWARD

The Terrell Jameson Memorial Award is awarded annually to a non-traditional student by the scholarship committee. This award is provided by donations from friends and family of Terrell Jameson.

ROTARY CLUB ENDOWED AWARD

The Batesville Rotary Club Endowed Award is awarded annually to a UACCB student by the scholarship committee. This award is provided by donations from the Batesville Rotary Club.

Deadlines for Scholarship Applications

April 1

Royce and Rita Kay Wilson Endowed Scholarship
Summer Scholarships

July 1

Bank of America Endowed Scholarship
Peggy Moore Beller Single Parent Endowed Scholarship
Herby and Billie Jo Branscum Non-Traditional Endowed Scholarship

Woody Castleberry Memorial Endowed Scholarship
Citizens Bank Endowed Scholarship
Desha VFW Post 10472 Scholarship
First Community Bank Endowed Scholarship
Chancellor Deborah J. Frazier Second Chance Scholarship
Frazier-Wilson Family Endowed Scholarship
GDX Non-Traditional Endowed Scholarship
Robert and Kathleen Glines Endowed Scholarship
Golf Tournament Non-Traditional Endowed Scholarship
The Tenacious Tamara Scholarship in Honor of Dr. Tamara Griffin
Helping Hands Endowed Scholarship
Paul and Virginia Henry Endowed Scholarship
Terrell Jameson Memorial Endowed Award
Dr. Martin Luther King, Jr. Memorial Endowed Scholarship
LaCroix Optical Endowed Scholarship
Jack and Judy Lassiter Endowed Scholarship
Sara Elizabeth Low Memorial Endowed Scholarship
Kimberley L. McLendon Memorial Endowed Scholarship
Roy Row, Sr., and Imogene Row Johns Endowed Scholarship
Dale W. Runsick Memorial Scholarship
Rachel Kay Stevens Memorial Scholarship
Jeffery David Taylor Memorial Endowed Scholarship
Geraldine Thomas Endowed Scholarship
Lynne Davis Wyatt Endowed Scholarship

December 1

Doyle and Darlene Berckefeldt Endowed RN Scholarship
Halide Dusay Endowed Scholarship
Melissa "Susie" Smart Memorial Endowed Scholarship
Dr. F.Q. Wyatt Endowed Nursing Scholarship

Other Scholarships

There are many other scholarships and/or monies available to students interested in furthering their education at University of Arkansas Community College at Batesville. UACCB recognizes and accepts private scholarships from a variety of sources and may have available other business, non-profit, or private scholarships specifically for UACCB students. For application information, check the website under Foundation -> Scholarships -> Other Scholarship Opportunities; or contact the Advancement or Financial Aid Office.

Academic Information/Student Responsibility

Student Responsibility

Each student is responsible for thoroughly reading the college Catalog and Student Handbook and becoming familiar with the policies, regulations, and procedures of UACCB. Students should be aware that they are ultimately responsible for their actions, behavior, and academic progress.

Registration

Registration at the college is the process of selection of classes and payment of tuition and fees. The official college calendar indicates the dates of registration.

Registration is officially completed when the student pays or makes arrangements for paying tuition and fees with the Business Office. The Business Office and the student retain a copy of the student's registration. Appropriate data will

be entered into the college data system. Data entered and the reports generated will be the basis for official college records. The data records are kept by the Director of Student Information/Registrar. **Unless the student drops prior to the refund date, the student is financially responsible for course(s) in which he or she registers.**

Academic Clemency Policy

A student is able to remove from the calculation of his/her GPA all grades received from previous UACCB coursework that meet the criteria identified below. Students who receive academic clemency will forfeit the use of any college credit earned prior to the date the clemency is effective. The effective date will be the date the student re-entered college. The principal benefit to the student will be in the recalculation of the GPA. The principal cost to the student will be that none of the prior coursework can be applied towards a degree or certificate. The granting of academic clemency does not automatically reinstate Financial Aid eligibility.

Academic clemency is intended to assist students who may have tried college at an earlier date but were unsuccessful due to personal reasons. The assumption is made that when students return to college after a prolonged absence, they do so with a different attitude and a greater likelihood of success.

Students wishing to invoke the Academic Clemency Policy must complete the Request for Academic Clemency form in the Director of Student Information/Registrar's office. The Director of Student Information/Registrar will verify that the student meets the following criteria for academic clemency approval:

- Separation from all regionally accredited higher education course work for two calendar years
- The successful completion of 12 semester hours of college credit at UACCB with a 2.0 or higher GPA following the two-year break in studies.

Students are not free to pick and choose which courses can be included in the Academic Clemency request. All courses prior to the 2-year break in studies must be included. The Academic Clemency Fee must be paid to the Business Office before the request will be processed.

Academic Standards of Progress

The purpose for establishing standards for satisfactory academic progress is to identify students whose progress toward degree or technical certificate completion is below average in terms of grade-point average. The intent is to provide assistance to those students so that their GPA will reach acceptable graduation standards.

The College's Standards of Progress provide details regarding minimum standards, intervention strategies or actions to be taken when minimum standards are not met, dismissal action to be taken when satisfactory progress is not restored, and details regarding Dean's List and Chancellor's List eligibility.

The College establishes Standards of Progress to maintain academic standards and standards for financial aid eligibility, to provide details regarding intervention strategies to be implemented when minimum standards are not met, and to document appeal rights.

Minimum Standards

A student who is seeking a degree or technical certificate must maintain a 2.0 minimum cumulative GPA to be considered in satisfactory academic standing.

Students' progress will be evaluated at the end of each semester to determine if grade-point average requirements have been met. **Students must successfully complete basic skills courses earning a grade of "C" or better before progressing to the next course in the sequence.**

Some academic programs require a grade of "C" or better in order to progress in the program of study. Failure to maintain at least a grade of "C" or better in each course will result in dismissal from the program.

Academic Probation

Students whose cumulative GPA falls below 2.0 will be placed on Academic Probation. Students who are on Academic Probation may be continued on probation if they maintain a semester GPA of 2.0 or above on courses taken during the

probationary period and their cumulative GPA remains below 2.0. The probationary status will be removed when the cumulative grade point average is 2.0. A transfer student who enrolls at UACCB and was on Academic Probation or has a GPA below 2.0 from the transferring institution will be placed on Academic Probation until the student achieves a cumulative GPA of 2.0 at UACCB.

Academic Suspension

Students who fail to attain a 2.0 semester grade average during the semester of the Academic Probation will be suspended for a minimum of one semester. Students may re-enter after the suspension period has lapsed, under condition of academic probation for one semester. Should a student fail to maintain a 2.0 average during the second probationary period, a one-year suspension will ensue. A student who is dismissed twice for unsatisfactory academic progress will be suspended for one year.

Students who transfer from another college on academic suspension must sit out one semester before attending UACCB.

Academic Intervention Procedures

Intervention procedures, which may be initiated for students on Academic Probation, may include one or more of the following:

- Restriction of enrollment;
- Limited course load;
- Required attendance at special counseling sessions; and
- Enrollment in basic skills classes.

Satisfactory academic progress is restored when a student successfully earns at least six credit hours and re-establishes a 2.0 cumulative grade-point average.

The college may elect to address individual mitigating circumstances administratively, with appropriate documentation to justify continuation of academic and/or financial aid eligibility. Students may always exercise their right of due process and appeal an academic suspension.

Adding Classes

Students may add courses to their schedules or change from one class to another up to the final date for schedule changes. No classes may be added or changed to another after the published deadline in the academic calendar without permission from the Vice Chancellor for Academic Affairs.

Attendance

Students are expected to be diligent in the pursuit of their studies and regular in their class attendance. Students have the responsibility of making arrangements satisfactory to the instructor regarding all absences. Excessive absences, as defined by the instructor and described in the syllabus for each class, may be penalized, including failure of the course. Policies of making up work missed as results of absence are at the discretion of the instructor and are also detailed in the course syllabus. It is students' responsibility to be informed of the course policies of each instructor. Failure to attend class does not constitute withdrawal. The appropriate withdrawal process must be followed. Students who have not attended at least 50% of a class by the 11th day of the semester may be dropped from that course.

Inclement Weather Policy

Inclement weather occasionally impacts the UACCB schedule. These weather conditions may cause the campus to be closed or open late. The College uses local radio, TV stations and text messaging to inform students, faculty, staff and the community of these decisions. Students may sign up for UACCB Alerts which provides text messaging in the event of campus closings. The service is free; however, normal text message fees may apply. The service can be accessed through the UACCB website.

Auditing Classes

Auditing a course(s) requires official admission to the College, approval of the student's advisor and payment of the regular tuition and fees for the course(s). Students auditing courses are subject to the same regulations as other students with regard to registration and attendance, but they neither take examinations nor receive quality points or hours earned for the course(s). Students may change from taking a course for credit to audit or audit to credit during the first week of the semester only. Exceptions must be approved by the Vice Chancellor for Academic Affairs. An auditing student who does not wish to complete the course(s) must complete official withdrawal/drop procedures. Audited courses will be shown on the student's official transcript as "AU." Students wanting to audit a course must complete the Request to Audit a Course form in the Director of Student Information/Registrar's office.

Changes in Student Information

Students are responsible for reporting via appropriate written documentation or MyUACCB their accurate address, telephone number, and legal name to the College and reporting any changes in information promptly to the Director of Student Information/Registrar. Failure to do so may result in undelivered financial aid refunds, registration notices, invoices, invitations, and official correspondence.

The College considers information on file with the Director of Student Information/Registrar to be official. Legal documentation of a name change may be required.

Classification of Students

Students who have earned 29 or fewer semester college credit hours are classified as freshmen. Those with 30 or more college credit hours are classified as sophomores.

Course Load

The normal class load at UACCB is defined as 15 credit hours, with 18 credit hours being the maximum load. A student must have at least 12 credit hours to be classified as a full-time student. Some scholarships require more than 12 credit hours to be eligible. A student may petition the Vice Chancellor for Academic Affairs in situations where the student desires to carry more than 18 hours.

For summer terms, students must carry six credit hours during a term to be classified as a full-time student, with seven hours being the maximum load for each summer term. For students receiving Title IV aid, twelve total hours is required for full-time aid throughout the summer term(s).

Students on academic probation, basic skills students, and others identified as academically "at risk" may carry restricted class loads deemed in the best interest of the student by advisors or the Vice Chancellor for Academic Affairs.

Credit for Courses

UACCB uses the credit hour as a standard unit of credit for college-level courses. A credit hour is defined as an institutionally established equivalency that reasonably approximates some minimum amount of student work reflective of the amount of work expected in a Carnegie unit. One semester credit hour equals 15 hours of academic work. For example, during fall and spring semesters, one credit hour = 15 weeks x (1 classroom hour + 2 out-of-class work hours). Classes that meet three hours per week, for example, carry three hours of credit per semester. Laboratory and clinical hours are calculated using a different formula.

Repeating Courses

A student may repeat a course completed at the College for the purpose of grade point adjustment by reenrolling in the same course. Students repeating a course are subject to the following provisions:

- The student must complete the course in its entirety. Withdrawing from the course will not constitute a new letter grade or adjusted GPA.

- Adjustments to the cumulative grade points are not made for courses transferred from other colleges or universities. Transfer courses receive a grade of “CR” and do not enter the cumulative GPA calculation at the college.
- The highest grade earned will be used to meet degree requirements. The first grade of the course, however, will still appear on the student’s transcript.
- Financial aid will only pay for two course attempts.

Grade Reports

Mid-term and final grades will be available electronically on MyUACCB. Grade reports will not be mailed.

Grades and Grade Points

UACCB’s grading policy reflects the quality of performance and achievement of competency by students who complete one or more credit courses. Faculty are responsible for determining and assigning both grades and status based upon objective appraisal and evaluation of the student’s performance. Grading standards are provided to students in writing at the beginning of each course in the course syllabus. The College uses the following four-point grading scale:

Grade Description	Quality Points
A Excellent	4
B Good	3
C Average	2
D Poor/Below Average	1
F Failure	0
P Pass	0
N Did Not Pass	0

A student’s grade point average is determined by dividing the total number of quality points by the total number of credit hours attempted. All course work completed with assigned grades of “A,” “B,” “C,” “D,” or “F” is to be considered in calculating the cumulative GPA.

For a student who retakes courses, only the highest grade is calculated into the cumulative GPA and hours earned for the student. The first grade of the course will, however, still appear on the student’s transcript.

Basic skills courses are taken for non-degree credit, although the grade is calculated into the cumulative GPA. Credit awarded does not count toward certificate or degree completion but does count toward Title IV financial aid eligibility.

Courses transferred to UACCB are not calculated into a student’s cumulative GPA.

Grade Status Codes

In addition to course grades of “A,” “B,” “C,” “D,” and “F,” students may receive the following grade status designations.

Status Codes	Description	Quality Points
I	Incomplete	0
W	Withdrawn	0
AU*	Audit	0
CR	Verified Competency	0
GP	Grade Pending	0
MW	Military Withdrawal	0
AW	Administrative Withdrawal	0

**Must be declared no later than the first week of class and will not qualify for financial aid.*

Incomplete (I): The grade “I” should only be assigned when a student has not completed a significant component of a course (i.e. an exam, paper or project) and the student has a valid rationale for this failure.

A student receiving an “I” must meet with his/her instructor and contractually make arrangements to complete the course requirements no later than the end of the next regular semester (fall or spring). The student should maintain a copy of this contract for reference. The instructor, division chair and the Director of Student Information/Registrar will also keep copies of the contract.

Faculty members will submit the grade by the end of the next regular semester following the one in which the “I” designation was received. The college will change the “I” designation to a grade of “F” if a grade is not assigned within the specified time period.

A student may petition for an extension not to exceed one year because of extenuating circumstances. A written request by the student must be submitted to and approved by the Vice Chancellor for Academic Affairs. Students may not re-register to take a course for which an “I” designation has been received until the grade designation has been changed.

Withdrawal (W): A “W” is assigned for a student-initiated withdrawal during the period printed in the Academic Calendar in this catalog. A student must provide formal notification to the Director of Student Information/Registrar by completing a “Course Drop” form or complete a “Withdrawal” form. **Students who stop attending a course (or all courses) without dropping or withdrawing officially will receive failing grades.**

Audit (AU): Audit means enrollment in a course for no grade or credit. A student must declare an intent to audit by the end of the first week of classes of the semester he/she intends to audit. Auditing students will be required to pay the same tuition and fees as assessed for a class taken for credit.

Verified Competency (CR): The Verified Competency designation is used to indicate a status for which recognition is earned, but no grade is assigned. A “CR” will be recorded to document competencies demonstrated via test-out, credit-for-experience, College Level Examination Program (CLEP) and Advanced Placement (AP) options.

Grade Pending (GP): The Grade Pending designation is used to indicate that no grade has yet been submitted for the course. Upon receipt of the final grade, the Director of Student Information/Registrar will record the appropriate grade.

Administrative Withdrawal (AW): An “AW” is a withdrawal from a course or the college initiated by faculty or an administrator.

Academic Dishonesty

Cheating in any form is forbidden. The college defines cheating as several acts: plagiarism; the use of unauthorized materials, information or study aids in any academic exercise; falsification of college records; unauthorized possession of examinations; and any other action that may improperly affect the evaluation of a student's academic achievement or performance and the unauthorized assistance of others in any such act.

When an instructor or administrator charges a student with academic dishonesty deserving sanction, the instructor or administrator shall determine a grade sanction. Instructors who report students for academic dishonesty must provide essential details of the incident in writing to the Vice Chancellor for Academic Affairs within ten days of discovery of the incident. The student and instructor will be notified in writing of the sanction by the Vice Chancellor for Academic Affairs. In addition, the administration reserves the right to levy an additional sanction on any student who cheats. This sanction can extend to suspending the student from class or permanently dismissing him or her from the college. Students recommended for suspension or dismissal will be notified by the Vice Chancellor for Academic Affairs and will be given the opportunity to be heard by an academic appeals committee before a sanction is imposed.

Academic Appeals

A student who feels they have been treated inappropriately in an academic matter should first discuss their concern with the faculty member whose action is in question.

If the student feels the instructor's position is still in error, the student can appeal in writing to the Division Chair who supervises the instructor. This notification must be submitted to the Division Chair within 10 working days of the student's notification by the instructor of the academic action. The Division Chair will review the matter with the instructor and attempt to facilitate an appropriate resolution. The student is limited to one appeal per course, with a maximum of two appeals per semester.

If the student feels the Division Chair has not reached an appropriate resolution of the matter, the student can appeal to the Vice Chancellor for Academic Affairs within five working days. The student's written submission to the Division Chair will form the basis of the student's appeal. A copy of the student's appeal will be made available to the instructor in question, and that instructor will then submit a written statement pertaining to the appeal. After receiving the instructor's written statement, the Vice Chancellor for Academic Affairs will notify the Faculty Affairs Committee of the student's appeal. The Chair of the Faculty Affairs Committee will appoint an appeals committee. The committee will consist of two students and three faculty members. If it is impossible for three Faculty Affairs Committee members to convene at the same time, then the Chair of the Faculty Affairs Committee may appoint faculty members outside the Faculty Affairs Committee to serve on the appeals committee. The committee will meet within 10 working days following receipt of the appeal.

The committee will review the written appeal and determine whether or not there may be merit to the appeal. If the committee feels that the written appeal has no merit, they shall recommend to the Vice Chancellor for Academic Affairs that no hearing be held. The Vice Chancellor's decision shall be final.

If the committee feels that the appeal may have merit, it shall hold a hearing promptly. At this hearing both the student filing the appeal and the instructor will have the opportunity to testify before the committee. Each party shall be present during the other party's testimony and shall be given the opportunity to question the testimony.

The committee has the right to request testimony from other pertinent parties. The committee will make a recommendation to the Vice Chancellor for Academic Affairs. The Vice Chancellor's decision is final.

A student appealing University of Arkansas online consortium courses follows the processes outlined by the University of Arkansas online consortium. See the Consortium Liaison for details.

Non-Traditional Credit

Students may establish credit in courses offered by UACCB by test-out, experience, or examination. Credit earned through non-traditional methods is limited to 30 credit hours, and may not transfer to other institutions.

Test-out: Students must complete the test at one sitting, unless it includes two parts (i.e., lab and written exams). Test-out examinations for specific courses may be taken only once each spring, summer, or fall semester, with at least a 30 day period between testing. Students may not apply test-out credits toward credit computation for financial aid programs or student grade point average, or certificates of proficiency requirements.

Students may test out of the following courses:

CIS 1003	Introduction to Computers
CIS 1033	PC Hardware Repair I
CIS 1053	Computer Software Applications
BIO 2003/2001	Anatomy and Physiology I/Lab
BIO 2013/2011	Anatomy and Physiology II/Lab

NOTE: *An examination fee (see tuition and fees chart) must be paid prior to the exam. A student must present receipt at the time of testing. If the student passes the test, the student will be required to pay a per credit hour fee for the credit by examination to be documented on his or her transcript. Students must be enrolled at UACCB before credits will be applied to transcript.*

By Experience: Students may request credit for a college course through life experience. Students requesting such credit must submit sufficient documentation. The division chair should be contacted for specific details of the process. Upon notification of experiential learning credits to be awarded, the student must pay the per credit hour fee in order for these credits to be transcribed. **(Note: If a test-out is offered in a course, credit by experiential learning may not be requested.)**

Examination: UACCB serves as an open CLEP test center. CLEP tests will be administered online, by appointment. UACCB will only award credit for tests that are the equivalent of its courses. Students must achieve the minimum acceptable score, as listed by the American Council on Education, to be awarded credit at UACCB. Students' transcripts will indicate a grade of "CR" for the credit awarded. A fee for each exam will be charged. For further details, please contact the Testing Center or the Director of Student Development.

A minimum score of 50 will be accepted for each CLEP Subject Exam. The College Composition Modular has an additional essay component. UACCB will award credit for the following CLEP examinations:

Subject Exams	UACCB Course
College Composition Modular with essay	ENG 1103
American Government	POS 2103
History of the U.S. I	HIS 2003
History of the U.S.II	HIS 2013
Human Growth & Development	PSY 2013
Principles of Macroeconomics	ECN 2013
Introductory Psychology	PSY 1003
Introductory Sociology	SOC 2003
College Algebra	MTH 1023
Biology for Majors	BIO 1103 & 1101
Introductory Business Law	BUS 2033
Spanish I and II	SPA 1003 & 1013
Principles of Management	BUS 2013
Principles of Marketing	BUS 2513

Advanced Placement Program

UACCB offers credit based on the Advanced Placement Program of the College Entrance Examination Board. This program gives students the opportunity to pursue college-level studies while still in high school and to receive advanced placement and/or credit at UACCB. The AP examinations are offered annually by high schools that participate in the program. Students should contact their high school counselor for information about the AP exams.

High school students seeking credit for AP examinations should contact the Director of Student Information/Registrar at UACCB. The college offers credit for the following AP exams:

AP Course	UACCB Course	Minimum Score
Art History	FAV 2023 Visual Art	3
Biology	BIO 1033/1031 Biology for General Education w/Lab	3
Biology	BIO 1103/1101 Biology for Majors w/Lab	4
Calculus AB	MTH 2004 Calculus I	3
Calculus BC	MTH 2004 Calculus I and MTH 2014 Calculus II	3
English Language	ENG 1103 English Comp I	3
	ENG 1103 English Comp I and ENG 1203 English Comp II	4
Macroeconomics	ECN 2013 Macroeconomics	3
Microeconomics	ECN 2023 Microeconomics	3
Psychology	PSY 1003 General Psychology	3
US Gov't & Politics	POS 2103 United States Gov't	3
U.S. History	HIS 2003 United States History I	3
	HIS 2003 U.S. History I and HIST 2013 U.S. History II	4
Spanish Literature	SPA 1003 Spanish I	3
	SPA 1003 Spanish I and SPAN 1013 Spanish II	4
Statistics	MTH 2053 Statistics	3

Honors

CHANCELLOR'S LIST

The college names to the Chancellor's List any student who has earned twelve or more credit hours in a given semester and earned a 4.00 GPA with no "I" grade.

DEAN'S LIST

The college names to the Dean's List any student who has earned twelve or more credit hours in a given semester, a 3.50 GPA or higher and has no "D," "F," or "I" grade for the term involved.

Graduation with Honors

Graduation with honors will be defined as follows:

- Students achieving a GPA of 3.50 to 3.74 will graduate cum laude;
- Students achieving a GPA of 3.75 to 3.89 will graduate magna cum laude; and
- Students achieving a GPA of 3.90 or above will graduate summa cum laude.

For the purpose of determining graduation with honors, GPAs will be calculated based on all UACCB coursework. Honor students are recognized at commencement based on cumulative GPA through the fall semester.

Transcripts

Official transcripts of a student's work at UACCB may be obtained from the Director of Student Information/Registrar in accordance with federal guidelines. Official transcripts of the student's completed permanent record are issued with the Director of Student Information/Registrar's signature or digitally encrypted for electronic document transfer. The transcript will indicate degree or certificate earned, if any, and the GPA. Transcripts are available at no charge, but students are limited to five transcripts per request. Students have access to their unofficial transcript through MyUACCB.

Transcripts are issued only at the specific written request of the student or appropriate institution and official signed release from the student or electronic submission via MyUACCB. Requests for transcripts by mail should include the name under which the student was enrolled, the student's signature, social security number, dates of attendance at UACCB, and the name and address of the person or institution to which the transcript is to be sent. Only the student whose transcript is requested should pick up transcripts. Individuals requesting transcripts in person must complete a transcript request form. Transcript request forms can also be signed, scanned, and e-mailed to registrar@uaccc.edu.

Transcripts that have been presented to the Director of Student Information/Registrar for admissions or evaluation of credit become the property of UACCB as a part of the student's permanent record and are under the control of the Director of Student Information/Registrar's Office. Under federal policy, the student has the right to view his/her file; the college is not required to provide (or allow the making of) copies of these documents. Transcripts submitted to UACCB for admission or transfer credit will not be returned to the student or forwarded to other institutions.

Transfer students must obtain, as part of the application for admission to UACCB, official copies of their academic records from each institution attended.

Dropping a Class/Withdrawing from College

To drop one or more classes or completely withdraw from college requires completion of the official Course Drop or Complete Withdrawal Form which can be obtained from the student's advisor or picked up in the Registrar's office. Students may drop courses from their schedule or withdraw from college up to the published date listed in the Academic Calendar. Student's who wish to drop a class or completely withdraw from college are governed by the following campus policies:

- Courses dropped or a complete withdrawal from college completed prior to the twelfth class day in a regular term or the sixth class day in a summer term will not be recorded on the student's transcript. (In this instance, only the student and advisor need to sign the Course Drop or Complete Withdrawal Form.)
- A student officially dropping a course or withdrawing from college on or after the twelfth class day through the published date listed in the academic calendar will receive a grade of "W" on their permanent transcript. The Course Drop or Complete Withdrawal Form must be signed by the student, instructor and all other required persons/departments specified on the form.
- A student will not be officially dropped from a course or withdrawn from college until the completed form has been received in the Registrar's office.
- A student who stops attending any or all courses without completing the Course Drop or Complete Withdrawal Form will receive a final grade in accordance with the grading terms stated in the course syllabus.
- A student cannot withdraw from a course in which a final grade has been submitted.
- When an emergency or other special circumstance makes it impossible for the student to withdraw from college in person, the student may correspond with the Registrar.

Application for Graduation

Students requesting consideration for graduation will meet with their advisor to verify all degree requirements are pending completion. Advisors will submit a Degree Audit Evaluation to the Office of the Director of Student Information/Registrar by the due date (see calendar). In certain situations the advisor may, with the approval of the Vice Chancellor for Academic Affairs or his/her designee, allow limited substitution among program requirements. This action must be documented by submitting an approved Substitution/Elective form (or Waiver for Allied Health Programs only.) **It is the responsibility of the student to have submitted transcripts necessary to receive transfer credit and to have completed the process to transcript credit by exam or experience prior to submission of these forms.** Through completion of this process, the Office of the Director of Student Information/Registrar is notified of the student's intent to graduate.

Any Degree Audit Evaluations submitted past the deadline will be processed the following semester. The appropriate award will be prepared once the fulfillment of the graduation requirements is confirmed and all obligations to the college have been completed. **There is no fee charged for applying to graduate.**

NOTE: Students who do not complete degree requirements at the end of the semester indicated on the evaluation must have their advisor submit a new evaluation to the Office of the Director of Student Information/Registrar if requirements will be met in future semesters.

Graduation Requirements

Graduation requirements for students seeking a degree or certificate include:

1. Successfully complete all academic coursework, including mandated developmental coursework, with a minimum cumulative grade-point average of 2.0. Certificate of Proficiency candidates must successfully complete all program requirements with a minimum program GPA of 2.0.
2. Successful completion of the required number of credits and specified courses required.
3. Completion of two semesters (minimum of 24 credit hours) as a student at UACCB in order to earn an Associate Degree or completion of the last 15 semester credit hours of the program requirements at UACCB for a Technical Certificate, or completion of the last 6 semester credit hours of the program requirements at UACCB for a Certificate of Proficiency.
4. Satisfaction of all financial responsibilities due to the college.

Students have five years to complete the degree/technical certificate program requirements in the college catalog under which they initially enroll. Students may petition the Vice Chancellor for Academic Affairs to graduate under a different catalog dated after their initial enrollment. Students may not graduate under a catalog dated before their initial enrollment. Students may petition the Vice Chancellor for Academic Affairs for permission to extend the maximum time period allowed for their graduation. This petition will be approved only in exceptional circumstances.

Transfer students seeking a UACCB degree must adhere to the graduation requirements.

- **Associate of Applied Science Degree** - A student must complete a minimum of 24 credit hours toward the degree at UACCB.
- **Associate of Arts Degree** - A student must complete a minimum of 24 credit hours toward the degree at UACCB.
- **Associate of Science Degree** - A student must complete a minimum of 24 credit hours toward the degree at UACCB.
- **Technical Certificate** - A student must complete a minimum of the last 15 credit hours of certificate requirements at UACCB. These credits must be earned as a regular student rather than by test-out or other means of advanced placement.
- **Certificate of Proficiency** - **A student must complete a minimum of 6 credit hours** toward the degree at UACCB. These credits must be earned as a regular student rather than by test-out or other means of advanced placement.

The student may submit course descriptions and/or syllabi of transfer courses if there is any question concerning the acceptance of credits. The college reserves the right to revise any credit awards upon the receipt of additional information.

Commencement Exercises

UACCB holds one commencement exercise each academic year. Commencement is indicated on the College's calendar. Any student who graduates or intends to graduate during that academic year (fall, spring and summer terms) may participate in commencement once a Commencement Application is completed through MyUACCB. The Commencement Application must be completed by the second Friday of February for the academic year. Diplomas are mailed to students after the semester in which they satisfactorily complete all college requirements. Summer graduates' diplomas will be ordered after the last summer term has ended.

Credit Programs

Degree Programs

Associate of Arts (A.A.) Degree

The Arkansas Higher Education Coordinating Board and the Higher Learning Commission of the North Central Association of Colleges and Schools have approved UACCB to offer the Associate of Arts degree. The Associate of Arts degree is designed for students who wish to pursue a bachelor's degree at a four-year college or university.

Associate of Science (A.S.) Degree

The Arkansas Higher Education Coordinating Board and the Higher Learning Commission of the North Central Association of Colleges and Schools have approved UACCB to offer Associate of Science degrees. The Associate of Science degree programs are designed for students who wish to pursue a bachelor's degree at a four-year college or university, with emphasis in a particular major.

Associate of Applied Science (A.A.S.) Degrees

The Arkansas Higher Education Coordinating Board and the Higher Learning Commission of the North Central Association of Colleges and Schools have approved UACCB to offer the Associate of Applied Science degree. The A.A.S. degree is not designed for transfer to a baccalaureate program, except the B.A.S. baccalaureate degree. However, some courses in these programs may transfer to other institutions.

Disclaimer for the Associate of Applied Science: The Associate of Applied Science degree is designed for employment purposes, and it should not be assumed that the degree or the courses in the degree can be transferred to another institution. While many institutions do accept some courses in the A.A.S. programs, the general rule is that courses in the A.A.S. degree are not accepted in transfer toward a bachelor's degree. Students to whom transfer is important should get assurance in writing in advance from the institution to which they wish to transfer.

Technical Certificates

UACCB offers Technical Certificates in allied health, business, cosmetology, industrial technology and public service.

Certificates of Proficiency

Certificates of Proficiency are awarded for programs that are less than 18 credit hours.

Criminal Justice Institute Training for Current Police Officers

The Criminal Justice Institute of the University of Arkansas System and UACCB offer Associate of Applied Science degrees, Technical Certificates and Certificates of Proficiency in Crime Scene Investigation and Law Enforcement Administration for persons who are current law enforcement officers.

Non-Credit Programs

Non-Credit Programs

Adult Education

The Adult Education Department offers a variety of classes for individuals working to improve their skills and knowledge to a level equivalent to high school. All classes provided by the Adult Education Department are free to the public. Adult Education classes are offered throughout the year.

Below is a listing of classes and testing offered:

- GED Preparation for adults who have not finished high school.
- GED (General Educational Development) Testing (\$4.00 per subject area)
- Classes in reading, writing, and math for individuals with a high school diploma, but who lack these necessary skills for job advancement or for enrollment in college.
- English as a Second Language (ESL) for non-English speaking adults.
- Customized basic skills training for business and industry.
- Distance Education Program which includes online instruction for students unable to regularly attend traditional classes.

Classes are offered during day and evening hours. Students choose the hours that are most convenient to their family and work schedules. Classes are offered on the UACCB campus and in Highland at the Choctaw Center; satellite classes are periodically offered in rural locations in Independence and Sharp Counties.

Community and Workforce Education

Community and Workforce Education provides non-credit educational opportunities for residents of the College's service area. More information about services provided can be found on-line at www.uaccb.edu or by contacting the Coordinator of Community Education.

Program areas include:

- **Contract Training:** Classes arranged with industry and business to meet specific training needs. Classes taught include, but are not limited to: Microsoft Office, Digital Controls, Semi-Conductor, Blueprint Reading, Industry Specific Conversational Spanish and Supervision and Management.
- **Professional Development Classes:** Non-credit classes offered for the purpose of developing or improving professional skills. Sample courses include: computer courses and small business seminars.
- **Personal Enrichment Classes:** Non-credit classes taught to enhance skills in language, art, leisure and recreation. Offerings will vary.
- **Online Classes:** Non-credit classes offered through Education to Go. These courses can be reached through the Community and Workforce Education's website at www.uaccb.edu.
- **Community Service Classes:** Free or nominal cost classes for the benefit of the UACCB community. The classes include Child Care Orientation, Hunter Education and Customer Service Workshops.
- **Kids' College:** A summer enrichment program for children entering grades 1 through 6.

CTE Discount Policy for Non-Credit Personal Enrichment Classes: A 20% discount shall be given to all senior citizens, those 60 years of age and above, on non-credit courses originating from UACCB.

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James C. Johnson, Faculty Emeritus - B.S., Biology, University of Arkansas at Little Rock; B.S., Psychology, Arkansas State University; M.S.W., University of Arkansas at Little Rock; M.B.A., Webster University; LCSW (Arkansas)

Janice Inloes, Faculty Emeritus - A.A.S., Registered Nursing, North Arkansas Community College; B.A., Accounting, Lyon College; M.S., Accounting, Arkansas State University; M.S., Nursing, University of Phoenix; M.S., Adult Education Distance Learning, University of Phoenix

H. Jane Parker, Faculty Emeritus - B.A., Medical Technology, San Jose State University; M.A., Social Anthropology, University of Texas at Austin; Ph.D., Social Anthropology, University of Texas at Austin; Graduate Studies, Psychology, Arkansas State University

Ann Westmoreland Runsick, Faculty Emeritus - B.A., English and History, Lyon College; M.A., English, Arkansas State University

Marcia Wallace, Faculty Emeritus - B.A., Art, Connecticut College; M.F.A., Mixed Media Art, Arizona State University; M.A., Speech Communications and Theater Arts, Arkansas State University

Wyatt Washburn, Faculty Emeritus, B.S., Mathematics, University of Central Arkansas; M.S., Mathematics, University of Arkansas, Fayetteville; Graduate Studies, Mathematics, University of Missouri - Rolla

Nancy Whitmire, Faculty Emeritus - A.A., Crowley's Ridge College; B.A., Psychology, Harding University; Graduate Studies, Education, Arkansas State University

*Renee Bell, Staff Emeritus - College Studies, Office Administration, Mississippi County Community College

Linda Bennett, Staff Emeritus - B.S.Ed., Art, Southeast Missouri State College; ALA, M.L.S., University of Missouri-Columbia

Sharon Bratcher, Staff Emeritus - Computerized Accounting Certificate, Black River Technical College; College Studies, University of Arkansas Community College at Batesville

Steve Collins, Staff Emeritus - B.S., Computer Information Systems, University of Arkansas at Monticello

Gayle Cooper, Staff Emeritus - B.A., Business Administration, Lyon College; M.S., Vocational Technical Administration, Arkansas State University; Ed.S., Community College Education, Arkansas State University

Roy Gonyer, Staff Emeritus - A.A.S., Industrial Maintenance Technology, University of Arkansas Community College at Batesville; Diploma, Industrial-Equipment Maintenance Technology, Newport Vocational-Technical School

Linda Hoyt, Staff Emeritus - College Studies, University of Arkansas, Fayetteville; College Studies, Accounting, Lyon College

Connie Lawrence, Staff Emeritus - A.A., University of Arkansas Community College at Batesville; B.S., Education, University of Arkansas at Fayetteville

Kathleen McNamee, Staff Emeritus - B.S., Secondary Education, Manchester College; M.B.A., Old Dominion University

Alexa Smith, Staff Emeritus - B.A., Sociology, Arkansas State University

**deceased*

Degrees & Certificates

Agriculture Business

The Associate of Science in Agriculture Business degree prepares students with accounting, economic analysis, and business management skillsets necessary to work competently in various sectors of the agriculture industry. Additionally, the program prepares those students with the foundational knowledge necessary to transfer to a four-year program in agriculture business, marketing, finance, or management.

Agriculture Business (AS)

Type: Associate of Science

General Education Core Requirements

English/Communications

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
SPC 1003	ORAL COMMUNICATION	3

Math

Or any higher-level math course.

Item #	Title	Credits
MTH 1023	COLLEGE ALGEBRA	3

Life/Physical Sciences

Item #	Title	Credits
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1

Fine Arts/Humanities

Three (3) hours required from the following:

Item #	Title	Credits
FAM 2003	MUSIC	3
FAT 2013	THEATER	3
FAV 2023	VISUAL ART	3

Three (3) hours required from the following:

Item #	Title	Credits
ENG 2113	WORLD LITERATURE I	3
ENG 2213	WORLD LITERATURE II	3
PHI 1003	INTRODUCTION TO PHILOSOPHY	3

Social Sciences

Item #	Title	Credits
GEO 2003	INTRODUCTION TO CULTURAL GEOGRAPHY	3
HIS 1013	WORLD CIVILIZATION I	3
HIS 1023	WORLD CIVILIZATION II	3
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
POS 2103	UNITED STATES GOVERNMENT	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3

Directed Elective Requirements

Agriculture Technology

Item #	Title	Credits
ACC 1013	PRINCIPLES OF ACCOUNTING I	3
ACC 1023	PRINCIPLES OF ACCOUNTING II	3
AGR 1901	AGRICULTURE SCIENCE LABORATORY	1
AGR 1903	MAKING CONNECTIONS IN AGRICULTURE	3
AGR 1923	INTRODUCTION TO AGRICULTURE BUSINESS	3
BUS 2033	LEGAL ENVIRONMENT OF BUSINESS	3
BUS 2053	STATISTICS	3
ECN 2013	MACROECONOMICS	3

Six (6) hours required from the following:

Item #	Title	Credits
AGR 1933	INTRODUCTION TO ANIMAL SCIENCE	3
AGR 2913	INTRODUCTION TO PLANT SCIENCE	3
AGR 2923	SOILS	3
Total credits:		60

Agriculture Business (COP)

Type: Certificate of Proficiency

General Education Core

Item #	Title	Credits
SPC 1003	ORAL COMMUNICATION	3

Agriculture Core

Item #	Title	Credits
AGR 1903	MAKING CONNECTIONS IN AGRICULTURE	3
AGR 1923	INTRODUCTION TO AGRICULTURE BUSINESS	3
Total credits:		9

Agriculture Business (TC)

Type: Technical Certificate

General Education Core

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
MTH 1023	COLLEGE ALGEBRA	3
SPC 1003	ORAL COMMUNICATION	3

Agriculture Core

Item #	Title	Credits
ACC 1013	PRINCIPLES OF ACCOUNTING I	3
ACC 1023	PRINCIPLES OF ACCOUNTING II	3
AGR 1903	MAKING CONNECTIONS IN AGRICULTURE	3
AGR 1923	INTRODUCTION TO AGRICULTURE BUSINESS	3
BUS 2033	LEGAL ENVIRONMENT OF BUSINESS	3
CIS 1053	COMPUTER SOFTWARE APPLICATIONS (Word Processing, Electronic Spreadsheet, Database, Presentation)	3
ECN 2013	MACROECONOMICS	3
Total credits:		30

Agriculture Technology

As farm and land management has grown more complex and costly, farmers, ranchers, and other agricultural managers have increasingly needed postsecondary education, such as an associate's degree or a bachelor's degree in agriculture or a related field. The Associate of Science in Agriculture Technology degree provides students the diverse skillsets necessary to work competently in various sectors of the agriculture industry. Additionally, the program prepares those students with the foundational knowledge necessary to transfer to a four-year program in agriculture or a related field. Students should check with their intended transfer institution to ensure transferability.

Agriculture Technology (AS)

Type: Associate of Science

General Education Core Requirements

English/Communications

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
SPC 1003	ORAL COMMUNICATION	3

Math

Or any higher level math course.

Item #	Title	Credits
MTH 1023	COLLEGE ALGEBRA	3

Life/Physical Sciences

Item #	Title	Credits
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1

Fine Arts/Humanities

Three (3) hours required from the following:

Item #	Title	Credits
FAM 2003	MUSIC	3
FAT 2013	THEATER	3
FAV 2023	VISUAL ART	3

Three (3) hours required from the following:

Item #	Title	Credits
ENG 2113	WORLD LITERATURE I	3
ENG 2213	WORLD LITERATURE II	3
PHI 1003	INTRODUCTION TO PHILOSOPHY	3

Social Sciences

Item #	Title	Credits
GEO 2003	INTRODUCTION TO CULTURAL GEOGRAPHY	3
HIS 1013	WORLD CIVILIZATION I	3
HIS 1023	WORLD CIVILIZATION II	3
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
POS 2103	UNITED STATES GOVERNMENT	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3

Directed Elective Requirements

Agriculture Technology

Item #	Title	Credits
AGR 1903	MAKING CONNECTIONS IN AGRICULTURE	3
AGR 1923	INTRODUCTION TO AGRICULTURE BUSINESS	3
AGR 1933	INTRODUCTION TO ANIMAL SCIENCE	3
AGR 2913	INTRODUCTION TO PLANT SCIENCE	3
AGR 2923	SOILS	3
AGR 2933	AGRICULTURE INTERNSHIP	
AGR 1901	AGRICULTURE SCIENCE LABORATORY	1
BUS 2053	STATISTICS	3
ECN 2013	MACROECONOMICS	3
Total credits:		60

Animal Science (COP)

Type: Certificate of Proficiency

General Education Core

Item #	Title	Credits
SPC 1003	ORAL COMMUNICATION	3

Agriculture Core

Item #	Title	Credits
AGR 1903	MAKING CONNECTIONS IN AGRICULTURE	3
AGR 1933	INTRODUCTION TO ANIMAL SCIENCE	3
Total credits:		9

Plant Science (COP)

Type: Certificate of Proficiency

General Education Core

Item #	Title	Credits
SPC 1003	ORAL COMMUNICATION	3

Agriculture Core

Item #	Title	Credits
AGR 1903	MAKING CONNECTIONS IN AGRICULTURE	3
AGR 2913	INTRODUCTION TO PLANT SCIENCE	3
Total credits:		9

Soil Science (COP)

Type: Certificate of Proficiency

General Education Core

Item #	Title	Credits
SPC 1003	ORAL COMMUNICATION	3

Agriculture Core

Item #	Title	Credits
AGR 1903	MAKING CONNECTIONS IN AGRICULTURE	3
AGR 2923	SOILS	3
Total credits:		9

Agriculture Technology (TC)

Type: Technical Certificate

General Education Core

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
MTH 1023	COLLEGE ALGEBRA	3
SPC 1003	ORAL COMMUNICATION	3

Agriculture Core

Item #	Title	Credits
AGR 1903	MAKING CONNECTIONS IN AGRICULTURE	3
AGR 1923	INTRODUCTION TO AGRICULTURE BUSINESS	3
AGR 1933	INTRODUCTION TO ANIMAL SCIENCE	3
AGR 2913	INTRODUCTION TO PLANT SCIENCE	3
AGR 2923	SOILS	3
Total credits:		24

Air Conditioning, Heating, and Refrigeration

Air Conditioning, Heating, and Refrigeration Technology (TC)

Type: Technical Certificate

General Education Core

Item #	Title	Credits
ENG 1004	WRITING FOR THE WORKPLACE	4
MTH 1003	TECHNICAL MATH	3

Air Conditioning, Heating, and Refrigeration Core

Item #	Title	Credits
IND 1013	TECHNICAL METHODS	3
IND 1033	DC ELECTRICITY	3
IND 1043	AC ELECTRICITY	3
IND 1053	HVAC FUNDAMENTALS	3
IND 1073	INTRODUCTION TO SHEET METAL	3
IND 1153	HVAC CONTROLS	3
IND 1253	HVAC TROUBLESHOOTING	3
IND 2003	INDUSTRIAL SAFETY	3
Total credits:		31

Business

Management and Supervision (AAS)

The Associate of Applied Science in Management and Supervision degree is designed for students who wish to enter the workforce as mid-management employees. Students will take courses from a variety of management and supervision disciplines to make them well-rounded, highly-productive personnel. UACCB's A.A.S. in Management and Supervision degree consists of 18 credit hours of general education requirements and 42 credit hours in management and supervision classes.

Type: Associate of Applied Science

Core Requirements in General Education

English/Communications

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
SPC 1003	ORAL COMMUNICATION	3

Math

Or any higher level math course

Item #	Title	Credits
MTH 1003	TECHNICAL MATH	3
MTH 1023	COLLEGE ALGEBRA	3
MTH 1043	QUANTITATIVE LITERACY	3

Computer Sciences

Item #	Title	Credits
CIS 2233	CYBER SECURITY	3

Social Sciences

Three (3) hours required from the following:

Item #	Title	Credits
PSY 1003	GENERAL PSYCHOLOGY	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3

Management and Supervision Core Curriculum

Item #	Title	Credits
BUS 1013	INTRODUCTION TO BUSINESS	3
BUS 2033	LEGAL ENVIRONMENT OF BUSINESS	3
BUS 2113	BUSINESS ETHICS / BLAW 2003	3
MGT 1003	PUBLIC RELATIONS	3

Management and Supervision Major Courses

Item #	Title	Credits
BUS 2013	PRINCIPLES OF MANAGEMENT / BADM 2513	3
BUS 2043	HUMAN RESOURCE MANAGEMENT	3
BUS 2253	PRINCIPLES OF FINANCE	3
BUS 2513	PRINCIPLES OF MARKETING	3
BUS 2653	INTERNSHIP	3
MGT 1013	CUSTOMER RELATIONS MANAGEMENT	3
MGT 1023	SOCIAL MEDIA MANAGEMENT	3
MGT 2003	PRINCIPLES OF LEADERSHIP	3
MGT 2013	CONFLICT MANAGEMENT	3
MGT 2023	PROJECT MANAGEMENT	3
Total credits:		60

Business (AS)

The Associate of Science in Business is designed for students who wish to pursue a bachelor's degree in business at a four year college or university. UACCB's A.S. in Business degree consists of 44 credit hours of general education requirements and 18 credit hours in business classes. Students in the A.S. in Business program should research university programs as early as possible. Each college of business has selected their particular directed elective, so students should become informed about specific universities. There are no substitutions allowed to this degree program.

Type: Associate of Science

Core Requirements in General Education

English/Communications

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
SPC 1003	ORAL COMMUNICATION	3

Math

Item #	Title	Credits
MTH 1023	COLLEGE ALGEBRA	3
MTH 2003	SURVEY OF CALCULUS / BUSINESS CALCULUS	3

Life/Physical Sciences

Four (4) hours required from the following:

Item #	Title	Credits
BIO 1033	BIOLOGY FOR GENERAL EDUCATION	3
BIO 1031	BIOLOGY FOR GENERAL EDUCATION LAB	1
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1
BIO 1113	GENERAL BOTANY	3
BIO 1111	GENERAL BOTANY LAB	1
BIO 1123	PRINCIPLES OF ZOOLOGY	3
BIO 1121	PRINCIPLES OF ZOOLOGY LABORATORY	1
BIO 2203	MICROBIOLOGY	3
BIO 2201	MICROBIOLOGY LABORATORY	1

Four (4) hours required from the following:

Item #	Title	Credits
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1
CHM 1123	COLLEGE CHEMISTRY II	3
CHM 1121	COLLEGE CHEMISTRY II LABORATORY	1
GEL 1003	PHYSICAL GEOLOGY	3
GEL 1001	PHYSICAL GEOLOGY LAB	1
PHS 1003	PHYSICAL SCIENCE	3
PHS 1001	PHYSICAL SCIENCE LAB	1

Fine Arts/Humanities

Three (3) hours required from the following:

Item #	Title	Credits
FAM 2003	MUSIC	3
FAT 2013	THEATER	3
FAV 2023	VISUAL ART	3

Three (3) hours required from the following:

Item #	Title	Credits
ENG 2113	WORLD LITERATURE I	3
ENG 2213	WORLD LITERATURE II	3

Social Sciences

Three (3) hours required from the following:

Item #	Title	Credits
HIS 1013	WORLD CIVILIZATION I	3
HIS 1023	WORLD CIVILIZATION II	3

Three (3) hours required from the following:

Item #	Title	Credits
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
POS 2103	UNITED STATES GOVERNMENT	3

Nine (9) hours required from the following:

Item #	Title	Credits
ECN 2013	MACROECONOMICS	3
ECN 2023	MICROECONOMICS	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3

Business Focus

To complete the business component of the degree, students must take the following courses. Students should be aware there are no course substitutions for this degree. The directed elective is based upon the transfer institutions requirement and the student take the university's required course with the approval of their academic advisor.

Item #	Title	Credits
ACC 1013	PRINCIPLES OF ACCOUNTING I	3
ACC 1023	PRINCIPLES OF ACCOUNTING II	3
BUS 2033	LEGAL ENVIRONMENT OF BUSINESS	3
CIS 1053	COMPUTER SOFTWARE APPLICATIONS (Word Processing, Electronic Spreadsheet, Database, Presentation)	3
BUS 2053	STATISTICS	3
	Directed Elective (3 Credits)	3

***Recommended directed electives for participating institutions:**

Arkansas State University	Business Communications
Arkansas Tech	Introduction to Business
Henderson State University	Business Communications
UCA	Business Communications
UA – Fort Smith	Business Communications
UA – Little Rock	Introduction to Business
UA – Monticello	Introduction to Business
UA – Pine Bluff	Introduction to Business
South Ark University	Introduction to Business

Total credits: 62

Management and Supervision (TC)

Type: Technical Certificate

General Education Core

MTH 1003 Technical Math or other college level math course

Item #	Title	Credits
CIS 2233	CYBER SECURITY	3
ENG 1103	ENGLISH COMPOSITION I	3
MTH 1003	TECHNICAL MATH	3

Technical Core

Item #	Title	Credits
BUS 1013	INTRODUCTION TO BUSINESS	3
BUS 2013	PRINCIPLES OF MANAGEMENT / BADM 2513	3
BUS 2253	PRINCIPLES OF FINANCE	3
BUS 2513	PRINCIPLES OF MARKETING	3
MGT 1013	CUSTOMER RELATIONS MANAGEMENT	3
MGT 2003	PRINCIPLES OF LEADERSHIP	3
Total credits:		27

Carpentry

Carpentry (COP)

Type: Certificate of Proficiency

Item #	Title	Credits
CST 1026	CARPENTRY I	6
IND 1013	TECHNICAL METHODS	3
IND 2003	INDUSTRIAL SAFETY	3
Total credits:		12

Clerical Services

Clerical Services (TC)

Type: Technical Certificate

General Education Core

MTH 1003 Technical Math or other college level math course

Item #	Title	Credits
CIS 1003	INTRODUCTION TO COMPUTERS	3
ENG 1103	ENGLISH COMPOSITION I	3
MTH 1003	TECHNICAL MATH	3

Technical Education Core

Item #	Title	Credits
ACC 1013	PRINCIPLES OF ACCOUNTING I	3
ACC 1033	COMPUTERIZED ACCOUNTING	3
BUS 1023	BUSINESS COMMUNICATIONS	3
CIS 1053	COMPUTER SOFTWARE APPLICATIONS (Word Processing, Electronic Spreadsheet, Database, Presentation)	3

Major Courses

Item #	Title	Credits
CIS 2013	APPLIED ELECTRONIC SPREADSHEETS	3
OFA 1063	WORD PROCESSING	3
OFA 2033	ADMINISTRATIVE OFFICE PROCEDURES	3
Total credits:		30

CNC Production

CNC Operator (COP)

Type: Certificate of Proficiency

Item #	Title	Credits
IND 1017	CNC OPERATOR I	7
IND 1027	CNC OPERATOR II	7
Total credits:		14

CNC Production Technician (TC)

Type: Technical Certificate

General Education Core

MTH 1003 Or any higher-level math course

Item #	Title	Credits
ENG 1004	WRITING FOR THE WORKPLACE	4
MTH 1003	TECHNICAL MATH	3

Technical Core

Item #	Title	Credits
IND 1017	CNC OPERATOR I	7
IND 1027	CNC OPERATOR II	7
IND 1037	CNC PRODUCTION TECHNICIAN I	7
IND 1047	CNC PRODUCTION TECHNICIAN II	7
Total credits:		35

Computer Information Systems

Computer Technology (AAS)

The Associate of Applied Science in Computer Technology is designed to provide students a well-rounded set of technology skills needed in the modern workplace. This degree is ideal for students who wish to attain technology skills useful in any discipline. Focusing on the human factor of technology, the curriculum will evolve to consistently provide the 21st Century skills required to be a successful professional in an ever-changing technological world.

Type: Associate of Applied Science

Core Requirements in General Education

English/Communications

ENG 1103 English Composition I OR ENG 1004 Writing for the Workplace

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1004	WRITING FOR THE WORKPLACE	4
ENG 1203	ENGLISH COMPOSITION II	3
SPC 1003	ORAL COMMUNICATION	3

Math

Or any higher level math course.

Item #	Title	Credits
MTH 1003	TECHNICAL MATH	3
MTH 1023	COLLEGE ALGEBRA	3
MTH 1043	QUANTITATIVE LITERACY	3

Computer Sciences

Item #	Title	Credits
CIS 2223	SURVEY OF OPERATING SYSTEMS	3

Social Sciences

Three (3) hours required from the following:

Item #	Title	Credits
ECN 2013	MACROECONOMICS	3
ECN 2023	MICROECONOMICS	3
HIS 1013	WORLD CIVILIZATION I	3
HIS 1023	WORLD CIVILIZATION II	3
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
POS 2103	UNITED STATES GOVERNMENT	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3

CIS Technical Courses

Item #	Title	Credits
CIS 1102	SURVEY OF TECHNOLOGY	2
CIS 1203	USER INTERFACE AND HUMAN3 INTERACTION	
CIS 1901	MAKING CONNECTIONS IN COMPUTER TECHNOLOGY	1
CIS 2023	DATABASE FUNDAMENTALS	3
CIS 2102	EMERGING TRENDS IN TECHNOLOGY	2
CIS 2104	COMPUTER TECHNOLOGY CAPSTONE	4
CIS 2153	FUNDAMENTALS OF PROGRAMMING	3
CIS 2203	COMPUTER ETHICS	3
CIS 2233	CYBER SECURITY	3
CIS 2243	LINUX OPERATING SYSTEM	3
CIS 2253	FUNDAMENTALS OF WEB DEVELOPMENT	3
CIS 2503	FUNDAMENTALS OF NETWORKING	3
CIS 2603	JAVASCRIPT FUNDAMENTALS	3
CIS 2703	SERVER-SIDE WEB DEVELOPMENT	3
CIS 2803	SURVEY OF PROGRAMMING LANGUAGES	3

Total credits:	60
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Computer Programming (COP)

Type: Certificate of Proficiency

Item #	Title	Credits
CIS 2023	DATABASE FUNDAMENTALS	3
CIS 2153	FUNDAMENTALS OF PROGRAMMING	3
CIS 2603	JAVASCRIPT FUNDAMENTALS	3
Total credits:		9

Computer Technology (COP)

Type: Certificate of Proficiency

Item #	Title	Credits
CIS 1102	SURVEY OF TECHNOLOGY	2
CIS 1901	MAKING CONNECTIONS IN COMPUTER TECHNOLOGY	1
CIS 2223	SURVEY OF OPERATING SYSTEMS	3
CIS 2253	FUNDAMENTALS OF WEB DEVELOPMENT	3
Total credits:		9

Network and System Administration (COP)

Type: Certificate of Proficiency

Item #	Title	Credits
CIS 2233	CYBER SECURITY	3
CIS 2243	LINUX OPERATING SYSTEM	3
CIS 2503	FUNDAMENTALS OF NETWORKING	3
Total credits:		9

Security and Ethics (COP)

Type: Certificate of Proficiency

Item #	Title	Credits
CIS 2203	COMPUTER ETHICS	3
CIS 2223	SURVEY OF OPERATING SYSTEMS	3
CIS 2233	CYBER SECURITY	3
Total credits:		9

Web Development (COP)

Type: Certificate of Proficiency

Item #	Title	Credits
CIS 2253	FUNDAMENTALS OF WEB DEVELOPMENT	3
CIS 2603	JAVASCRIPT FUNDAMENTALS	3
CIS 2703	SERVER-SIDE WEB DEVELOPMENT	3
Total credits:		9

Computer Technology (TC)

Type: Technical Certificate

General Education Core

ENG 1103 English Composition I OR ENG 1004 Writing for the Workplace

MTH 1003 Or higher level math course.

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1004	WRITING FOR THE WORKPLACE	4
ENG 1203	ENGLISH COMPOSITION II	3
MTH 1003	TECHNICAL MATH	3

Computer Technology Core

Item #	Title	Credits
CIS 1102	SURVEY OF TECHNOLOGY	2
CIS 1203	USER INTERFACE AND HUMAN INTERACTION	3
CIS 1901	MAKING CONNECTIONS IN COMPUTER TECHNOLOGY	1
CIS 2023	DATABASE FUNDAMENTALS	3
CIS 2153	FUNDAMENTALS OF PROGRAMMING	3
CIS 2223	SURVEY OF OPERATING SYSTEMS	3
CIS 2253	FUNDAMENTALS OF WEB DEVELOPMENT	3
CIS 2603	JAVASCRIPT FUNDAMENTALS	3
Total credits:		30

Software Development (TC)

Type: Technical Certificate

General Education Core

ENG 1103 English Composition I OR ENG 1004 Writing for the Workplace

MTH 1003 Or higher level math course

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1004	WRITING FOR THE WORKPLACE	4
MTH 1003	TECHNICAL MATH	3

Software Development Core

Item #	Title	Credits
CIS 1203	USER INTERFACE AND HUMAN INTERACTION	3
CIS 2023	DATABASE FUNDAMENTALS	3
CIS 2153	FUNDAMENTALS OF PROGRAMMING	3
CIS 2253	FUNDAMENTALS OF WEB DEVELOPMENT	3
CIS 2603	JAVASCRIPT FUNDAMENTALS	3
CIS 2703	SERVER-SIDE WEB DEVELOPMENT	3
CIS 2803	SURVEY OF PROGRAMMING LANGUAGES	3
SPC 1003	ORAL COMMUNICATION	3
Total credits:		30

Construction Technology

Drywall Installation and Finishing

Type: Certificate of Proficiency

Item #	Title	Credits
CST 1036	DRYWALL INSTALLATION AND FINISHING	6
IND 1013	TECHNICAL METHODS	3
IND 2003	INDUSTRIAL SAFETY	3
Total credits:		12

Construction Technology (TC)

Type: Technical Certificate

General Education Core

Item #	Title	Credits
ENG 1004	WRITING FOR THE WORKPLACE	4
MTH 1003	TECHNICAL MATH	3

Construction Technology Core

Item #	Title	Credits
CST 1016	MASONRY I	6
CST 1026	CARPENTRY I	6
CST 1036	DRYWALL INSTALLATION AND FINISHING	6
IND 1013	TECHNICAL METHODS	3
IND 2003	INDUSTRIAL SAFETY	3
Total credits:		31

Cosmetology

Cosmetology Instructor (COP)

Type: Certificate of Proficiency

Courses

Item #	Title	Credits
COS 2109	COSMETOLOGY INSTRUCTOR I	6
COS 2209	COSMETOLOGY INSTRUCTOR II	6
Total credits:		12

Cosmetology (TC)

The cosmetology program is designed to provide students with the theoretical and practical instruction required as a prerequisite to qualify for licensure examination by the Arkansas Department of Health Cosmetology Section. Students will be trained in hygiene and sanitation, physiotherapy, cosmeticity, physiology and histology anatomy, neurology, mycology, osteology, hairdressing, manicuring, aesthetics, salesmanship, shop management, and shop deportment.

In addition to completing an application for admission to the college, prospective cosmetology must also complete a cosmetology program application. Both applications are available in the Enrollment Center.

Type: Technical Certificate

Courses

Item #	Title	Credits
COS 1118	COSMETOLOGY I	18
COS 1218	COSMETOLOGY II	18
COS 1306	COSMETOLOGY III	6

Note: This is a limited access program. Available class openings will be filled on a first-come, first-served basis at the beginning of each semester.

Total credits: 42

Criminal Justice

Criminal Justice (AS)

The Associate of Science in Criminal Justice is designed to address the needs of three different types of students - those students wishing to begin a career in criminal justice/law enforcement; those already working in the field of criminal justice/law enforcement; and those students wishing to complete a program of study and transfer to a baccalaureate institution in order to complete a bachelor degree. The program is not intended to be a substitute for Police Academy training.

Type: Associate of Science

Core Requirements in General Education

English/Communications

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
SPC 1003	ORAL COMMUNICATION	3

Math

MTH 1023 Or any higher level math course.

Item #	Title	Credits
MTH 1023	COLLEGE ALGEBRA	3
MTH 2053	STATISTICS	3

Life/Physical Sciences

Four (4) hours required from the following:

Item #	Title	Credits
BIO 1033	BIOLOGY FOR GENERAL EDUCATION	3
BIO 1031	BIOLOGY FOR GENERAL EDUCATION LAB	1
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1
BIO 1113	GENERAL BOTANY	3
BIO 1111	GENERAL BOTANY LAB	1
BIO 1123	PRINCIPLES OF ZOOLOGY	3
BIO 1121	PRINCIPLES OF ZOOLOGY LABORATORY	1
BIO 2203	MICROBIOLOGY	3
BIO 2201	MICROBIOLOGY LABORATORY	1

Four (4) hours required from the following:

Item #	Title	Credits
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1
CHM 1123	COLLEGE CHEMISTRY II	3
CHM 1121	COLLEGE CHEMISTRY II LABORATORY	1
GEL 1003	PHYSICAL GEOLOGY	3
GEL 1001	PHYSICAL GEOLOGY LAB	1
PHS 1003	PHYSICAL SCIENCE	3
PHS 1001	PHYSICAL SCIENCE LAB	1

Fine Arts/Humanities

Three (3) hours required from the following:

Item #	Title	Credits
FAM 2003	MUSIC	3
FAT 2013	THEATER	3
FAV 2023	VISUAL ART	3

Three (3) hours required from the following:

Item #	Title	Credits
ENG 2113	WORLD LITERATURE I	3
ENG 2213	WORLD LITERATURE II	3

Social Sciences

Item #	Title	Credits
POS 2103	UNITED STATES GOVERNMENT	3
PSY 1003	GENERAL PSYCHOLOGY	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3

Criminal Justice Focus

To complete the criminal justice component of the degree, students must take the following courses. Students should be aware there are no course substitutions for this degree.

Item #	Title	Credits
COL 1001	FOUNDATIONS OF PERSONAL FINANCE	1
COL 1003	STRATEGIES FOR COLLEGE SUCCESS	3
CRJ 1103	INTRODUCTION TO CRIMINAL JUSTICE	3
CRJ 1253	CRIMINOLOGY	3
CRJ 1303	CRIMINAL AND PROCEDURAL LAW	3
CRJ 1403	CRIMINAL INVESTIGATIONS	3
CRJ 2603	POLICING IN AMERICA	3
CRJ 2503	LEGAL WRITING	3

*Up to six hours equivalent credit in experiential learning will be given to persons for a combination of a certificate of completion from the Arkansas Law Enforcement Training Academy and other approved professional development hours.

Criminal Justice Institute Training for Current Law Enforcement Officers

In partnership with the Criminal Justice Institute of the University of Arkansas System, UACCB provides career-training opportunities for men and women who are currently employed law enforcement. Students enrolling in the CJI training program must complete the enrollment process as described in the Admissions section of this catalog. Students must independently enroll with the CJI to complete the CJI courses.

Students completing the CJI training and a general studies body of courses will be eligible to obtain a certificate of proficiency, technical certificate and associate of applied science degree in Crime Scene Investigation and/or Law Enforcement Administration. Please refer to the student's advisor for more information.

Total credits: **60**

Early Childhood Education

Early Childhood Education (AAS)

The Associate of Applied Science in Early Childhood Education is designed to meet the competencies required for the Birth through Pre-Kindergarten Teaching Credential which is required by Act 187 passed by the Arkansas Legislature during the 2009 session. This degree will allow a graduate to apply for the Birth through Pre-Kindergarten Teaching Credential from the Division of Early Care and Education of the Department of Human Services. It will allow the graduate to be the lead teacher in a non-public school classroom or in a Head Start classroom as they pursue a Bachelor's degree. The student will be qualified to serve as a para-professional in a public school pre-kindergarten classroom. It will not allow the graduate to be the lead teacher in a public school pre-kindergarten classroom.

Type: Associate of Applied Science

General Education Core

MTH 1003 Technical Math or other college level math course

Item #	Title	Credits
BUS 1013	INTRODUCTION TO BUSINESS	3
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
MTH 1003	TECHNICAL MATH	3
SPC 1003	ORAL COMMUNICATION	3

Social Science Core

Three (3) hours required from following:

Item #	Title	Credits
PSY 1003	GENERAL PSYCHOLOGY	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3

Development Education Core

Item #	Title	Credits
ECE 1003	FOUNDATIONS OF EARLY CHILDHOOD EDUCATION	3
ECE 1103	CHILD GROWTH AND DEVELOPMENT	3
ECE 1203	ENVIRONMENTS FOR YOUNG CHILDREN	3
ECE 1303	FIELD EXPERIENCE	3
ECE 2303	PRACTICUM	3
EDU 2103	INTRO TO K12 EDUCATIONAL TECHNOLOGY	3

Teaching Credential Core

Item #	Title	Credits
ECE 2003	CHILD GUIDANCE	3
ECE 2103	PRESCHOOL CURRICULUM (B-Pre-K)	3
ECE 2203	INFANT/TODDLER CURRICULUM	3
ECE 2923	LITERACY AND LANGUAGE ARTS FOR EARLY CHILDHOOD	3
ECE 2943	MATH AND SCIENCE FOR EARLY CHILDHOOD	3
ECE 2963	HEALTH SAFETY AND NUTRITION	3
ECE 2973	SPECIAL NEEDS	3
ECE 2993	FUTURE PERSPECTIVES IN EARLY CHILDHOOD (capstone course)	3
Total credits:		60

Early Childhood Education (COP)

The Early Childhood Education Certificate of Proficiency provides performance-based training covering topics such as professionalism, child development and behavior, the learning environment, and program management designed to meet academic requirements established by the Council for Early Childhood Professional Recognition for the Child Development Associate (CDA) credential. UACCB's Early Childhood Education curriculum provides 135 hours of instruction to prepare students to earn CDA certification in order to work in childcare and family day care settings. If the student has completed 480 hours working in a preschool, the student is eligible to take ECE1303 Field Experience with the CDA block of courses. To be eligible for admission, applicants must submit proof of negative TB test.

Type: Certificate of Proficiency

Item #	Title	Credits
ECE 1003	FOUNDATIONS OF EARLY CHILDHOOD EDUCATION	3
ECE 1103	CHILD GROWTH AND DEVELOPMENT	3
ECE 1203	ENVIRONMENTS FOR YOUNG CHILDREN	3
Total credits:		9

Early Childhood Education (TC)

Type: Technical Certificate

General Education Core

MTH 1003 Technical Math or other college level math course

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
MTH 1003	TECHNICAL MATH	3

Development Education Core

Item #	Title	Credits
ECE 1003	FOUNDATIONS OF EARLY CHILDHOOD EDUCATION	3
ECE 1103	CHILD GROWTH AND DEVELOPMENT	3
ECE 1203	ENVIRONMENTS FOR YOUNG CHILDREN	3
ECE 1303	FIELD EXPERIENCE	3
ECE 2003	CHILD GUIDANCE	3
EDU 2103	INTRO TO K12 EDUCATIONAL TECHNOLOGY	3

Electives

(Choose one of the following courses)

Item #	Title	Credits
ECE 2103	PRESCHOOL CURRICULUM (B-Pre-K)	3
ECE 2973	SPECIAL NEEDS	3
Total credits:		27

Education

Elementary Education (AS)

The Associate of Science in Elementary Education degree is designed for students preparing to transfer to a four-year college or university to obtain a bachelor's degree in elementary education and teacher certification. This program incorporates foundation coursework in teacher education, field-based experience, and content coursework specific to elementary education. This degree was developed in conjunction with the College of Education and Health Professions at the University of Arkansas – Little Rock and is intended to transfer to the UALR Bachelor of Science in Elementary Education – Elementary Education K-6. Students should check with their intended transfer institution to ensure transferability.

Type: Associate of Science

General Education Core Requirements

English/Communications

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
SPC 1003	ORAL COMMUNICATION	3

Math

MTH 1023 Or any higher level math course.

Item #	Title	Credits
MTH 1023	COLLEGE ALGEBRA	3

Life/Physical Science

Four (4) hours required:

Item #	Title	Credits
BIO 1013	ESSENTIALS OF ANATOMY AND PHYSIOLOGY	3
BIO 1011	ESSENTIALS OF ANATOMY/PHYSIOLOGY LAB	1
BIO 1033	BIOLOGY FOR GENERAL EDUCATION	3
BIO 1031	BIOLOGY FOR GENERAL EDUCATION LAB	1
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1
BIO 1123	PRINCIPLES OF ZOOLOGY	3
BIO 1121	PRINCIPLES OF ZOOLOGY LABORATORY	1
BIO 2003	ANATOMY AND PHYSIOLOGY I 3	
BIO 2001	ANATOMY AND PHYSIOLOGY I 1 LAB	

Four (4) hours required from the following:

Item #	Title	Credits
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1
GEL 1003	PHYSICAL GEOLOGY	3
GEL 1001	PHYSICAL GEOLOGY LAB	1
PHS 1003	PHYSICAL SCIENCE	3
PHS 1001	PHYSICAL SCIENCE LAB	1

Fine Arts/Humanities

Three (3) hours required from the following:

Item #	Title	Credits
FAM 2003	MUSIC	3
FAT 2013	THEATER	3
FAV 2023	VISUAL ART	3

Three (3) hours required from the following:

Item #	Title	Credits
ENG 2113	WORLD LITERATURE I	3
ENG 2213	WORLD LITERATURE II	3

Social Sciences

Three (3) hours required from the following:

Item #	Title	Credits
HIS 1013	WORLD CIVILIZATION I	3
HIS 1023	WORLD CIVILIZATION II	3

Three (3) hours required from the following:

Item #	Title	Credits
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
POS 2103	UNITED STATES GOVERNMENT	3

Six (6) hours required:

Item #	Title	Credits
PSY 1003	GENERAL PSYCHOLOGY	3
PSY 2013	DEVELOPMENTAL PSYCHOLOGY	3

Directed Elective Requirements

Elementary Education

Item #	Title	Credits
EDU 1002	ART FOR ELEMENTARY TEACHERS	2
EDU 1012	ELEMENTARY CLASSROOM MUSIC	2
EDU 2003	INTRODUCTION TO EDUCATION	3
EDU 2013	TEACHING DIVERSITY	3
EDU 2033	TEACHING PHYSICAL EDUCATION	3
HIS 2053	ARKANSAS HISTORY	3
MTH 2103	MATH I	3
MTH 2113	MATH II	3
Total credits:		60

Emergency Medical Technician

Emergency Medical Technology, Paramedic (AAS)

The UACCB Emergency Medical Technology program prepares students for licensure as Emergency Medical Technicians (EMTs) and Paramedics. EMTs and Paramedics respond to emergency calls, performing medical services and transporting patients to medical facilities. The program offers three levels of credentialing: a Certificate of Proficiency in EMT; a Technical Certificate in Paramedic; and, an Associate of Applied Science in Emergency Medical Technology, Paramedic. Students will take general education courses and EMT specific courses, including classroom instruction, hospital and ambulance clinical experiences, and field internships with an Advanced Life Support (ALS) EMS service provider.

Type: Associate of Applied Science

English/Communications

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3

Math

MTH 1003 Or any higher level math course.

Item #	Title	Credits
MTH 1003	TECHNICAL MATH	3

Life Sciences

BIO 2003/2001 A&P I AND BIO 2013/2011 A&P II may be substituted for BIO 1013/1011

Item #	Title	Credits
BIO 1013	ESSENTIALS OF ANATOMY AND PHYSIOLOGY	3
BIO 1011	ESSENTIALS OF ANATOMY/PHYSIOLOGY LAB	1

Social Sciences

Three (3) hours required from the following

Item #	Title	Credits
PSY 1003	GENERAL PSYCHOLOGY	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3

Technical Core

Item #	Title	Credits
EMT 1107	BASIC EMERGENCY MEDICAL TECHNICIAN	7
OFA 1053	MEDICAL TERMINOLOGY	3

Technical Major

EMT 2014¹

¹Certification by the Arkansas Department of Health as an Emergency Medical Technology (EMT) – Basic; BIO 1013/1011 Essential of Anatomy and Physiology with Lab; and, OFA 1053 Medical Terminology is a corequisite.

Item #	Title	Credits
EMT 2014	PARAMEDIC I	4.5
EMT 2216	PARAMEDIC II	7
EMT 2208	PARAMEDIC III	4

Note 1: All EMT students must maintain American Heart Association Healthcare Provider CPR throughout the program; provide proof of two (2) MMR vaccinations or positive titer; negative tuberculin skin test or documentation of appropriate follow-up care in case of positive test results; Hepatitis B series or signed informed consent waiver; and, at the student's expense, submit to a criminal background check as required by the Arkansas Department of Health for licensure.

Note 2: Students must complete all general education requirements and all Paramedic courses with a grade of "C" or better to successfully complete the program.

Total credits: 41.5

Emergency Medical Technology, Basic (COP)

Type: Certificate of Proficiency

EMT, Basic Core

EMT 1107¹²

¹Certification by the Arkansas Department of Health as an Emergency Medical Technology (EMT) – Basic; BIO 1013/1011 Essential of Anatomy and Physiology with Lab; and, OFA 1053 Medical Terminology is a corequisite.

²OFA1053 Medical Terminology is a corequisite.

Item #	Title	Credits
EMT 1107	BASIC EMERGENCY MEDICAL TECHNICIAN	7

Note 1: All EMT students must maintain American Heart Association Healthcare Provider CPR throughout the program; provide proof of two (2) MMR vaccinations or positive titer; negative tuberculin skin test or documentation of appropriate follow-up care in case of positive test results; Hepatitis B series or signed informed consent waiver; and, at the student's expense, submit to a criminal background check as required by the Arkansas Department of Health for licensure.

Note 2: Students must complete all general education requirements and all Paramedic courses with a grade of "C" or better to successfully complete the program

Total credits: 7

Emergency Medical Technology, Paramedic (TC)

Type: Technical Certificate

Paramedic Core

EMT 2014¹

¹Certification by the Arkansas Department of Health as an Emergency Medical Technology (EMT) – Basic; BIO 1013/1011 Essential of Anatomy and Physiology with Lab; and, OFA 1053 Medical Terminology is a corequisite.

Item #	Title	Credits
EMT 2014	PARAMEDIC I	4.5
EMT 2216	PARAMEDIC II	7
EMT 2208	PARAMEDIC III	4

Note 1: All EMT students must maintain American Heart Association Healthcare Provider CPR throughout the program; provide proof of two (2) MMR vaccinations or positive titer; negative tuberculin skin test or documentation of appropriate follow-up care in case of positive test results; Hepatitis B series or signed informed consent waiver; and, at the student's expense, submit to a criminal background check as required by the Arkansas Department of Health for licensure.

Note 2: Students must complete all general education requirements and all Paramedic courses with a grade of "C" or better to successfully complete the program.

Total credits:	15.5
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Engineering

Pre-Engineering (AS)

The Associate of Science degree in Pre-Engineering is designed for students who wish to pursue a bachelor's degree in an engineering field at a four-year college or university. UACCB's A.S. degree in Pre-Engineering consists of 35 credit hours of general education requirements and 25 credit hours of college-level courses to complete the degree.

Type: Associate of Science

Core Requirements in General Education

English/Communications

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
SPC 1003	ORAL COMMUNICATION	3

Mathematics

MTH 1023 Or any higher level math course.

Item #	Title	Credits
MTH 1023	COLLEGE ALGEBRA	3

Life/Physical Science

Item #	Title	Credits
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1

Fine Arts/Humanities

Three (3) hours required from the following:

Item #	Title	Credits
FAM 2003	MUSIC	3
FAT 2013	THEATER	3
FAV 2023	VISUAL ART	3

Three (3) hours required from the following:

Item #	Title	Credits
ENG 2113	WORLD LITERATURE I	3
ENG 2213	WORLD LITERATURE II	3
PHI 1003	INTRODUCTION TO PHILOSOPHY	3

Social Sciences

Three (3) hours required from the following:

Item #	Title	Credits
HIS 1013	WORLD CIVILIZATION I	3
HIS 1023	WORLD CIVILIZATION II	3

Three (3) hours required from the following:

Item #	Title	Credits
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
POS 2103	UNITED STATES GOVERNMENT	3

Three (3) hours required from the following:

Item #	Title	Credits
ECN 2013	MACROECONOMICS	3

Major Electives

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Item #	Title	Credits
MTH 2004	CALCULUS I, CALCULUS AND ANALYTIC GEOMETRY	4
MTH 2014	CALCULUS II, CALCULUS AND ANALYTIC GEOMETRY	4
MTH 2033	INTRODUCTION TO ENGINEERING	3

Electives

To complete the elective component of the degree, students may select from the following list any 12 hours of college-level credit not previously selected for general education requirements above. Students should be aware of degree requirements at institutions to which they may transfer and should take a relevant selection of courses to be chosen with the approval of their advisor.

Item #	Title	Credits
BIO 2203	MICROBIOLOGY	3
BIO 2201	MICROBIOLOGY LABORATORY	1
CHM 1013	CONCEPTS OF CHEMISTRY	3
CHM 1011	CONCEPTS OF CHEMISTRY LABORATORY	1
CHM 1123	COLLEGE CHEMISTRY II	3
CHM 1121	COLLEGE CHEMISTRY II LABORATORY	1
GEL 1003	PHYSICAL GEOLOGY	3
GEL 1001	PHYSICAL GEOLOGY LAB	1
MTH 1013	TRIGONOMETRY	3
MTH 2024	CALCULUS III, CALCULUS AND ANALYTIC GEOMETRY	4
MTH 2053	STATISTICS	3

Students should work with an advisor to select courses most relevant to their plans for transfer.

Courses available through either UACCB or the online STEM-Prep program offered by the University of Arkansas – Fayetteville.

Total credits:	58
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Entrepreneurship

Entrepreneurship (TC)

Type: Technical Certificate

General Education Core

MTH 1003 Technical Math or other college level math course

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
CIS 1003	INTRODUCTION TO COMPUTERS	3
MTH 1003	TECHNICAL MATH	3

Major Courses

Item #	Title	Credits
ACC 1013	PRINCIPLES OF ACCOUNTING I	3
BUS 2013	PRINCIPLES OF MANAGEMENT / BADM 2513	3
BUS 2113	BUSINESS ETHICS / BLAW 2003	3
BUS 2513	PRINCIPLES OF MARKETING	3
BUS 2753	SMALL BUSINESS MANAGEMENT / BADM 2523	3
ETR 1003	INTRODUCTION TO ENTREPRENEURSHIP	3
ETR 1003	INTRODUCTION TO ENTREPRENEURSHIP	3
ETR 2033	FEASIBILITY AND FUNDING	3
Total credits:		33

General Education

General Education (AA)

The Associate of Arts degree is designed for students who wish to pursue a bachelor's degree at a four-year college or university. UACCB's A.A. degree consists of 48 credit hours of general education requirements and an additional 12 credit hours of electives. In the elective component, students may complete any 12 credit hours of college-level courses in order to complete the degree. The electives students choose, with the assistance of an academic advisor, will depend upon upper-level program intent.

Type: Associate of Arts

Core Requirements

English/Communications

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
SPC 1003	ORAL COMMUNICATION	3

Math

Or any higher level math course for which College Algebra is a prerequisite.

*Quantitative Literacy is designed for NonSTEM majors. Students who plan to study any higher mathematics course will need to take College Algebra and not this course.

Item #	Title	Credits
MTH 1023	COLLEGE ALGEBRA	3
MTH 1043	QUANTITATIVE LITERACY	3

Life/Physical Sciences

Four (4) hours required from the following:

Item #	Title	Credits
BIO 1013	ESSENTIALS OF ANATOMY AND PHYSIOLOGY	3
BIO 1011	ESSENTIALS OF ANATOMY/PHYSIOLOGY LAB	1
BIO 1033	BIOLOGY FOR GENERAL EDUCATION	3
BIO 1031	BIOLOGY FOR GENERAL EDUCATION LAB	1
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1
BIO 1123	PRINCIPLES OF ZOOLOGY	3
BIO 1121	PRINCIPLES OF ZOOLOGY LABORATORY	1
BIO 2003	ANATOMY AND PHYSIOLOGY I 3	
BIO 2001	ANATOMY AND PHYSIOLOGY I 1 LAB	
BIO 2013	ANATOMY AND PHYSIOLOGY 3 II	
BIO 2011	ANATOMY AND PHYSIOLOGY 1 II LAB	

Four (4) hours required from the following:

Item #	Title	Credits
CHM 1013	CONCEPTS OF CHEMISTRY	3
CHM 1011	CONCEPTS OF CHEMISTRY LABORATORY	1
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1
GEL 1003	PHYSICAL GEOLOGY	3
GEL 1001	PHYSICAL GEOLOGY LAB	1
PHS 1003	PHYSICAL SCIENCE	3
PHS 1001	PHYSICAL SCIENCE LAB	1
PHS 2014	PHYSICS FOR HEALTH SCIENCES	4

Fine Arts/Humanities

*Three (3) hours required from the following:

Item #	Title	Credits
FAC 2003	UNDERSTANDING FILM	3
FAM 2003	MUSIC	3
FAT 2013	THEATER	3
FAV 1013	INTRODUCTION TO STUDIO ART	3
FAV 2023	VISUAL ART	3

*Three (3) hours required from the following:

*Students may choose from either area for the additional three hours required in Fine Arts/Humanities.

Item #	Title	Credits
ENG 2113	WORLD LITERATURE I	3
ENG 2213	WORLD LITERATURE II	3
ENG 2313	INTRODUCTION TO FICTION	3
PHI 1003	INTRODUCTION TO PHILOSOPHY	3

Social Sciences

Three (3) hours required from the following:

Item #	Title	Credits
HIS 1013	WORLD CIVILIZATION I	3
HIS 1023	WORLD CIVILIZATION II	3

Three (3) hours required from the following:

Item #	Title	Credits
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
POS 2103	UNITED STATES GOVERNMENT	3

Nine (9) hours required from the following:

HIS 1013, HIS 1023, HIS 2003, HIS 2013*If not selected to meet another Social Science requirement.

Item #	Title	Credits
ECN 2013	MACROECONOMICS	3
ECN 2023	MICROECONOMICS	3
GEO 2003	INTRODUCTION TO CULTURAL GEOGRAPHY	3
HIS 1013	WORLD CIVILIZATION I	3
HIS 1023	WORLD CIVILIZATION II	3
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
POS 2103	UNITED STATES GOVERNMENT	3
PSY 1003	GENERAL PSYCHOLOGY	3
PSY 2013	DEVELOPMENTAL PSYCHOLOGY	3
PSY 2023	ABNORMAL PSYCHOLOGY	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3
SOC 2013	SOCIAL PROBLEMS	3
SOC 2023	CULTURAL ANTHROPOLOGY	3

College and Life Skills

Item #	Title	Credits
COL 1001	FOUNDATIONS OF PERSONAL FINANCE	1
COL 1003	STRATEGIES FOR COLLEGE SUCCESS	3

Electives

To complete the elective component of the Associate of Arts degree, students may select – with the approval of their advisor – any 12 hours of college-level credit not selected for general education core requirements or other requirements.

NOTE: Some institutions may accept or deny courses listed above. For specific information regarding the transfer of course work, students should contact the institution to which they intend to transfer.

Total credits:	60
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General Studies (C)

Type: Certificate

English/Communications

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
SPC 1003	ORAL COMMUNICATION	3

Math

Or any higher level math course for which College Algebra is a prerequisite.

*Quantitative Literacy is designed for Non-STEM majors. Students who plan to study any higher mathematics course will need to take College Algebra and not this course.

Item #	Title	Credits
MTH 1023	COLLEGE ALGEBRA	3
MTH 1043	QUANTITATIVE LITERACY	3

Life/Physical Sciences

Four (4) hours required from the following:

Item #	Title	Credits
BIO 1013	ESSENTIALS OF ANATOMY AND PHYSIOLOGY	3
BIO 1011	ESSENTIALS OF ANATOMY/PHYSIOLOGY LAB	1
BIO 1033	BIOLOGY FOR GENERAL EDUCATION	3
BIO 1031	BIOLOGY FOR GENERAL EDUCATION LAB	1
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1
BIO 1123	PRINCIPLES OF ZOOLOGY	3
BIO 1121	PRINCIPLES OF ZOOLOGY LABORATORY	1
BIO 2003	ANATOMY AND PHYSIOLOGY I	3
BIO 2001	ANATOMY AND PHYSIOLOGY I LAB	1
BIO 2013	ANATOMY AND PHYSIOLOGY II	3
BIO 2011	ANATOMY AND PHYSIOLOGY II LAB	1

Four (4) hours required from the following:

Item #	Title	Credits
CHM 1013	CONCEPTS OF CHEMISTRY	3
CHM 1011	CONCEPTS OF CHEMISTRY LABORATORY	1
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1
GEL 1003	PHYSICAL GEOLOGY	3
GEL 1001	PHYSICAL GEOLOGY LAB	1
PHS 1003	PHYSICAL SCIENCE	3
PHS 1001	PHYSICAL SCIENCE LAB	1

Fine Arts/Humanities

ENG 2113, ENG 2213 *If not selected to meet another requirement.

Item #	Title	Credits
ENG 2113	WORLD LITERATURE I	3
ENG 2213	WORLD LITERATURE II	3
ENG 2313	INTRODUCTION TO FICTION	3
FAC 2003	UNDERSTANDING FILM	3
FAM 2003	MUSIC	3
FAT 2013	THEATER	3
FAV 1013	INTRODUCTION TO STUDIO ART	3
FAV 2023	VISUAL ART	3
PHI 1003	INTRODUCTION TO PHILOSOPHY	3

Social Sciences

Three (3) hours required from the following:

HIS 2003 *If not selected to meet another requirement.

Item #	Title	Credits
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
POS 2103	UNITED STATES GOVERNMENT	3

Three (3) hours required from the following:

Item #	Title	Credits
PSY 1003	GENERAL PSYCHOLOGY	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3

Three (3) hours required from the following:

HIS 2003*If not selected to meet another requirement.

Item #	Title	Credits
HIS 1013	WORLD CIVILIZATION I	3
HIS 1023	WORLD CIVILIZATION II	3
HIS 2003	UNITED STATES HISTORY I	3

Computer/Technology

Item #	Title	Credits
CIS 1003	INTRODUCTION TO COMPUTERS	3
CIS 1053	COMPUTER SOFTWARE APPLICATIONS (Word Processing, Electronic Spreadsheet, Database, Presentation)	3
Total credits:		35

Health Professions

Health Professions (AS)

The Associate of Science degree in Health Professions is for students interested in pursuing a career in healthcare. This degree is suitable for students who desire to enter directly into an associate level or below nursing program or for those students interested in pursuing a health professions career requiring a four-year degree or higher.

Type: Associate of Science

Core Requirements in General Education

English/Communications

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
SPC 1003	ORAL COMMUNICATION	3

Mathematics

Item #	Title	Credits
MTH 1023	COLLEGE ALGEBRA	3
MTH 1043	QUANTITATIVE LITERACY	3

Life/Physical Science

Four (4) hours required from the following:

Item #	Title	Credits
BIO 1013	ESSENTIALS OF ANATOMY AND PHYSIOLOGY	3
BIO 1011	ESSENTIALS OF ANATOMY/PHYSIOLOGY LAB	1
BIO 1033	BIOLOGY FOR GENERAL EDUCATION	3
BIO 1031	BIOLOGY FOR GENERAL EDUCATION LAB	1
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1
BIO 2003	ANATOMY AND PHYSIOLOGY I	3
BIO 2001	ANATOMY AND PHYSIOLOGY I LAB	1

Four (4) hours required from the following:

Item #	Title	Credits
CHM 1013	CONCEPTS OF CHEMISTRY	3
CHM 1011	CONCEPTS OF CHEMISTRY LABORATORY	1
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1
PHS 1003	PHYSICAL SCIENCE	3
PHS 1001	PHYSICAL SCIENCE LAB	1
PHS 2014	PHYSICS FOR HEALTH SCIENCES	4

Fine Arts/Humanities

Three (3) hours required from the following:

Item #	Title	Credits
FAM 2003	MUSIC	3
FAT 2013	THEATER	3
FAV 2023	VISUAL ART	3

Three (3) hours required from the following:

Item #	Title	Credits
PHI 1003	INTRODUCTION TO PHILOSOPHY	3

Social Sciences

Three (3) hours required from the following:

Item #	Title	Credits
HIS 1013	WORLD CIVILIZATION I	3
HIS 1023	WORLD CIVILIZATION II	3

Three (3) hours required from the following:

Item #	Title	Credits
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
POS 2103	UNITED STATES GOVERNMENT	3

Three (3) hours required from the following:

Item #	Title	Credits
PSY 1003	GENERAL PSYCHOLOGY	3

College and Life Skills

Item #	Title	Credits
COL 1001	FOUNDATIONS OF PERSONAL FINANCE	1
COL 1003	STRATEGIES FOR COLLEGE SUCCESS	3

Electives

To complete the elective component of the degree, students may select from the following list any 21 hours of college-level credit not previously selected for general education requirements. Students should be aware of degree requirements at institutions to which they may transfer and should take a relevant selection of courses to be chosen with the approval of their advisor.

Item #	Title	Credits
BIO 1013	ESSENTIALS OF ANATOMY AND PHYSIOLOGY	3
BIO 1033	BIOLOGY FOR GENERAL EDUCATION	3
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 2003	ANATOMY AND PHYSIOLOGY I	3
BIO 2013	ANATOMY AND PHYSIOLOGY II	3
BIO 2103	PATHOPHYSIOLOGY FOR HEALTH CARE PROFESSIONALS	3
BIO 2203	MICROBIOLOGY	3
CHM 1013	CONCEPTS OF CHEMISTRY	3
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1123	COLLEGE CHEMISTRY II	3
CIS 1053	COMPUTER SOFTWARE APPLICATIONS (Word Processing, Electronic Spreadsheet, Database, Presentation)	3
MTH 1013	TRIGONOMETRY	3
MTH 2004	CALCULUS I, CALCULUS AND ANALYTIC GEOMETRY	4
MTH 2053	STATISTICS	3
NAH 1507	HEALTH SKILLS	7
NAH 2003	NUTRITION	3
NAH 2013	HEALTH ASSESSMENT	3
OFA 1053	MEDICAL TERMINOLOGY	3
PHS 1003	PHYSICAL SCIENCE	3
PHS 2014	PHYSICS FOR HEALTH SCIENCES	4
PSY 2013	DEVELOPMENTAL PSYCHOLOGY	3
PSY 2023	ABNORMAL PSYCHOLOGY	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3
BIO 1011	ESSENTIALS OF ANATOMY/ PHYSIOLOGY LAB	1
BIO 1031	BIOLOGY FOR GENERAL EDUCATION LAB	1
BIO 1101	BIOLOGY FOR MAJORS LAB	1
BIO 2001	ANATOMY AND PHYSIOLOGY I LAB	1
BIO 2011	ANATOMY AND PHYSIOLOGY II LAB	1
BIO 2201	MICROBIOLOGY LABORATORY	1

CHM 1011	CONCEPTS OF CHEMISTRY LABORATORY	1
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1
CHM 1121	COLLEGE CHEMISTRY II LABORATORY	1
PHS 1001	PHYSICAL SCIENCE LAB	1
Total credits:		60

Health Professions (COP)

Type: Certificate of Proficiency

General Education Core

MTH 1023 OR MTH 1043

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
MTH 1023	COLLEGE ALGEBRA	3
MTH 1043	QUANTITATIVE LITERACY	3

Four (4) hours required of the following:

Item #	Title	Credits
BIO 1013	ESSENTIALS OF ANATOMY AND PHYSIOLOGY	3
BIO 1011	ESSENTIALS OF ANATOMY/PHYSIOLOGY LAB	1
BIO 1033	BIOLOGY FOR GENERAL EDUCATION	3
BIO 1031	BIOLOGY FOR GENERAL EDUCATION LAB	1
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1
BIO 2003	ANATOMY AND PHYSIOLOGY I	3
BIO 2001	ANATOMY AND PHYSIOLOGY I LAB	1

Electives

Three (3) hours required of the following:

Item #	Title	Credits
CIS 1053	COMPUTER SOFTWARE APPLICATIONS (Word Processing, Electronic Spreadsheet, Database, Presentation)	3
COL 1003	STRATEGIES FOR COLLEGE SUCCESS	3
OFA 1053	MEDICAL TERMINOLOGY	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3
SPC 1003	ORAL COMMUNICATION	3
Total credits:		13

Health Professions (TC)

Type: Technical Certificate

General Education Core

MTH 1023 OR MTH 1043

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
MTH 1023	COLLEGE ALGEBRA	3
MTH 1043	QUANTITATIVE LITERACY	3

Eight (8) hours required of the following:

Item #	Title	Credits
BIO 1013	ESSENTIALS OF ANATOMY AND PHYSIOLOGY	3
BIO 1011	ESSENTIALS OF ANATOMY/PHYSIOLOGY LAB	1
BIO 1033	BIOLOGY FOR GENERAL EDUCATION	3
BIO 1031	BIOLOGY FOR GENERAL EDUCATION LAB	1
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1
BIO 2003	ANATOMY AND PHYSIOLOGY I	3
BIO 2001	ANATOMY AND PHYSIOLOGY I LAB	1
BIO 2013	ANATOMY AND PHYSIOLOGY II	3
BIO 2011	ANATOMY AND PHYSIOLOGY II LAB	1
BIO 2203	MICROBIOLOGY	3
BIO 2201	MICROBIOLOGY LABORATORY	1
CHM 1013	CONCEPTS OF CHEMISTRY	3
CHM 1011	CONCEPTS OF CHEMISTRY LABORATORY	1
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1
CHM 1123	COLLEGE CHEMISTRY II	3
CHM 1121	COLLEGE CHEMISTRY II LABORATORY	1
PHS 1003	PHYSICAL SCIENCE	3
PHS 1001	PHYSICAL SCIENCE LAB	1
PHS 2014	PHYSICS FOR HEALTH SCIENCES	4

Electives

Nine (9) hours required of the following:

Item #	Title	Credits
CIS 1053	COMPUTER SOFTWARE APPLICATIONS (Word Processing, Electronic Spreadsheet, Database, Presentation)	3
COL 1001	FOUNDATIONS OF PERSONAL FINANCE	1
FAM 2003	MUSIC	3
FAT 2013	THEATER	3
FAV 2023	VISUAL ART	3
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
OFA 1053	MEDICAL TERMINOLOGY	3
PSY 1003	GENERAL PSYCHOLOGY	3
PSY 2013	DEVELOPMENTAL PSYCHOLOGY	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3
SPC 1003	ORAL COMMUNICATION	3
Total credits:		26

Industrial Technology

Industrial Technology (AAS)

The UACCB Industrial Technology program provides students with the knowledge and skills necessary for successful employment as entry-level Industrial Technicians in a variety of industries. Students enrolled in the Industrial Technology program specialize in one of three disciplines: welding or Heating, Ventilation, and Air Conditioning (HVAC), or Mechatronics. The program includes Certificates of Proficiency, Technical Certificates, and an Associate of Applied Science degree. All credit hours earned in an Industrial Technology Certificate of Proficiency program count toward the corresponding credit hour requirements for an Industrial Technology Technical Certificate or A.A.S. degree. Likewise, all credit hours earned in an Industrial Technology Technical Certificate program count toward the corresponding credit hour requirements for an Industrial Technology A.A.S. degree.

Type: Associate of Applied Science

English/Communications

Item #	Title	Credits
ENG 1004	WRITING FOR THE WORKPLACE	4
ENG 1103	ENGLISH COMPOSITION I	3

Math

Or any higher level math course.

Item #	Title	Credits
MTH 1003	TECHNICAL MATH	3

Computer Sciences

Item #	Title	Credits
CIS 1053	COMPUTER SOFTWARE APPLICATIONS (Word Processing, Electronic Spreadsheet, Database, Presentation)	3

Social Sciences

Choose from any Social Science listed in the UACCB General Education Core Curriculum

Item #	Title	Credits
	Social Science General Education Core (3 Credits)	3

Major Courses

Item #	Title	Credits
IND 1013	TECHNICAL METHODS	3
IND 1023	ENGINEERING DRAWINGS	3
IND 1033	DC ELECTRICITY	3
IND 1043	AC ELECTRICITY	3
IND 2003	INDUSTRIAL SAFETY	3
IND 2013	ELECTRIC MOTOR CONTROL	3
IND 2023	TECHNICAL PHYSICS	3
IND 2033	AUTOCAD	3
IND 2054	PROGRAMMABLE LOGIC CONTROLLERS	4
IND 2104	INDUSTRIAL TECHNOLOGY CAPSTONE	4

Technical Courses

Choose either Welding, HVAC or Mechatronics concentration

Item #	Title	Credits
IND 1104	WELDING I	4
IND 1204	WELDING II	4
IND 1304	WELDING III	4

OR

Item #	Title	Credits
IND 1053	HVAC FUNDAMENTALS	3
IND 1153	HVAC CONTROLS	3
IND 1253	HVAC TROUBLESHOOTING	3
IND 1073	INTRODUCTION TO SHEET METAL	3

OR

Item #	Title	Credits
BUS 2653	INTERNSHIP	3
CIS 2153	FUNDAMENTALS OF PROGRAMMING	3
IND 2133	ROBOTICS	3
IND 2233	COMPUTER NUMERICAL CONTROL	3
Total credits:		60

HVAC (COP)

Type: Certificate of Proficiency

Item #	Title	Credits
IND 1013	TECHNICAL METHODS	3
IND 1033	DC ELECTRICITY	3
IND 1043	AC ELECTRICITY	3
IND 1053	HVAC FUNDAMENTALS	3
IND 2003	INDUSTRIAL SAFETY	3
Total credits:		15

Masonry

Masonry (COP)

Type: Certificate of Proficiency

Item #	Title	Credits
CST 1016	MASONRY I	6
IND 1013	TECHNICAL METHODS	3
IND 2003	INDUSTRIAL SAFETY	3
Total credits:		12

Mechatronics

Mechatronics (COP)

Type: Certificate of Proficiency

Item #	Title	Credits
IND 1013	TECHNICAL METHODS	3
IND 1023	ENGINEERING DRAWINGS	3
IND 2003	INDUSTRIAL SAFETY	3
IND 2033	AUTOCAD	3
Total credits:		12

Mechatronics (TC)

Type: Technical Certificate

General Education Core

ENG 1103 English Composition I **OR** ENG 1004 Writing for the Workplace

MTH 1023 College Algebra **OR** MTH 1003 Technical Math

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1004	WRITING FOR THE WORKPLACE	4
MTH 1023	COLLEGE ALGEBRA	3
MTH 1003	TECHNICAL MATH	3

Technical Core

Item #	Title	Credits
CIS 2153	FUNDAMENTALS OF PROGRAMMING	3
IND 1013	TECHNICAL METHODS	3
IND 1023	ENGINEERING DRAWINGS	3
IND 1033	DC ELECTRICITY	3
IND 2003	INDUSTRIAL SAFETY	3
IND 2033	AUTOCAD	3
IND 2133	ROBOTICS	3
Total credits:		27

Medical Office Management

Medical Billing and Coding (COP)

Type: Certificate of Proficiency

Major Courses

Three (3) required from the following:

Item #	Title	Credits
HIT 2003	HEALTH DATA CONTENT	3
MOM 2013	LEGAL CONCEPTS IN HEALTH CARE	3

Nine (9) required from the following:

Item #	Title	Credits
MOM 2023	MEDICAL DIAGNOSIS CODING 3 AND BILLING	3
MOM 2033	MEDICAL OUTPATIENT CODING AND BILLING	3
OFA 1053	MEDICAL TERMINOLOGY	3
Total credits:		12

Nursing

Registered Nursing (AAS)

The Division of Nursing and Allied Health offers nursing programs that lead to licensure/certification at three different levels: Certified Nursing Assistant (CNA), Licensed Practical Nurse (LPN), and Registered Nurse (RN). Note: Prelicensure RN students must take Health Skills or CNA prior to applying to the program.

Type: Associate of Applied Science

English/Communications

ENG 1103¹, ENG 1203¹

¹Must be taken prior to admission to program.

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3

Math

MTH 1023¹

¹Must be taken prior to admission to program.

MTH 1023 Or any higher level math course.

Item #	Title	Credits
MTH 1023	COLLEGE ALGEBRA	3

Computer Sciences

CIS 1053²

²See science and computer course requirements on previous page.

Item #	Title	Credits
CIS 1053	COMPUTER SOFTWARE APPLICATIONS (Word Processing, Electronic Spreadsheet, Database, Presentation)	3

Life Sciences

BIO 2003/2001^{1,2}, BIO 2013/2011^{1,2}, BIO 2203/2201²

¹Must be taken prior to admission to program.

²See science and computer course requirements on previous page.

Item #	Title	Credits
BIO 2003	ANATOMY AND PHYSIOLOGY I	3
BIO 2001	ANATOMY AND PHYSIOLOGY I LAB	1
BIO 2013	ANATOMY AND PHYSIOLOGY II	3
BIO 2011	ANATOMY AND PHYSIOLOGY II LAB	1
BIO 2203	MICROBIOLOGY	3
BIO 2201	MICROBIOLOGY LABORATORY	1

Social Sciences

Item #	Title	Credits
PSY 1003	GENERAL PSYCHOLOGY	3

Registered Nursing Core

NRN 1506³, NRN 1513³

³Licensure RN students will be awarded credit for NRN 1506 and NRN 1513 after successful completion of the remainder of the program. Pre-licensure RN students must complete these two courses prior to entering the program with a grade of "C" or better.

Item #	Title	Credits
NRN 1506	NURSING THEORY I	6
NRN 1513	NURSING PRACTICUM I	3
NRN 2208	NURSING THEORY II	8
NRN 2214	NURSING PRACTICUM II	4
NRN 2303	NURSING THEORY III	3
NRN 2313	NURSING PRACTICUM III	3
NRN 2408	NURSING THEORY IV	8
NRN 2414	NURSING PRACTICUM IV	4
NRN 2501	NURSING SEMINARS	1
Total credits:		67

Patient Care Technician (COP)

Type: Certificate of Proficiency

Item #	Title	Credits
NAH 1507	HEALTH SKILLS	7
NAH 1607	PHLEBOTOMY	7
OFA 1053	MEDICAL TERMINOLOGY	3
Total credits:		17

Nursing Assistant

Nursing Assistant (COP)

Type: Certificate of Proficiency

Nursing Assistant Core

Item #	Title	Credits
CNA 1107	NURSING ASSISTANT	7

OR

Item #	Title	Credits
NAH 1507	HEALTH SKILLS	7

(The Certificate of Proficiency, Nursing Assistant is awarded to students who earn a "C" or better and meet attendance requirements as set by the Arkansas Office of Long-term Care.)

Total credits:	7
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Practical Nursing

Practical Nursing (TC)

Type: Technical Certificate

Program Prerequisites

BIO 1013/1011¹

¹BIO 2003/01 and BIO 2013/11 combined will substitute for BIO 1013/11

CNA 1107 Nursing Assistant or NAH 1507 Health Skills (or licensure as a CNA)

MTH 0003 Or any higher level math course (UACCB Technical Math requires the Nursing Track option)

Item #	Title	Credits
BIO 1013	ESSENTIALS OF ANATOMY AND PHYSIOLOGY	3
BIO 1011	ESSENTIALS OF ANATOMY/PHYSIOLOGY LAB	1
ENG 1103	ENGLISH COMPOSITION I	3
MTH 0003	BEGINNING ALGEBRA	3
CNA 1107	NURSING ASSISTANT	7
NAH 1507	HEALTH SKILLS	7

Practical Nursing Core

Item #	Title	Credits
PNG 1110	PN NURSING THEORY I	
PNG 1105	PN NURSING PRACTICUM I	
PNG 1210	PN NURSING THEORY II	
PNG 1205	PN NURSING PRACTICUM II	
PNG 1304	PN NURSING THEORY III	
PNG 1302	PN NURSING PRACTICUM III	
Total credits:		36

STEM

STEM (AS)

The Associate of Science degree in STEM is designed for students who wish to pursue a bachelor's degree in a science or mathematics field at a four-year college or university. UACCB's A.S. degree in STEM consists of 35 credit hours of general education requirements and 25 credit hours of college-level science and mathematics courses to complete the degree. Note: STEM is an acronym for Science, Technology, Engineering, and Mathematics – this degree program focuses on the fields of Science and Mathematics.

Type: Associate of Science

Core Requirements in General Education

English/Communications

Item #	Title	Credits
ENG 1103	ENGLISH COMPOSITION I	3
ENG 1203	ENGLISH COMPOSITION II	3
SPC 1003	ORAL COMMUNICATION	3

Mathematics

Or any higher level math course.

Item #	Title	Credits
MTH 1023	COLLEGE ALGEBRA	3

Life/Physical Science

Eight (8) Hours required from the following:

Item #	Title	Credits
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1
CHM 1123	COLLEGE CHEMISTRY II	3
CHM 1121	COLLEGE CHEMISTRY II LABORATORY	1
PHS 2014	PHYSICS FOR HEALTH SCIENCES	4

Fine Arts/Humanities

Three (3) hours required from the following:

Item #	Title	Credits
FAM 2003	MUSIC	3
FAT 2013	THEATER	3
FAV 2023	VISUAL ART	3

Three (3) hours required from the following:

Item #	Title	Credits
ENG 2113	WORLD LITERATURE I	3
ENG 2213	WORLD LITERATURE II	3
PHI 1003	INTRODUCTION TO PHILOSOPHY	3

Social Sciences

Three (3) hours required from the following:

Item #	Title	Credits
HIS 1013	WORLD CIVILIZATION I	3
HIS 1023	WORLD CIVILIZATION II	3

Three (3) hours required from the following:

Item #	Title	Credits
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
POS 2103	UNITED STATES GOVERNMENT	3

Three (3) hours required from the following:

HIS 1013, HIS 2023, HIS 2003, HIS 2013, POS 2103 *If not selected to meet another requirement.

Item #	Title	Credits
ECN 2013	MACROECONOMICS	3
ECN 2023	MICROECONOMICS	3
HIS 1013	WORLD CIVILIZATION I	3
HIS 1023	WORLD CIVILIZATION II	3
HIS 2003	UNITED STATES HISTORY I	3
HIS 2013	UNITED STATES HISTORY II	3
POS 2103	UNITED STATES GOVERNMENT	3
PSY 1003	GENERAL PSYCHOLOGY	3
PSY 2013	DEVELOPMENTAL PSYCHOLOGY	3
PSY 2023	ABNORMAL PSYCHOLOGY	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3
SOC 2013	SOCIAL PROBLEMS	3
SOC 2023	CULTURAL ANTHROPOLOGY	3

Electives

To complete the elective component of the degree, students may select from the following list any 25 hours of college-level credit not previously selected for general education requirements. Students should be aware of degree requirements at institutions to which they may transfer and should take a relevant selection of courses to be chosen with the approval of their advisor.

Life and Physical Sciences

Item #	Title	Credits
BIO 1103	BIOLOGY FOR MAJORS	3
BIO 1101	BIOLOGY FOR MAJORS LAB	1
BIO 1113	GENERAL BOTANY	3
BIO 1111	GENERAL BOTANY LAB	1
BIO 1123	PRINCIPLES OF ZOOLOGY	3
BIO 1121	PRINCIPLES OF ZOOLOGY LABORATORY	1
BIO 2003	ANATOMY AND PHYSIOLOGY I	3
BIO 2001	ANATOMY AND PHYSIOLOGY I LAB	1
BIO 2013	ANATOMY AND PHYSIOLOGY II	3
BIO 2011	ANATOMY AND PHYSIOLOGY II LAB	1
BIO 2203	MICROBIOLOGY	3
BIO 2201	MICROBIOLOGY LABORATORY	1
BIO 2301	FIELD TECHNIQUES IN SCIENCE	1
CHM 1013	CONCEPTS OF CHEMISTRY	3
CHM 1011	CONCEPTS OF CHEMISTRY LABORATORY	1
CHM 1103	COLLEGE CHEMISTRY I	3
CHM 1101	COLLEGE CHEMISTRY I LABORATORY	1
CHM 1123	COLLEGE CHEMISTRY II	3
CHM 1121	COLLEGE CHEMISTRY II LABORATORY	1
CHM 2113	ORGANIC AND BIOCHEMISTRY	3
CHM 2111	ORGANIC AND BIOCHEMISTRY LABORATORY	1
GEL 1003	PHYSICAL GEOLOGY	3
GEL 1001	PHYSICAL GEOLOGY LAB	1

Mathematics

Item #	Title	Credits
MTH 1013	TRIGONOMETRY	3
MTH 2003	SURVEY OF CALCULUS / BUSINESS CALCULUS	3
MTH 2004	CALCULUS I, CALCULUS AND ANALYTIC GEOMETRY	4
MTH 2014	CALCULUS II, CALCULUS AND ANALYTIC GEOMETRY	4
MTH 2024	CALCULUS III, CALCULUS AND ANALYTIC GEOMETRY	4
MTH 2053	STATISTICS	3

Health Sciences

PHI 1003, SOC 2003, SOC 2023 *If not selected to meet another requirement.

ACC 1013 **Required for most Pharmacy programs.

Item #	Title	Credits
ACC 1013	PRINCIPLES OF ACCOUNTING I	3
BIO 2103	PATHOPHYSIOLOGY FOR HEALTH CARE PROFESSIONALS	3
NAH 2003	NUTRITION	3
NAH 2013	HEALTH ASSESSMENT	3
OFA 1053	MEDICAL TERMINOLOGY	3
PHI 1003	INTRODUCTION TO PHILOSOPHY	3
PSY 1003	GENERAL PSYCHOLOGY	3
PSY 2013	DEVELOPMENTAL PSYCHOLOGY	3
PSY 2023	ABNORMAL PSYCHOLOGY	3
SOC 2003	PRINCIPLES OF SOCIOLOGY	3
SOC 2023	CULTURAL ANTHROPOLOGY	3
Total credits:		60

Welding

Welding (COP)

Type: Certificate of Proficiency

Item #	Title	Credits
IND 1013	TECHNICAL METHODS	3
IND 1023	ENGINEERING DRAWINGS	3
IND 1104	WELDING I	4
IND 2003	INDUSTRIAL SAFETY	3
Total credits:		13

Welding Technology (TC)

Type: Technical Certificate

General Education Core

Item #	Title	Credits
ENG 1004	WRITING FOR THE WORKPLACE	4
MTH 1003	TECHNICAL MATH	3

Welding Core

Item #	Title	Credits
IND 1013	TECHNICAL METHODS	3
IND 1023	ENGINEERING DRAWINGS	3
IND 1104	WELDING I	4
IND 1204	WELDING II	4
IND 1304	WELDING III	4
IND 2003	INDUSTRIAL SAFETY	3
Total credits:		28

Course Descriptions

Accounting

ACC 1013: PRINCIPLES OF ACCOUNTING I

Explores accounting principles and problems, primarily as they apply to the sole-proprietorship form of business. The course places special emphasis on the accounting cycle and its implementation.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: ACCT 2003

ACC 1023: PRINCIPLES OF ACCOUNTING II

A continuation of Accounting I. Students study partnerships, corporations, and the analysis of financial statements.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

ACC 1013 (Principles of Accounting I) with a grade of C or better.

ACTS Equivalency Course ID: ACCT 2013

ACC 1033: COMPUTERIZED ACCOUNTING

This course involves the comprehensive use of a computerized accounting system. The course study includes accounting for service and merchandising businesses, payroll and company setup using QuickBooks.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

ACC 1013 (Principles of Accounting I) with a grade of C or better.

Semester Offered:

Spring only

Agricultural Science

AGR 1901: AGRICULTURE SCIENCE LABORATORY

Agriculture Science Laboratory will introduce students to various agriculture excesses in animal, plant, and soil science. The laboratory will consist of 45 contact hours throughout the length of a semester enabling students to apply knowledge and concepts acquired in the classroom in a field-based setting.

Credits: 1

Lab Hours: 3

Week Hours: 0

AGR 1903: MAKING CONNECTIONS IN AGRICULTURE

Making Connections in Agriculture is a first semester freshman course centered on the skills and knowledge needed to be a successful UACCB Agriculture Technology student, including academic performance, problem solving, critical thinking, selfmanagement, university policies, issues, trends, and disciplines in agriculture. Students will develop and manage good study behavior to master new learning. The course encourages students to develop a sense of belonging to the campus community, as well as develop a reasonable understanding of and a commitment to degree completion. Students will be required to attend various agriculture related conferences in the region to obtain additional knowledge and perspectives of agriculture in the state of Arkansas.

Credits: 3

Lab Hours: 0

Week Hours: 3

AGR 1923: INTRODUCTION TO AGRICULTURE BUSINESS

A study of the structure and organization of agricultural business, to include the basic economic principles and their application to agriculture.

Credits: 3

Lab Hours: 0

Week Hours: 3

AGR 1933: INTRODUCTION TO ANIMAL SCIENCE

A study of animals that provide food, fiber, and companionship to humankind, including the history and scope of animal agriculture, products produced from animals, reproduction, breeding and genetics, nutrients and digestion, lactation, behavior, and overview of production systems.

Credits: 3

Lab Hours: 0

Week Hours: 3

AGR 2913: INTRODUCTION TO PLANT SCIENCE

Agronomic and horticultural cropping systems including crop growth and development, crop physiology, crop ecology, environmental considerations, and production and protection practices.

Credits: 3

Lab Hours: 0

Week Hours: 3

AGR 2923: SOILS

Soils explores the origin, classification, physical and chemical properties of soil and environmental considerations.

Credits: 3

Lab Hours: 0

Week Hours: 3

AGR 2933: AGRICULTURE INTERNSHIP

This course is a cooperative program between the student, the college and an industry partner to foster the development of skills needed to be successful in the work environment. The student will develop a professional career portfolio and will be placed in a career training position in industry where the employer/mentor provides on-the-job training as an extension of the college classroom. Students spend approximately four weeks in class and up to ten weeks participating in on-the-job training during the semester for an equivalent of 80 hours of on-the-training.

Basic Skills

PRE 0113: FUNDAMENTALS OF WRITING

The course focus is intensive work on the basic strategy, organization, diction, and grammar of the collegiate paragraph. This course must be taken before Basic Writing PRE 0503 when test scores require. It is also open to students whose test scores exceed the placement requirements but who desire a basic English refresher course and who can benefit from the course. The course is designed to strengthen students' writing skills from the sentence level through the paragraph level. The content of the course focuses on grammar, punctuation, and usage skills essential for effective writing. The course is not designed to teach collegiate essay development. Fundamentals of Writing must be successfully completed with a grade of C or better before enrolling in PRE 0503 Basic Writing when test scores require.

Credits: 3

Lab Hours: 0

Week Hours: 3

PRE 0203: PRE-ALGEBRA

Provides instruction in basic mathematics, including topics such as fractions, decimals, proportions, percentages, metric measurements, word problems, and/or algebra. Enrollment is based on placement test scores. (Credit not applicable toward a degree or certificate.)

Credits: 3

Lab Hours: 0

Week Hours: 3

PRE 0303: READING IMPROVEMENT

This course is designed for all students who seek to improve their reading skills. Enrollment is based on placement test scores. Reading Improvement must be successfully completed with a grade of C or better before enrolling in ENG1103 English Composition I when test scores require. (Credit not applicable toward a degree or certificate.)

Credits: 3

Lab Hours: 0

Week Hours: 3

PRE 0503: BASIC WRITING

The focus of this course is intensive work on the basic strategy, organization, diction and grammar of the collegiate essay. Basic Writing must be successfully completed with a grade of C or better before enrolling in **ENG 1103** English Composition I when test scores require. (Credit not applicable toward a degree or certification.)

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Grade of C or better in PRE 0113 (Fundamentals of Writing); or equivalent placement score.

Biological Sciences

BIO 1011: ESSENTIALS OF ANATOMY/PHYSIOLOGY LAB

A laboratory experience emphasizing the anatomy of human organ systems and measurements of human physiology. The course does not meet requirements for AS degree science majors.

Credits: 1

Lab Hours: 2

Week Hours: 0

Prerequisites:

A grade of C or better in PRE 0303 (Reading Improvement); or equivalent placement test score.

Co-Requisites:

BIO 1013 (Essentials of Anatomy and Physiology).

BIO 1013: ESSENTIALS OF ANATOMY AND PHYSIOLOGY

Focuses on concepts of basic chemistry and human biology, including basic cellular biology and the structure and function of human organ systems. The course is designed for majors in EMT-P, Medical Office Management, Practical Nursing, and Surgical Technology, and as an AA degree general education or liberal arts focus elective. It does not meet requirements for AS degree science majors.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

a grade of C or better in PRE 0303 (Reading Improvement); or equivalent placement test score.

Co-Requisites:

BIO 1011 (Essentials of Anatomy and Physiology Laboratory).

BIO 1031: BIOLOGY FOR GENERAL EDUCATION LAB

Students will apply laboratory techniques in experimentation and observation to illustrate biological concepts as covered in Biology for General Education. This course is not appropriate for biology or health science majors and will not fulfill the lab requirement of **BIO 1103**.

Credits: 1

Lab Hours: 2

Week Hours: 0

Co-Requisites:

BIO 1033 (Biology for General Education)

ACTS Equivalency Course ID: BIOL 1004

BIO 1033: BIOLOGY FOR GENERAL EDUCATION

A survey of biology to include an introduction to the fundamental principles of living organisms including properties, organizations, function, evolutionary adaptation, and classification. Introductory study of concepts of reproduction, genetics, ecology and the scientific method are included. Not appropriate for biology or health science majors. Lab is required.

Credits: 3

Lab Hours: 0

Week Hours: 3

Co-Requisites:

BIO 1031 (Biology for General Education Lab).

ACTS Equivalency Course ID: BIOL 1004

BIO 1101: BIOLOGY FOR MAJORS LAB

Students will apply laboratory techniques in experimentation and observation to illustrate biological concepts covered in Biology for Majors.

Credits: 1

Lab Hours: 2

Week Hours: 0

Co-Requisites:

1103 (Biology for General Education or Biology for Majors)

ACTS Equivalency Course ID: BIOL 1014

BIO 1103: BIOLOGY FOR MAJORS

Cellular and molecular biology are the main areas of focus. Basic concepts of ecology will also be covered.

Credits: 3

Lab Hours: 0

Week Hours: 3

Co-Requisites:

BIO 1101 (Biological Science Lab)

ACTS Equivalency Course ID: BIOL 1014

BIO 1111: GENERAL BOTANY LAB

This course will cover the structure and function of plants. Topics to be covered include cells, tissues, photosynthesis, survey of plant groups, and plant reproduction. Students will be required to use microscopes and other lab equipment as necessary. This course is designed for science majors.

Credits: 1

Lab Hours: 2

Week Hours: 0

Prerequisites:

BIO 1103 (Biology for Majors) & BIO 1101 (Biological Science Lab).

Co-Requisites:

BIO 1113 (General Botany).

ACTS Equivalency Course ID: BIOL 1034

BIO 1113: GENERAL BOTANY

This course covers the fundamental principles of botany, including properties, structure and function, growth, and classification of plants. Concepts included are plant reproduction, photosynthesis, ecology, and genetics. This course is designed for science majors.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

BIO 1103 and 1101 (Biology for Majors and Lab with a grade of C or better).

Co-Requisites:

BIO 1111 (General Botany Lab).

ACTS Equivalency Course ID: BIOL1034

BIO 1121: PRINCIPLES OF ZOOLOGY LABORATORY

Laboratory exercises illustrating animal structure, physiology, genetics, and ecology.

Credits: 1

Lab Hours: 2

Week Hours: 0

Co-Requisites:

BIO 1123 (Principles of Zoology).

ACTS Equivalency Course ID: BIOL 1054

BIO 1123: PRINCIPLES OF ZOOLOGY

Principles governing all animals' forms and functions. This course will cover extensively the phylogenetic survey of the Kingdom Protista and Kingdom Animalia.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

BIO 1103/1101 (Biology for Majors and Lab).

Co-Requisites:

BIO 1121 (Principles of Zoology Laboratory).

ACTS Equivalency Course ID: BIOL 1054

BIO 2001: ANATOMY AND PHYSIOLOGY I LAB

Emphasizes cell structure; histology of human tissues; anatomy of the integument, human skeleton, muscles, and nervous system.

Credits: 1

Lab Hours: 2

Week Hours: 0

Prerequisites:

A grade of C or better in PRE 0303 (Reading Improvement); or equivalent placement test score.

Co-Requisites:

BIO 2003 (Anatomy and Physiology I).

ACTS Equivalency Course ID: BIOL 2404

BIO 2003: ANATOMY AND PHYSIOLOGY I

The first course of a two-semester sequence. Topics include anatomical terminology, basic biochemistry, cellular biology, histology, the structure and function of the integumentary, skeletal, muscular, and nervous systems.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

A grade of C or better in PRE 0303 (Reading Improvement) or in ENG 1103 (English Composition I); or equivalent placement test score.

Co-Requisites:

BIO 2001 (Anatomy & Physiology Lab).

ACTS Equivalency Course ID: BIOL 2404

BIO 2011: ANATOMY AND PHYSIOLOGY II LAB

Emphasizes reflexes and sensation, special senses, hematology, anatomy of the heart, circulatory system, respiratory, digestive, urinary, and reproductive systems, ECGs, and urinalysis.

Credits: 1

Lab Hours: 2

Week Hours: 0

Prerequisites:

BIO 2003/2001 (Anatomy and Physiology I) or permission of instructor.

Co-Requisites:

BIO 2013 (Anatomy & Physiology II).

ACTS Equivalency Course ID: BIOL 2414

BIO 2013: ANATOMY AND PHYSIOLOGY II

The second course of a two-semester sequence. Covers the structure and functions of the following systems: special senses, endocrine, circulatory, lymphatic, immune, respiratory, digestive, urinary, and reproductive. Nutrition and metabolism are also covered.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

BIO 2003/2001 (Anatomy and Physiology I) with C or better or permission of instructor.

Co-Requisites:

BIO 2011 (Anatomy & Physiology II Lab).

ACTS Equivalency Course ID: BIOL 2414

BIO 2103: PATHOPHYSIOLOGY FOR HEALTH CARE PROFESSIONALS

Study of the pathology and general health management of diseases and injuries across the life span. Topics include etiology, symptoms, and the physical and psychological reactions to diseases and injury.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

BIO 2003 and 2001 (Anatomy and Physiology I and Lab) and BIO 2013 and 2011 (Anatomy and Physiology II and Lab) with a C or better or BIO 1013 and 1011 (Essentials of Anatomy and Physiology and Lab) with a C or better.

BIO 2201: MICROBIOLOGY LABORATORY

Provides experience with microbiological laboratory techniques. Emphasis placed on culturing and identifying medically important bacteria and human parasites.

Credits: 1

Lab Hours: 3

Week Hours: 0

Co-Requisites:

BIO 2203 (Microbiology).

ACTS Equivalency Course ID: BIOL 2004

BIO 2203: MICROBIOLOGY

Emphasizes the biology of medically important microorganisms. Topics include the history of microbiology, cellular and molecular biology of prokaryotes, epidemiology and pathogenicity, as well as surveys of bacterial, fungal and viral groups.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Any biology course with a four-hour combination of lecture and laboratory with a C or better, except BIO1033, (Biology for General Education).

Co-Requisites:

BIO 2201 (Microbiology Laboratory).

ACTS Equivalency Course ID: BIOL 2004

BIO 2301: FIELD TECHNIQUES IN SCIENCE

Field Techniques in Science is a course that is designed to introduce the student to standard techniques that are employed in various avenues of scientific investigation. This course will be the practical application of the ideas in the scientific curriculum (i.e., Biological Sciences, Zoology, Chemistry, and Statistics). Specifically, the students will learn standard methods for monitoring the environment (e.g., water chemistry and bio-monitoring), as well as techniques that are of interest to the students and/or instructor.

Credits: 1

Lab Hours: 2

Week Hours: 0

Business

BUS 1013: INTRODUCTION TO BUSINESS

A survey of the field of business administration with emphasis in the functional areas of marketing, production, business organizations and ownership, financial management, communication, taxation, and regulation.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: BUSI 1013

BUS 1023: BUSINESS COMMUNICATIONS

Provides a comprehensive study of correspondence used in the modern business. Emphasis is placed on writing effective business correspondence documents and reports.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

ENG 1103 (English Composition I).

ACTS Equivalency Course ID: BUSI 2013

BUS 2013: PRINCIPLES OF MANAGEMENT / BADM 2513

Students study and develop techniques and skills in the principal areas of management; planning and decision-making; organizing and human resources; leadership, including motivation and communications; and control.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Fall only

BUS 2033: LEGAL ENVIRONMENT OF BUSINESS

Provides an introduction to the fundamental elements of the legal system including the use of the legal system in the remedy of business disputes, the development and operation of the court system, and the regulation of American business and industry.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: BLAW 2003

BUS 2043: HUMAN RESOURCE MANAGEMENT

This course introduces the study of human resource management. Topic areas such as implementing effective HRM programs, enhancing employee relations and productivity, understanding compensation and benefits, managing labor relations, and working in diverse work environments will be examined.

Credits: 3

Lab Hours: 0

Week Hours: 3

BUS 2053: STATISTICS

Descriptive and inferential statistical techniques and methods in business are taught. Topics include qualitative data analysis, frequency distributions, numerical methods, data dispersions, variance analysis, estimation theory, sampling distributions, discrete and continuous probability distributions, hypothesis testing and confidence interval estimation.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

MTH 1023 (College Algebra) or equivalent. (Cross listed as MTH 2053.)

ACTS Equivalency Course ID: BUSI 2103/MATH 2103

BUS 2113: BUSINESS ETHICS / BLAW 2003

The focus of this course is primarily on the ethical issues that business decision-makers face in developing policies about employees, customers, and the general public.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Spring only

BUS 2253: PRINCIPLES OF FINANCE

This course introduces financial management techniques including a framework for analysis and decision-making regarding financial resources.

Credits: 3

Lab Hours: 0

Week Hours: 3

BUS 2503: PERSONAL FINANCE

This is a survey of personal finance and investment, focusing on topics which touch on the lives of everyone. Topics to be covered include: personal/family budgeting, banking services, income taxes, credit and credit cards, automobiles and other major purchases, insurance products (health, life, property, liability), investments and retirement planning, real estate, and estate planning.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Fall only

BUS 2513: PRINCIPLES OF MARKETING

Provides a study of the business activities performed to direct the flow of goods and services from the producer to the consumer. Major topics include consumer behavior, market research, products, pricing, promotion, and distribution.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: MKTG 2003

BUS 2653: INTERNSHIP

A cooperative program between the student, the College, and business and industry to begin to develop the necessary skills needed to be successful in the job environment. Students spend 4 weeks in class and productive hours on-the-job training during the semester. Students work with the instructor to develop meaningful learning objectives based on the job assignments.

Credits: 3

Lab Hours: 0

Week Hours: 3

BUS 2753: SMALL BUSINESS MANAGEMENT / BADM 2523

Capstone course designed for students to apply what they have learned in other courses about the issues involved in organizing and operating a small business. Topics include personal qualifications, small business techniques, capital requirements, and forms of organizations, location, and sources of assistance.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

ACC 1013 (Principles of Accounting I).

Semester Offered:

Spring only

Chemistry

CHM 1011: CONCEPTS OF CHEMISTRY LABORATORY

A laboratory to support and reinforce the topics covered in **CHM 1013**, Concepts of Chemistry. Students will learn how to safely use laboratory equipment and carry out appropriate experiments.

Credits: 1

Lab Hours: 3

Week Hours: 0

Co-Requisites:

CHM 1013 (Concepts of Chemistry).

ACTS Equivalency Course ID: CHEM 1214

CHM 1013: CONCEPTS OF CHEMISTRY

The course introduces concepts including but not limited to dimensional analysis, moles, atomic and molecular structure, nomenclature, reactions, thermochemistry, intermolecular interactions, gases, mixtures, kinetics, equilibrium and acid base chemistry. This course is designed for Nursing and other Allied Health majors. The course may also satisfy the General Education Physical Science requirements. The course may also satisfy requirements for other majors and may be used as a prerequisite to College Chemistry I/Laboratory. The course does not satisfy the chemistry requirement for Chemistry or Biology majors.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Grade of C or better in MTH 0013 (Intermediate Algebra); or equivalent placement score.

ACTS Equivalency Course ID: CHEM 1214

CHM 1101: COLLEGE CHEMISTRY I LABORATORY

A laboratory experience to support **CHM 1103**.

Credits: 1

Lab Hours: 3

Week Hours: 0

Co-Requisites:

CHM 1103 (College Chemistry I).

Semester Offered:

Fall only

ACTS Equivalency Course ID: CHEM 1414

CHM 1103: COLLEGE CHEMISTRY I

The first course of a two-semester sequence. Concepts covered include fundamentals of chemistry, stoichiometry, atomic structure, chemical periodicity, bonding and orbital theory, chemical reactions, gases and nuclear chemistry.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

A grade of C or better in MTH 0013 (Intermediate Algebra); or equivalent placement score.

Co-Requisites:

CHM 1101 (College Chemistry I Laboratory).

Semester Offered:

Fall only

ACTS Equivalency Course ID: CHEM 1414

CHM 1121: COLLEGE CHEMISTRY II LABORATORY

A laboratory experience to support **CHM 1123**.

Credits: 1

Lab Hours: 3

Week Hours: 0

Co-Requisites:

CHM 1123 (College Chemistry II).

Semester Offered:

Spring only

ACTS Equivalency Course ID: CHEM 1424

CHM 1123: COLLEGE CHEMISTRY II

The second course of a two-semester sequence for chemistry majors, other science majors and pre-professional students. Concepts covered include liquids, solutions, solids, acids, bases, salts, redox reactions, thermodynamics, kinetics, and equilibrium reactions. *To take a science course without the corequisite or prerequisite, you must have the written approval of the instructor.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

MTH 1023 (College Algebra) and CHM 1101 / 1103 (College Chemistry I and Lab).

Co-Requisites:

CHM 1121 (College Chemistry II Laboratory).

Semester Offered:

Spring only

ACTS Equivalency Course ID: CHEM 1424

CHM 2111: ORGANIC AND BIOCHEMISTRY LABORATORY

This course is for students in allied health and agriculture programs. The lab meets three hours per week. The course will explore practical applications of compounds studied in the lecture section. *To take a science course without the corequisite or prerequisite, you must have the written approval of the instructor.

Credits: 1

Lab Hours: 3

Week Hours: 0

Prerequisites:

CHM 1101 (College Chemistry I Laboratory) and CHM 1103 (College Chemistry I).

Co-Requisites:

CHM 2113 (Organic and Biochemistry).

Semester Offered:

Spring only

ACTS Equivalency Course ID: CHEM 1224

CHM 2113: ORGANIC AND BIOCHEMISTRY

This course is for students in allied health and agriculture programs. The lecture class meets for three hours each week. Course will include an overview of types of organic compounds and biochemical processes.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

CHM 1101 (College Chemistry I Laboratory) and CHM 1103 (College Chemistry I).

Co-Requisites:

CHM 1013/1011 (Concepts of Chemistry/Laboratory) or CHM 2111 (Organic and Biochemistry Lab).

Semester Offered:

Spring only

ACTS Equivalency Course ID: CHEM 1224

College Success

COL 1001: FOUNDATIONS OF PERSONAL FINANCE

This course introduces students to the importance of responsible money management both today and in the future. Topics include personal spending and budgeting, personal banking basics, credit scores, education financing, investing, retirement, and the financial decision making process.

Credits: 1

Lab Hours: 0

Week Hours: 1

COL 1003: STRATEGIES FOR COLLEGE SUCCESS

This course is an orientation designed to assist students in developing strategies for meeting the demands of college life. Topics include making the transition to college, becoming motivated for success, managing one's time more effectively, reading a textbook, taking lecture notes and examinations, making decisions, seeking and selecting a career, and locating and using various campus resources.

Credits: 3

Lab Hours: 0

Week Hours: 3

Computer Information Systems

CIS 1003: INTRODUCTION TO COMPUTERS

Provides a fundamental orientation regarding what computers are and what they can do. Topics include computer hardware, data input and output, data representation, auxiliary storage, data files, operating systems, and application of software. Students receive some hands-on experience in the computer lab with various computer software.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: CPSI 1003

CIS 1034: COMPUTER MAINTENANCE

Provides instruction on PC hardware components including the system board, hard drives, floppy drives and memory chips. How software and hardware work together is discussed. A brief introduction to basic electricity and power supplies is provided. Students receive some hands-on experience in lab.

Credits: 4

Lab Hours: 2

Week Hours: 3

Semester Offered:

Fall only

CIS 1053: COMPUTER SOFTWARE APPLICATIONS (Word Processing, Electronic Spreadsheet, Database, Presentation)

Provides instruction in the use of word processing, electronic spreadsheet, database, and presentation software for microcomputers. Students will become more familiar with microcomputer operations, operating systems and ways of solving everyday problems with word processing, electronic spreadsheet, database, and presentation software programs.

Credits: 3

Lab Hours: 0

Week Hours: 3

CIS 1102: SURVEY OF TECHNOLOGY

This course covers a broad introduction to modern technology across multiple disciplines.

Credits: 2

Lab Hours: 0

Week Hours: 2

CIS 1103: DIGITAL MEDIA

This course introduces students to the fundamentals of audio and visual media. Students learn the techniques, and technologies used in the production, distribution, and monetization of digital media and learn to understand, analyze, and implement them from business purposes.

Credits: 3

Lab Hours: 0

Week Hours: 3

CIS 1203: USER INTERFACE AND HUMAN INTERACTION

This course studies human factors of interactive software, interactive styles, design principles and considerations, development methods and tools, interface quality and evaluation methods.

Credits: 3

Lab Hours: 0

Week Hours: 3

CIS 1901: MAKING CONNECTIONS IN COMPUTER TECHNOLOGY

An introductory course for the UACCB CIS students. This course will introduce professions in technology, fundamental tech skills and the skills necessary to be successful in the CIS program.

Credits: 1

Lab Hours: 0

Week Hours: 1

CIS 2013: APPLIED ELECTRONIC SPREADSHEETS

Provides an advanced understanding of the popular business spreadsheet software program for Windows. Course content includes creating, modifying, and printing spreadsheets, using spreadsheets to solve problems, graphing, and database operations.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

CIS 1053 (Computer Software Applications).

CIS 2023: DATABASE FUNDAMENTALS

This course introduces students to database design, management concepts, and theory. SQL and NoSQL database will be covered.

Credits: 3

Lab Hours: 0

Week Hours: 3

CIS 2093: NETWORK DEFENSE

Analyzes security threats to modern networks and the methods used to secure networks against these threats. Topics include the setup and maintenance of boundary barriers; securing device access; using authentication, authorization, and accounting systems; implementing firewall technologies; implementing intrusion prevention systems; the use of cryptographic systems; implementing and securing remote access; and, the continuing management requirements of maintaining a secure network.

Credits: 3

Lab Hours: 0

Week Hours: 3

CIS 2102: EMERGING TRENDS IN TECHNOLOGY

This course explores the current and potential future impacts of new, emerging, and rapidly evolving technologies on organizations and their operations across a range of industries and sectors.

Credits: 2

Lab Hours: 0

Week Hours: 2

CIS 2104: COMPUTER TECHNOLOGY CAPSTONE

Culminating project-based experience that applies the knowledge and skills developed in previous courses towards the design, implementation, testing, documentation, and presentation of a specific idea, task, or product. Each Student's specific outcomes will depend on the skills that they bring to the course, the type of project that they participate in, and the role they play on the project team.

Credits: 4

Lab Hours: 0

Week Hours: 4

CIS 2153: FUNDAMENTALS OF PROGRAMMING

This course covers the fundamentals of modern programming by introducing students to basic programming techniques, data types, functions, arrays, problem analysis and programming methodologies.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

MTH 0013 (Intermediate Algebra).

CIS 2203: COMPUTER ETHICS

The course introduces the fundamental ethical, legal and social issues and questions in computer science that call for ethical analysis.

Credits: 3

Lab Hours: 0

Week Hours: 3

CIS 2214: NETWORKING I

Provides the fundamental knowledge needed to design, configure and implement a Local Area Network. Emphasizes the integration of available software and hardware elements and provides a good understanding of network architecture and protocols. Uses CISCO curriculum.

Credits: 4

Lab Hours: 2

Week Hours: 3

Semester Offered:

Fall only

CIS 2223: SURVEY OF OPERATING SYSTEMS

This course will enable the student to explain the role of an operating system in modern computing. The use, hardware requirements, hardware components, software compatibility, and system installation topics are covered for Linux, MacOS, Windows and mobile operating systems.

Credits: 3

Lab Hours: 2

Week Hours: 2

CIS 2224: NETWORKING II

Provides advanced knowledge of CISCO routers. Emphasis is placed on subnets, routing protocols and access list. Also developing systems from inception.

Credits: 4

Lab Hours: 2

Week Hours: 3

Prerequisites:

CIS 2214 (Networking Hardware I).

Semester Offered:

Spring only

CIS 2233: CYBER SECURITY

This course provides a comprehensive overview of essential concepts to better understand cyber security. This course explores the risks, threats, and vulnerabilities associated with the digital world and introduces students to the principles of risk management, security standards, access controls, security audits, cryptography compliance laws and privacy issues.

Credits: 3

Lab Hours: 0

Week Hours: 3

CIS 2243: LINUX OPERATING SYSTEM

This course introduces the Linux/UNIX family of operating systems. Basic commands, utilities, system structures, scripting and tools are explored. Linux/UNIX history and philosophy are covered as well.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

CIS 2223 (Survey of Operating Systems).

CIS 2253: FUNDAMENTALS OF WEB DEVELOPMENT

This course will cover the creation of modern, standards-compliant websites using HTML, CSS, and JavaScript as well as an introduction to the structure of the Internet and the software used for website development

Credits: 3

Lab Hours: 0

Week Hours: 3

CIS 2503: FUNDAMENTALS OF NETWORKING

Provides the fundamental knowledge needed to design, configure and implement a Local Area Network. The course covers terminology, protocols, network standards, wired and wireless networks, and network infrastructure.

Credits: 3

Lab Hours: 0

Week Hours: 3

CIS 2603: JAVASCRIPT FUNDAMENTALS

This course is an introduction to the JavaScript language. The course presents the basic concepts such as creating functions, creating variables, and calling these lines of code from standard HTML pages and assumes students are new to the language. By the end of this course, students will understand how JavaScript is used as a popular technology for both client side and server side web applications, as well as a general scripting language for other applications.

Credits: 3

Lab Hours: 0

Week Hours: 3

CIS 2703: SERVER-SIDE WEB DEVELOPMENT

In this course, students will explore server-side web development languages and techniques. The students will use the skills acquired in the two previous web development courses to develop backend services for websites and web apps.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

CIS 2603 (JavaScript Fundamentals).

CIS 2803: SURVEY OF PROGRAMMING LANGUAGES

In this course, students will create the same project in multiple modern programming languages. Students will gain an understanding of the strengths and weaknesses of the languages and, ultimately, understand the benefits of being language agnostic when approaching programming projects.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

CIS 2153 (Fundamentals of Programming).

Construction Technology

CST 1016: MASONRY I

This course is designed to prepare individuals to apply technical knowledge and skills in the laying and/or setting of exterior brick, concrete block, hard tile, marble and related materials, using blueprint reading, structural masonry, decorative masonry, foundations, reinforcement, mortar preparation, cutting and finishing, and applicable codes and standards.

Credits: 6

Lab Hours: 0

Week Hours: 6

Co-Requisites:

IND 1013 (Technical Methods) and IND 2003 (Industrial Safety)

CST 1026: CARPENTRY I

This course is designed to prepare individuals to apply technical knowledge and skills to lay out, cut, fabricate, erect, install, and repair wooden structures and fixtures, using hand and power tools. Includes introductory instruction in technical mathematics, framing, construction materials and selection, job estimating, blueprint reading, foundations and roughing-in, finishing carpentry techniques, and applicable codes and standards.

Credits: 6

Lab Hours: 0

Week Hours: 6

Co-Requisites:

IND 1013 (Technical Methods) and IND 2003 (Industrial Safety)

CST 1036: DRYWALL INSTALLATION AND FINISHING

This course is designed to prepare individuals to apply technical knowledge and skills to install, tape, and plaster drywall installations in interior and exterior construction jobs. Objectives include, instruction in drywall handling and transport, cutting and mounting, taping and spackling, finishing, job analysis and estimation, site safety, tool operation and maintenance, blueprint and specification interpretation, and applicable codes and standards.

Credits: 6

Lab Hours: 0

Week Hours: 6

Co-Requisites:

IND 1013 (Technical Methods) and IND 2003 (Industrial Safety)

Cosmetology

COS 1118: COSMETOLOGY I

This course is the first in a series of three courses required to prepare persons to take the Arkansas State Board of Health's Cosmetology Section's cosmetology state licensure examination. Major topics include hygiene and sanitation; related sciences; and, hairdressing.

Credits: 18

Lab Hours: 14

Week Hours: 4

Semester Offered:

Fall only

COS 1218: COSMETOLOGY II

This course is the second in a series of three courses required to prepare persons to take the Arkansas State Board of Health's Cosmetology Section's cosmetology state licensure examination. Major topics include manicuring, aesthetics, and hairdressing.

Credits: 18

Lab Hours: 14

Week Hours: 4

Prerequisites:

COS1118 (Cosmetology I)

Semester Offered:

Spring only

COS 1306: COSMETOLOGY III

This course is the final course in a series of three courses required to prepare persons to take the Arkansas State Board of Health's Cosmetology Section's state licensure examination. Major topics include salesmanship and shop management; shop department; and, hairdressing.

Credits: 6

Lab Hours: 5

Week Hours: 1

Prerequisites:

COS 1118 (Cosmetology I) and COS 1218 (Cosmetology II)

Semester Offered:

Summer only

COS 2109: COSMETOLOGY INSTRUCTOR I

This course is the first of two courses required as a prerequisite to qualify for cosmetology instructor licensure examination by the Arkansas Department of Health Cosmetology Section.

Credits: 6

Lab Hours: 5

Week Hours: 1

Prerequisites:

Licensed Cosmetologist. Offered as needed.

COS 2209: COSMETOLOGY INSTRUCTOR II

This course is the first of two courses required as a prerequisite to qualify for cosmetology instructor licensure examination by the Arkansas Department of Health Cosmetology Section.

Credits: 6

Lab Hours: 5

Week Hours: 1

Prerequisites:

COS 2109 (Cosmetology Instructor I). Offered as needed.

Criminal Justice

CRJ 1103: INTRODUCTION TO CRIMINAL JUSTICE

Introduces the student to the history, development, and philosophy of law enforcement, courts, and corrections in a democratic society. An overview of the United States Criminal Justice system is an integral part of this course.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Fall only

ACTS Equivalency Course ID: CRJU 1023

CRJ 1253: CRIMINOLOGY

Theories about why people commit crime within the three broad categories of criminology theories: 1) Sociological; 2) Biological; 3) Psychological. The course also discusses the actual crimes: 1) a general definition of various crimes; 2) a profile of a typical offender and victim of various crimes; 3) prevalence of various crimes and 4) where, when, and how selected crimes are committed.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Fall only

CRJ 1303: CRIMINAL AND PROCEDURAL LAW

This course addresses and discusses the sources of both criminal law and criminal procedure. In terms of criminal law, the course will discuss the general definition of various crimes (i.e., the "elements of a crime), and the various defenses to a crime. In terms of criminal procedure, the course will address the Constitutional right to privacy and its impact on various law enforcement procedures as well as constitutional requirements relevant to confessions, interviews and interrogations. Students will apply their understanding of both types of law to hypothetical situations and to a moot court scenario.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Spring only

CRJ 1403: CRIMINAL INVESTIGATIONS

A study of the fundamentals of criminal investigation, both theory and history; from crime scene to courtroom with an emphasis on techniques appropriate to specific crime scenes.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Spring only

CRJ 2304: FORENSIC SCIENCE with LAB

This class addresses what happens to evidence after it is collected by law enforcement and, therefore, focuses on the forensic science analysis techniques. Using a combination of lecture and laboratory work, students learn and apply how to analyze different types of evidence typically collected at a crime. Using the results of their own forensic analysis, students make comparisons between "known" and "unknown" exemplars and use this comparison to solve a mock crime scene in a final paper.

Credits: 4

Lab Hours: 1

Week Hours: 3

Semester Offered:

Spring only

CRJ 2503: LEGAL WRITING

This course provides a working knowledge of the fundamentals of effective legal writing, analysis, and research. Topics include legal briefs and memoranda, case and fact analysis, citation forms, legal writing styles, field note taking techniques, and effective report writing.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Fall only

CRJ 2603: POLICING IN AMERICA

Policing in America will focus on the roles of the police as they relate to modern culture and society. It is expected that students will gain a better understanding of the history of policing; the various types of policing agencies, law enforcement officers, and crimes in the United States; modern law enforcement in the United States; police adaptation to societal changes; current issues in policing; and, the future of policing in America.

Credits: 3

Lab Hours: 0

Week Hours: 3

Early Childhood Education

ECE 1003: FOUNDATIONS OF EARLY CHILDHOOD EDUCATION

This course is designed to acquaint the student with the historical roles of families in their child's development. The student will become familiar with the theories supporting early childhood education and learn how to develop an effective program designed uniquely for children (ages birth to eight). The students will also obtain knowledge of state and federal laws pertaining to the care and education of young children.

Credits: 3

Lab Hours: 1

Week Hours: 9

Semester Offered:

Fall only

ECE 1103: CHILD GROWTH AND DEVELOPMENT

This course is the study of environmental and hereditary effects on the cognitive, affective, psychomotor, and sociolinguistic development of typically and atypically developing children from conception to middle childhood (conception through age 8) with diverse cultural backgrounds within and outside of the United States. The students will be introduced to methods used to observe and evaluate children's development and recognize possible delays in development. Practical application of theory is provided through a variety of hands-on experiences and observations.

Credits: 3

Lab Hours: 1

Week Hours: 9

Semester Offered:

Fall only

ECE 1203: ENVIRONMENTS FOR YOUNG CHILDREN

This course is designed to provide the student with a broad knowledge base on how to design a program for children developing both typically and atypically. The course provides the opportunity to plan environments that are physically and emotionally secure. Students plan and implement activities that are age, stage and culturally appropriate for children birth to five.

Credits: 3

Lab Hours: 1

Week Hours: 9

Semester Offered:

Fall only

ECE 1303: FIELD EXPERIENCE

Students are required to demonstrate competency in the following areas: health and safety, interaction with children, implementation of curriculum, personal qualities, professionalism and working with staff. These are aligned to NAEYC Associate Degree Standards. Students are required to respond to weekly journals through the Blackboard Online System. Students are also required to complete a minimum of 96 clock hours of observation and working with young children. Of those 96 clock hours, 13 hours of observation are required in additional mandatory childcare sites. Students must have completed the required paperwork for these observations and be employed or volunteer in a licensed childcare facility in order to apply the skills learned in the previous three courses. Observation of the student's work and evaluation of student skills are conducted by instructors.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Spring only

ECE 2003: CHILD GUIDANCE

This course relates principles of child development to appropriate methods of guiding children's behavior for children Birth through pre-kindergarten, including children with special needs. Techniques for managing groups of children in the various childcare settings are practiced.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Spring only

ECE 2103: PRESCHOOL CURRICULUM (B-Pre-K)

This course is based on the foundation of research in child development and focuses on planning and implementing enriching environments with appropriate interactions and activities for young children (ages 3 through 5) including those with special needs, to maximize physical, cognitive, communication, creative, language/ literacy, and social/emotional growth and development. Competencies are based on Standards developed by the National Association for the Education of Young Children for quality early childhood settings. Also covered: • Information on the Quality Approval process and Accreditation for Early Childhood settings in Arkansas, now called Better Beginnings • Arkansas Frameworks Handbook for Three and Four Year Olds Course fee assessed.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Fall only

ECE 2203: INFANT/TODDLER CURRICULUM

This course is based on the foundation of research in child development and focuses on planning and implementing enriching environments with appropriate interactions and activities for young children (birth through 2 years) including those with special needs, to maximize physical, cognitive, communication, creative, language/ literacy, and social/emotional growth and development. Competencies are based on Standards developed by the National Association for the Education of Young Children for quality early childhood settings. Also covered: • Information on the Quality Approval process and Accreditation for Early Childhood settings in Arkansas, now called Better Beginnings • Arkansas Frameworks Handbook for Infants and Toddlers

Credits: 3**Lab Hours:** 0**Week Hours:** 3**Semester Offered:**

Spring only

ECE 2303: PRACTICUM

Students must be employed or volunteer in a licensed childcare facility to apply the knowledge acquired and skills learned in previous coursework. Observation of the student's work and evaluation of student skills are conducted by instructors following the NAEYC Associate Standards. Students must demonstrate competency in all areas observed and complete a minimum number of clock hours, determined by the institution, of observation and work experience with children birth to five. An emphasis will be on the observation of physical, cognitive, language, social and emotional development in connection with previous courses. If not currently working in a child care facility the student will be assigned a specific site to volunteer, observe and be observed by the early childhood instructor. The sites will be chosen by the instructor in relation to where the students live and the quality of the programs.

Credits: 3**Lab Hours:** 0**Week Hours:** 3**Semester Offered:**

Fall only

ECE 2923: LITERACY AND LANGUAGE ARTS FOR EARLY CHILDHOOD

This course is designed to make the early childhood educator aware of the acquisition of language and how to provide children birth through pre-kindergarten, including children with special needs with language rich environments by incorporating the four areas of language: speaking, listening, writing and reading.

Credits: 3**Lab Hours:** 0**Week Hours:** 3**Semester Offered:**

Summer only

ECE 2943: MATH AND SCIENCE FOR EARLY CHILDHOOD

Students will become familiar with a variety of ways to introduce children Birth through pre-kindergarten, including children with special needs to ideas and concepts related to math and science. Students will create activities; plan and practice developmentally appropriate experiences that would meet recognized standards (NAEYC, NCTM, etc.) for these areas.

Credits: 3**Lab Hours:** 0**Week Hours:** 3**Semester Offered:**

Summer only

ECE 2963: HEALTH SAFETY AND NUTRITION

This course focuses on the health, safety and nutritional guidelines for children, birth through eight years of age, child care licensing requirements and activity planning. Emphasis is placed on establishing safe, quality learning environments and practices that respect the diversity of settings, families and teachers who care for young children.

Credits: 3**Lab Hours:** 0**Week Hours:** 3**Semester Offered:**

Summer only

ECE 2973: SPECIAL NEEDS

This course relates principles of child development to appropriate methods of guiding children's behavior for children Birth through pre-kindergarten, including children with special needs. Techniques for managing groups of children in the various childcare settings are practiced.

Credits: 3**Lab Hours:** 0**Week Hours:** 3**Semester Offered:**

Summer only

ECE 2993: FUTURE PERSPECTIVES IN EARLY CHILDHOOD (capstone course)

This course introduces students to current research in the field of Early Childhood education. Students will develop a knowledge base of the NAEYC Code of Conduct through analyzing case studies designed to demonstrate competencies compatible with current research and practice, development of a professional portfolio to demonstrate competencies in the skills relating to the NAEYC Associate Degree Standards.

Credits: 3**Lab Hours:** 0**Week Hours:** 3**Semester Offered:**

Spring of last semester only

Economics

ECN 2013: MACROECONOMICS

Provides an overall view of how economic systems operate. Topics include aggregate production, income, and expenditures, fiscal and monetary policy, inflation and unemployment, and money and banking. Students gain an awareness of economic problems and analyze alternative solutions.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Any one of the following: A grade of C or better in MTH 0003 (Beginning Algebra), with study in MTH 0013 (Intermediate Algebra) or MTH 1003 (Technical Math) highly recommended; or equivalent placement test score.

ACTS Equivalency Course ID: ECON 2103

ECN 2023: MICROECONOMICS

Will examine individual behavior in the economy as well as look at the components of the larger economy. Microeconomic analysis, including market structure, supply and demand, production costs and price and output.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Any one of the following: A grade of C or better in MTH 0003 (Beginning Algebra), with study in MTH 0013 (Intermediate Algebra) or MTH 1003 (Technical Math) highly recommended; or equivalent placement test score.

ACTS Equivalency Course ID: ECON 2203

Education

EDU 1002: ART FOR ELEMENTARY TEACHERS

This course is an investigation of elementary-level art education focusing on materials and methods for teaching art history, art criticism, and studio production to children. Attention is given to the relationship of the visual arts to general education, developmental growth of children in art, curriculum planning, and current issues in art education.

Credits: 2

Lab Hours: 0

Week Hours: 2

EDU 1012: ELEMENTARY CLASSROOM MUSIC

This course is intended for elementary education majors. The course is designed to provide experiences that will enable you to develop the necessary skills and knowledge to teach musical concepts and integrate music learning with other core subjects. The goals and objectives of this course are aligned with the Arkansas Standards for Beginning Teachers and are directed towards your goal of becoming an exemplary elementary teacher.

Credits: 2

Lab Hours: 0

Week Hours: 2

EDU 2003: INTRODUCTION TO EDUCATION

This course is designed to provide students with an overview of teaching as a profession, providing them with an opportunity to observe the educational process in three settings – elementary, middle school and secondary. Thirty classroom observation hours are required.

Credits: 3

Lab Hours: 1

Week Hours: 2

Semester Offered:

Fall only

EDU 2013: TEACHING DIVERSITY

Teaching Diversity is a course designed to introduce both Mainstream, ESL and WL teachers to issues which concern them when working with limited English-speaking students (LEPs) in grades preK-6. In this course students will focus on cultural issues and awareness in the first portion of the course, and then in the second half they will focus on practical applications of this knowledge by developing and sharing specific classroom activities designed for ESOL. A basic inventory of topics is found here although some topics may be augmented by further materials as students work through the course.

Credits: 3

Lab Hours: 0

Week Hours: 3

EDU 2033: TEACHING PHYSICAL EDUCATION

This course is designed to help students understand the need for an effective K – 6 physical education program. It will provide the prospective PK-6 school classroom teacher, as well as the PK-6 physical education specialist, with a knowledge base in the principles of physical fitness, elementary physical education curriculum planning and appropriate selection of physical activities for children. The students will be working with hands-on projects integrating the discipline of physical education and other curriculum subjects found in grades PK-6. Proper nutrition for the elementary student will also be discussed.

Credits: 3

Lab Hours: 0

Week Hours: 3

EDU 2103: INTRO TO K12 EDUCATIONAL TECHNOLOGY

This course is designed to provide students with an overview of the technologies that can enhance teaching and learning. Students will use the computer as a tool to design educational materials, perform classroom management tasks, enhance instruction, communicate and research.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Spring only

Emergency Medical Technician

EMT 1107: BASIC EMERGENCY MEDICAL TECHNICIAN

An introduction to the study of emergency medical services and the basic principles, procedures and techniques of emergency care. Successful completion of this course prepares students to apply for the National Registry EMT-B Examination.

Credits: 7

Lab Hours: 3

Week Hours: 6

Prerequisites or Corequisites:

OFA 1053 Medical Terminology.

EMT 2014: PARAMEDIC I

A fifteen week course designed to introduce the Paramedic Student to Advanced Prehospital Care. Paramedic I is designed to prepare the emergency medical student to perform advanced life support skills; specifically, the recognition of Dysrhythmias and Advance Cardiac Life Support Certification. The class will prepare the student for the skills needed to properly start and administer intravenous medications, endotracheal intubations will be taught in this section with the use of emergency meds administered via the endotracheal airway. Along with skills completion, the paramedic student will be introduced to communication and proper documentation of patient assessment. During this course, the student will begin the field portion of the Paramedic program. A minimum of 200 hours riding time will be required before advancing to Paramedic II. Students will document all field and clinical time through an electronic tracking program.

Credits: 4.5

Lab Hours: 1.5

Week Hours: 8

Credit D: 14

Prerequisites:

Successful completion of EMT Basic program and EMT Certification, Essentials of A&P with Lab and Medical Terminology.

Semester Offered:

Fall only

EMT 2208: PARAMEDIC III

An eight week course designed to prepare the Paramedic student to understand special considerations in the field of EMS, provide the student an overview of EMS operations, and to prepare and review the student for the National Registry for Emergency Medical Technicians-Paramedic certification examination. (the last 100 hours – Capstone/Internship is required). (100 hours – Capstone/Internship is required). Students will document all field and clinical time through an electronic tracking program.

Credits: 4

Lab Hours: 1

Week Hours: 3

Credit D: 8

Prerequisites:

Successful completion of EMT 2216 Paramedic II.

Semester Offered:

Summer only

EMT 2216: PARAMEDIC II

A fifteen week course designed to prepare the Paramedic Student with the skills needed to treat the critically ill and injured patient. The semester will focus on the recognition of medical, trauma, pediatric, geriatric, and OB/GYN emergencies. The student will be prepared for the practical portion as well as the written portion of the National Registry for Emergency Medical Technicians-Paramedic certification examination. A minimum of 200 hours clinical/100 hours Capstone/ Internship hours (total 300 hours) will be required before advancing to Paramedic III. Students will document all field and clinical time through an electronic tracking program.

Credits: 7

Lab Hours: 1

Week Hours: 8

Credit D: 16

Prerequisites:

Successful completion of EMT 2014 Paramedic I.

Semester Offered:

Spring only

English

ENG 0011: WRITING STUDIO

This course provides an option for students who score a 17 or 18 on the English portion of the ACT or an equivalent score on an approved placement examination to enroll concurrently in this course and **ENG 1103**, English Composition I. Class will provide students the concepts and mechanics needed for success in English Composition. Students must complete this course with a grade of "C" or higher to receive their credit for **ENG 1103**, English Composition I. Students who do not remain in and pass this course will be administratively withdrawn from **ENG 1103**, English Composition I.

Credits: 1

Lab Hours: 0

Week Hours: 1

Prerequisites:

English score 17 or 18 on the ACT or equivalent score on an approved placement examination.

Co-Requisites:

ENG 1103, English Composition I

ENG 1004: WRITING FOR THE WORKPLACE

Writing for the workplace is a course designed specifically for those students who are earning technical certificates and Career and Technical Education (CTE) AAS degrees. This course is UACCB-specific and will not transfer to another institution, nor will the course transfer for any non-CTE AA or AS degree. This course is a college-level, four credit course that tightly focuses on technical writing for the workplace while reviewing foundational reading and writing elements. Students will participate in active/hands on learning projects which focus on only the technical writing these students will need upon entering the workforce.

Credits: 4

Lab Hours: 0

Week Hours: 4

ENG 1103: ENGLISH COMPOSITION I

Students improve their writing skills through study and practice of fundamentals of written communication, including principles of grammar, punctuation, spelling, organization, and careful analytical reading.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

College level placement scores in English or writing and reading or completion of PRE 0503 (Basic Writing) and PRE 0303 (Reading Improvement) with at least a C average when placement test scores require.

ACTS Equivalency Course ID: ENGL 1013

ENG 1203: ENGLISH COMPOSITION II

Students continue the practice of **ENG 1103** (English Composition I) to develop further the skills learned in that course. Using readings and discussion of various types of writing, students will practice different kinds of rhetorical development, including research and documentation.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

ENG 1103 (English Composition I) with a C or better.

ACTS Equivalency Course ID: ENGL 1023

ENG 1303: TECHNICAL WRITING

Students learn the basic principles of technical report research, organization, and writing. Assignments include writing proposals, progress reports, and technical articles.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Grade of C or better in ENG 1103 (English Composition I) or ENG 1004 (Writing for the Workplace).

ACTS Equivalency Course ID: ENGL 2023

ENG 2113: WORLD LITERATURE I

Students analyze and interpret literary works from several historical periods ranging from early civilizations through the Renaissance. English Composition I strongly recommended.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: ENGL 2113

ENG 2213: WORLD LITERATURE II

Students analyze and interpret literary works from several historical periods ranging from the Renaissance to the present. English Composition I strongly recommended.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: ENGL 2123

ENG 2313: INTRODUCTION TO FICTION

Students survey short fiction and the novel with emphasis on analytical reading and writing skills.

Credits: 3

Lab Hours: 0

Week Hours: 3

ENG 2413: CREATIVE WRITING

Students develop creative perception, thinking, and imagination in writing fiction and poetry. Students will have their work read and critiqued in a workshop format as well as in conference with the instructor.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

ENG 1103 (English Composition I).

ACTS Equivalency Course ID: ENGL 2013

ENG 2503: AMERICAN LITERATURE I

American Literature I students will analyze and interpret literary works from the 1400's to 1865. Students will study American authors and the philosophies represented in their works. English Composition I strongly recommended.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Fall only

ACTS Equivalency Course ID: ENGL 2653

ENG 2513: AMERICAN LITERATURE II

American Literature II is a continuation of American Literature I. Students will analyze and interpret works from 1865 to present literature. American Literature I is not a prerequisite for American Literature II. English Composition I strongly recommended.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Spring only

ACTS Equivalency Course ID: ENGL 2663

ENG 2603: MYTHOLOGY

This course surveys notable myths of the Greeks, Romans, and Norse. Students will develop greater understanding of the stories – the myths – as religious texts, as national epics, as part of western culture, and as literary works enjoyable in themselves.

Credits: 3

Lab Hours: 0

Week Hours: 3

Entrepreneurship

ETR 1003: INTRODUCTION TO ENTREPRENEURSHIP

An introduction to the role of entrepreneurial businesses in the US, the impact of entrepreneurial businesses on the US and global economy, how ideas become businesses, how entrepreneurs operate within a company and the general precepts of entrepreneurial businesses.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Fall only

ETR 2003: PROFESSIONAL SELLING/ADVERTISING

A course specifically designed to teach the tools of professional selling and advertising methods. Students will learn successful sales techniques for retail and non-retail customers, how to develop an advertising program for products and services and the appropriate medium to use.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

BUS 2513 (Principles of Marketing), ENG 1103 (English Composition I), ETR 1003 (Introduction to Entrepreneurship).

Semester Offered:

Fall only

ETR 2033: FEASIBILITY AND FUNDING

This course will provide the essential skills for students to evaluate and explore strategies for entrepreneurial opportunities in the marketplace and to successfully evaluate the funding and feasibility of those opportunities.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

ENG 1103 (English Composition I), ACC 1013 (Principles of Accounting I), ETR 1003 (Introduction to Entrepreneurship).

Semester Offered:

Spring only

Fine Arts - Cinema

FAC 2003: UNDERSTANDING FILM

This course will introduce students to the notion of viewing and understanding movies critically and seeing them in a larger artistic and cultural context.

Credits: 3

Lab Hours: 0

Week Hours: 3

Fine Arts - Music

FAM 2003: MUSIC

For listeners who have had no formal training or experience, this course provides an introduction to music. The principal purpose is the development of listening skills.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: MUSC 1003

Fine Arts - Visual Art

FAV 1003: DRAWING I

This is an introductory course in the materials and techniques of drawing, including basic concepts of line, perspective, and value. Techniques will be developed with the study of still life, perspective, portraits, and figures, while special projects encourage creative expression.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Spring only

FAV 1013: INTRODUCTION TO STUDIO ART

Students will learn a hands-on approach to the fundamental media, techniques, and concepts of making art. A variety of materials and projects will encourage creative problem solving. Drawing, design, painting, and sculptural techniques will be introduced, with an emphasis on exploration and individual creativity.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Fall only

FAV 1023: DRAWING II

This course is a continuation of Drawing I, furthering technical mastery of materials while developing creative expression.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

FAV 1003 (Drawing I).

FAV 1033: INTRODUCTION TO PAINTING

Color theory and two-dimensional design problems will be addressed while exploring basic watercolor and acrylic painting techniques.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

FAV 1003 (Drawing I) or FAV 1013 (Introduction to Studio Art) or written permission of the instructor.

FAV 1043: PAINTING II

Painting II is a continuation of Introduction to Painting (FAV 1033), deepening the student's understanding of color and design, creating images with impact and expressive content. Both opaque and transparent painting techniques will be explored.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

FAV 1033 (Introduction to Painting.)

FAV 2023: VISUAL ART

Students encounter visual art in many media to develop their artistic perception, understanding, and pleasure.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: ARTA 1003

FAV 2103: PHOTOGRAPHY

This hands-on course covers the basics of photography, from the operation of both film and digital cameras, to concepts in composition and lighting, and an introduction to darkroom work.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

CIS 1103 (Computer Graphics) or permission of the instructor.

Co-Requisites:

CIS 2103 (Advanced Computer Graphics)

Fine Arts – Theater

FAT 2013: THEATER

This course provides students with an appreciation of how various artistic elements combine to produce theatrical productions.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: DRAM 1003

Geography

GEO 2003: INTRODUCTION TO CULTURAL GEOGRAPHY

This course is a study of interaction among cultures and physical environments to develop students' understanding of local and global social issues such as economics, language, population, politics, and religion.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: GEOG 2113

Geology

GEL 1001: PHYSICAL GEOLOGY LAB

Provides a laboratory experience to support **GEL 1003**. Students will identify basic minerals, fossils, and rocks, their origins and economic values. Geologic map reading will be practiced. Students will be able to identify geologic structures on maps and photos. Field trips will enhance the lab experience.

Credits: 1

Lab Hours: 2

Week Hours: 0

Co-Requisites:

GEL 1003

Semester Offered:

Spring only

ACTS Equivalency Course ID: GEOL 1114

GEL 1003: PHYSICAL GEOLOGY

Introduces geologic concepts including plate tectonics, volcanism, earthquakes, mountain building, glaciation, and hydrologic processes. Students will identify basic minerals and rocks. The rock cycle and its effect on sedimentary, igneous, and metamorphic rocks will be explored. Relationships to Arkansas geology will be featured.

Credits: 3

Lab Hours: 0

Week Hours: 3

Co-Requisites:

GEL 1001 (Physical Geology Lab)

Semester Offered:

Spring only

ACTS Equivalency Course ID: GEOL 1114

Health Information Technology

HIT 2003: HEALTH DATA CONTENT

This course covers the standards for patient and health care data; data collection issues and documentation requirements; data access and retention.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Fall only

History

HIS 1013: WORLD CIVILIZATION I

This course provides an introduction to the history of World Civilization from the dawn of time to the Early Modern era. Students will be introduced to the process of historical inquiry and will be expected to develop skills in logical reasoning as to how and why certain events took place, how they affected society, and how they impact the present. English Composition I strongly recommended.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: HIST 1113

HIS 1023: WORLD CIVILIZATION II

This course provides an introduction to the history of World Civilization from the 16th century to recent times. Students will be introduced to the process of historical inquiry and will be expected to develop skills in logical reasoning as to how and why certain events took place, how they affected society, and how they impact the present. English Composition I strongly recommended.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: HIST 1123

HIS 2003: UNITED STATES HISTORY I

This course provides an introduction to the history of the United States from its early formation through the process of growth, development, conflict, and expansion to 1876. Students will be introduced to the process of historical inquiry and will be expected to develop skills in logical reasoning as to how and why certain events took place, how they affected the development of the nation, and how they impact the present. English Composition I strongly recommended.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: HIST 2113

HIS 2013: UNITED STATES HISTORY II

This course provides an introduction to the history of the United States through the process of growth, development, conflict, and expansion since Reconstruction. Students will be introduced to the process of historical inquiry and will be expected to develop skills in logical reasoning as to how and why certain events took place, how they affected the development of the nation, and how they impact the present. English Composition I strongly recommended.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: HIST 2123

HIS 2053: ARKANSAS HISTORY

Arkansas History explores the history of Arkansas from the prehistoric era to the modern era. Emphasis will be placed on the 18th century to the present. While focusing on the development of Arkansas, there will also be some introduction to American history and the interconnection of ideas, thoughts, and events. Connections will be made between the development of institutions and the course of events occurring during this period and the current worldview. English Composition I strongly recommended.

Credits: 3

Lab Hours: 0

Week Hours: 3

Industrial Technology

IND 1004: INTRODUCTION TO THERMAL CUTTING

Introduction to Thermal Cutting is purposed to provide secondary area career center welding students with the pre-requisite knowledge, skill-sets, and required time on task to be academically successful in **IND 1104- Welding I**. This course is structured for students interested in learning the tools and equipment required to be an entry level employee in the welding industry. Students will gain hands-on experience with welding safety, oxyfuel cutting, plasma arc cutting, air-carbon arc gouging, base metal preparation and equipment set-up. This course requires students to wear several items of personal protection equipment. Contact the course instructor for the required list of welding equipment. Shop procedures are strictly enforced to maintain a safe and efficient learning environment.

Credits: 4

Lab Hours: 3

Week Hours: 1

IND 1013: TECHNICAL METHODS

Introduces professional concepts and skill-sets required for successful careers in the disciplines of Industrial and Construction Technology. Students will be expected to demonstrate competencies in basic safety, construction mathematics, hand tools, power tools, construction drawings, material handling, basic rigging, basic communication skills, as well as basic employability skills.

Credits: 3

Lab Hours: 1

Week Hours: 2

IND 1014: INTRODUCTION TO SHIELDED METAL ARC (SMAW)

Introduction to SMAW is purposed to provide secondary area career center welding students with the pre-requisite knowledge, skill-sets, and required time on task to be academically successful in **IND 1104- Welding I**.

This course is structured for students interested in learning the tools and equipment required to be an entry level employee in the welding industry. Students will gain hands-on experience with SMAW electrodes, Weld Quality, SMAW Beads and Fillet Welds. This course requires students to wear several items of personal protection equipment. Contact the course instructor for the required list of welding equipment. Shop procedures are strictly enforced to maintain a safe and efficient learning environment.

Credits: 4

Lab Hours: 3

Week Hours: 1

Prerequisites:

IND 0104- Introduction to Thermal Cutting

IND 1017: CNC OPERATOR I

CNC Operator I prepares students for entry into the CNC machining industry. Students explore career opportunities and requirements of a CNC Operator. Content emphasizes beginning skills key to the success of working in the CNC machining industry. Students study workplace safety and organization, job-related mathematics, basic blueprint information, metrology, work holding and tool set-up, CNC control panels, and basic machine maintenance and troubleshooting as each apply to CNC late operations.

Credits: 7

Lab Hours: 5

Week Hours: 2

IND 1023: ENGINEERING DRAWINGS

This course provides instruction in the interpretation of mechanical part drawings, electrical schematic drawings, process piping and instrumentation diagrams, and other common drawings used in industry. Introduction to drawing tools and practice in drawing sketches are done in a lab setting.

Credits: 3

Lab Hours: 2

Week Hours: 1

Prerequisites:

None.

IND 1027: CNC OPERATOR II

CNC Operator II is designed to build on the skills and knowledge students learned in CNC Operator I for entry into the machining industry. Content emphasizes beginning skills key to the success of working in the CNC machining industry. Students study workplace safety and organization, geometric dimension and tolerance, work holding and tool set-up, CNC control panels, and basic machine maintenance and troubleshooting as each apply to CNC milling operations.

Credits: 7

Lab Hours: 5

Week Hours: 2

Prerequisites:

IND1017 CNC Operator I

IND 1033: DC ELECTRICITY

This course introduces the principles of DC electricity to include voltage, current, and resistance. Engineering notation, use of metric prefixes, and algebraic analysis of series and parallel circuits are taught. Laboratory experiments teach use of a digital multi-meter to test components and to analyze circuits.

Credits: 3

Lab Hours: 1

Week Hours: 2

Prerequisites:

None.

IND 1037: CNC PRODUCTION TECHNICIAN I

CNC Production Technician I is designed to build on the skills and knowledge students learned in the Certificate of Proficiency for CNC Operators. Students explore the importance of employability and entrepreneurship skills, solve problems using critical thinking, creativity and innovation; demonstrate inspection methods, select appropriate cutting tools, perform advanced set and operation of a CNC the machine, and demonstrate basic computer-aided design/computer-aided manufacturing processes as it relates to CNC lathe operations.

Credits: 7

Lab Hours: 5

Week Hours: 2

Prerequisites:

IND 1027 CNC Operator II

IND 1043: AC ELECTRICITY

This course introduces the principles of AC electricity to include capacitance and inductance. Series and parallel AC circuits are analyzed mathematically and in laboratory experiments. Instruction in the use of digital multi-meters and the use of oscilloscopes is conducted in class and in laboratories.

Credits: 3

Lab Hours: 1

Week Hours: 2

Prerequisites:

IND 1033 DC Electricity.

IND 1047: CNC PRODUCTION TECHNICIAN II

CNC Production Technician II is designed to build on the skills and knowledge students learned in CNC Production Technician I. Students demonstrate leadership and teamwork skills; solve problems using critical thinking, creativity and innovation; demonstrate inspection methods, select appropriate cutting tools, perform advanced set up and operation of a CNC milling machine, and demonstrate basic computer-aided design/computer-aided manufacturing processes as it relates to CNC milling operations.

Credits: 7

Lab Hours: 5

Week Hours: 2

Prerequisites:

IND 1037 CNC Production Technician I

IND 1053: HVAC FUNDAMENTALS

This course is structured for students interested in employment as an HVAC Technician working on residential HVAC systems. Students will study HVAC fundamentals, HVAC science, refrigeration systems and components, refrigeration practices, HVAC electrical safety, air conditioning systems, heating systems, heat pump systems, and Environmental Protection Agency (EPA) 608 requirements. Students gain hands-on experience with a variety of HVAC trainers, residential HVAC equipment, and tools used by HVAC technicians in the field. Shop procedures are explained, constantly emphasized, and strictly enforced. Students will have an opportunity to certify as HVAC Technicians by completing the EPA 608 Certification Test.

Credits: 3

Lab Hours: 1

Week Hours: 2

Prerequisites:

None.

IND 1073: INTRODUCTION TO SHEET METAL

This class provides students with basic knowledge and practice with tools and equipment found in a residential metal shop. Pressure drop and velocity calculations necessary for duct design are covered. This laboratory intensive course provides students with considerable hands-on practice with professional-grade tools found in a sheet metal shop.

Credits: 3

Lab Hours: 2

Week Hours: 1

Prerequisites:

None.

IND 1104: WELDING I

This course is structured for students interested in employment as a production welder, in fabrication, or in a repair shop. Students will study welding safety, career opportunities, metallurgy, welding equipment and processes, welding electrical theory, and welding drawing/welding symbol interpretation. Students gain hands-on experience with basic Oxyfuel gas welding and cutting, Plasma Arc cutting, and Shielded Metal Arc Welding (SMAW) in the American Welding Society 1G/F, 2G/F, 3G/F, and 4G/F positions on carbon steel. Welding skills will be developed and assessed making SMAW stringer, weave, and overlapping beads, corner welds, fillet welds, V-groove welds, and open-root V-groove welds. This course requires students to wear several items of personal protection equipment. Shop procedures are explained, constantly emphasized, and strictly enforced. Students will have an opportunity to certify as American Welding Society Level I - Entry Welder, SMAW, Plate.

Credits: 4

Lab Hours: 7

Week Hours: 1

Prerequisites:

None.

IND 1153: HVAC CONTROLS

This course provides advanced training for students interested in employment as an HVAC Technician working on residential HVAC systems. Building on the HVAC Fundamentals course, students will focus on electrical components used to control residential HVAC processes and equipment. Students will study HVAC fundamentals, HVAC electrical systems and components, air conditioning system controls, heating system controls, and heat pump system controls. Students gain hands-on experience with a variety of HVAC trainers, residential HVAC equipment, and tools used by HVAC technicians in the field. Shop procedures are explained, constantly emphasized, and strictly enforced.

Credits: 3

Lab Hours: 2

Week Hours: 1

Prerequisites:

IND 1043 AC Electricity and IND 1053 HVAC Fundamentals.

IND 1204: WELDING II

This course provides additional training for students interested in employment as a production welder, in fabrication, or in a repair shop. Students will continue the study of welding safety, career opportunities, metallurgy, welding equipment and processes, welding electrical theory, and welding drawing/welding symbol interpretation. Students gain hands-on experience with Oxyfuel heating processes, Gas Metal Arc Welding (GMAW), Flux-Core Arc Welding (FCAW), and Gas Tungsten Arc Welding (GTAW) in the American Welding Society 1G/F, 2G/F, 3G/F, and 4G/F positions on carbon steel. Welding skills will be developed and assessed in GMAW and GTAW stringer beads, fillet welds, V-groove welds, and open-root V-groove welds. This course requires students to wear several items of personal protection equipment. Shop procedures are explained, constantly emphasized, and strictly enforced. Students will have an opportunity to certify as American Welding Society Level I - Entry Welder, GMAW, FCAW, and GTAW, Plate.

Credits: 4

Lab Hours: 7

Week Hours: 1

Prerequisites:

IND 1104 Welding 1.

IND 1253: HVAC TROUBLESHOOTING

This course provides advanced training for students interested in employment as an HVAC Technician working on residential HVAC systems. Building on the HVAC Controls course, students will focus on malfunctions, troubleshooting, and repair of mechanical, electrical, and control components found in residential HVAC systems. Students will complete additional studies in HVAC electrical systems and components, air conditioning system controls, heating system controls, heat pump system controls, and installation, maintenance, servicing, and troubleshooting HVAC components. Students gain hands-on experience with a variety of HVAC trainers, residential HVAC equipment, and tools used by HVAC technicians in the field. Shop procedures are explained, constantly emphasized, and strictly enforced.

Credits: 3

Lab Hours: 2

Week Hours: 1

Prerequisites:

IND 1153 HVAC Controls.

IND 1304: WELDING III

This course provides advanced training needed for employment in production welding, in fabrication, in a repair shop, or in the electrical power industry. Students will complete studies in the areas of welding safety, career opportunities, metallurgy, welding equipment and processes, welding electrical theory, and welding drawing/welding symbol interpretation. Students gain hands-on experience in advanced Oxyfuel welding and cutting, Plasma Arc cutting, Shielded Metal Arc Welding (SMAW) and Gas Tungsten Arc Welding (GTAW) in the American Welding Society 1G-Rotated, 2G, 5G, and 6G positions on 2-inch carbon steel pipe. Welding skills will be developed and assessed in SMAW and GTAW Open-Root, V-Groove welds. This course requires students to wear several items of personal protection equipment. Shop procedures are explained, constantly emphasized, and strictly enforced.

Credits: 4

Lab Hours: 7

Week Hours: 1

Co-Requisites:

IND 1204 Welding II.

IND 2003: INDUSTRIAL SAFETY

This course provides the opportunity for students to explore the development of the safety and health movement in the United States. The course focuses on identification of the causes and effects of accidents in the industrial workplace and covers several important safety topics including the Occupational Safety and Health Administration (OSHA), ergonomic factors, common hazards found in the workplace, and the roles of managers and health and safety personnel concerning industrial safety.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

None.

IND 2013: ELECTRIC MOTOR CONTROL

This course provides theory and hands-on experience with electric motor controls. Topics include single and three-phase AC and DC motors, motor control circuits, wiring practices, control hardware, safe work practices, troubleshooting skills, and use of specialized electrical tools. Lab experiments will include variable speed drives and AC inverter duty motors.

Credits: 3

Lab Hours: 1

Week Hours: 2

Prerequisites:

IND 1043 AC Electricity.

IND 2023: TECHNICAL PHYSICS

This course provides a study of basic physics concepts related to Industrial Technology career fields. Topics include units of measure (English & metric), force, work, momentum, power, heat, thermodynamics, waves and magnetism. Students will be challenged to synthesize specific physics concepts and apply them in a general way to develop solutions to anticipated realworld problems. Laboratory experiments are interspersed with lecture material to reinforce concepts. Teamwork, problem solving, troubleshooting, and application of the scientific method are emphasized.

Credits: 3

Lab Hours: 1

Week Hours: 2

Prerequisites:

MTH 1003 Technical Math, or other college level math course.

IND 2033: AUTOCAD

AutoCAD is a shortened term for automated computer-aided drafting. The course introduces students to 3D modeling in CAD software environments. Students familiarize themselves with 2D and 3D CAD modeling commands, files, menus and tools. Course expectations require students to proficiently draft, modify, and transfer CAD files. Students utilize CAD files to produce tangible products.

Credits: 3

Lab Hours: 2

Week Hours: 1

IND 2054: PROGRAMMABLE LOGIC CONTROLLERS

This course introduces control fundamentals and logic control concepts used in programming and operating Programmable Logic Controllers used in industrial processes. A computer-based simulator using LogixPRO software is used to provide initial training on Allen Bradley PLCs. The course introduces math functions, logic and bit shift instructions, compare and jump instructions, subroutine functions, and sequencer instructions. In addition to the computer-based simulator, live simulators are used in laboratories to practice programming, wiring, and operating live PLCs with input and output devices.

Credits: 4

Lab Hours: 2

Week Hours: 2

Prerequisites:

MTH 1003 Technical Math, or other college level math course.

IND 2104: INDUSTRIAL TECHNOLOGY CAPSTONE

This course provides an opportunity for students to demonstrate mastery of a broad range of learning objectives and outcomes from the Industrial Technology program at UACCB. The course provides instruction in process control and control fundamentals and presents students with problems requiring teamwork and integration of previous learning in electrical, mechanical, and electronics disciplines. Course assessments focus on application of applicable theory, requiring analysis and synthesis of Industrial Technology knowledge and skills in a laboratory environment. The course also focuses on Industrial Technology as a career by preparing students for employment through online job searches, preparation of resumes, site visits, and job fairs.

Credits: 4

Lab Hours: 3

Week Hours: 1

Prerequisites:

Enrolled in second year of the AAS degree in Industrial Technology, Mechanical Technology Focus.

IND 2133: ROBOTICS

In this course students will become familiar with Embedded Robotics. Students will learn programming of embedded controllers, interfacing of sensors (inertial measurement unit, light & color, and color video camera), the actuation of servo motors, serial communications, and the control of autonomous robotics systems. Students will practice lower-level programming using the C language. Concepts and methodologies will be demonstrated in class with sample code and the students will expand on these further during in class excesses. Upon completion of this course, students will have an integrated hardware/software understanding of embedded robotic systems in preparation for application in the workplace.

Credits: 3

Lab Hours: 0

Week Hours: 3

Co-Requisites:

CIS 2153 (Introduction to Programming) and IND 1033 (DC Electricity).

IND 2233: COMPUTER NUMERICAL CONTROL

This course introduces the concepts and capabilities of computer numerical control machines. Topics include setup, operation, and basic applications. Upon completion, students should be able to explain operator safety, machine protection, data input, program preparation, and program storage.

Credits: 3

Lab Hours: 0

Week Hours: 3

Management and Supervision

MGT 1003: PUBLIC RELATIONS

Develop skills to create, plan and implement strategic communication. Students will develop these skills through demonstrating effective teamwork; exhibiting public relations skills that achieve customer satisfaction; research and interpreting information; and demonstrating the ability to communicate effectively.

Credits: 3

Lab Hours: 0

Week Hours: 3

MGT 1013: CUSTOMER RELATIONS MANAGEMENT

Learn to develop customer relationships through a deepened understanding of the concepts and best practices. Students will develop customer relationships through understanding the benefits of customer relations; appreciating how technology can be used to help with customer relations; understanding challenges organizations face; knowledge of key decision variables; hands-on practice through case studies; and how to communicate effectively.

Credits: 3

Lab Hours: 0

Week Hours: 3

MGT 1023: SOCIAL MEDIA MANAGEMENT

Study the process of creating, scheduling, analyzing, and engaging with content posted on social media platforms. This process will include understanding what social media is; how to connect the consumer based on psychological and sociological perspectives; develop skills in social media tools; and understand social media channels to publish and distribute pertinent content.

Credits: 3

Lab Hours: 0

Week Hours: 3

MGT 2003: PRINCIPLES OF LEADERSHIP

Studying innovative ways of developing and managing people to emphasize their strengths. Students will develop these strengths through defining leadership behaviors; comparing different styles of leadership; identifying leadership characteristics; identifying problems and solutions; and distinguish between leadership and management.

Credits: 3

Lab Hours: 0

Week Hours: 3

MGT 2013: CONFLICT MANAGEMENT

Conflict Management will introduce students to practical conflict resolution techniques and strategies that managers and team leaders can effectively utilize when managing conflict in the workplace. These techniques and strategies include the varying styles of managing conflict; appropriate response to ethical concerns; strategies for assigning work to others; effective decision-making practices in volatile business situations; responsibilities of human resource manager in conflict resolution; and laws related to discrimination, safety, et cetera as they relate to conflict.

Credits: 3

Lab Hours: 0

Week Hours: 3

MGT 2023: PROJECT MANAGEMENT

Develops a foundation of concepts and solutions that supports the planning, scheduling, controlling, resource allocation, and performance measurement activities required for successful completion of a project. The students will accomplish these skills utilizing technology; describing types of control techniques; recognizing the components of a project charter; understanding how to keep projects on track while managing risks; and developing an action plan.

Credits: 3

Lab Hours: 0

Week Hours: 3

Mathematics

MTH 0003: BEGINNING ALGEBRA

An introduction to algebra, problem solving, operations with real numbers, ratio, proportion, linear equations, and systems of linear equations. Enrollment is based on placement test scores. (Credit not applicable toward a degree or certificate.)

Credits: 3

Lab Hours: 0

Week Hours: 3

MTH 0011: MATH SKILLS

This course provides an option for students who score a 17 or 18 on the mathematics portion of the ACT or an equivalent score on an approved placement examination to enroll concurrently in this course and **MTH 1023** College Algebra. Also, students successively completing **MTH 0203** Essentials of Math, with a "C" or higher, may take this course. Class will meet two hours per week and will provide students the concepts and mechanics needed for College Algebra. Students must complete this course with a grade of "C" or higher to receive their credit for **MTH 1023** College Algebra. Students who do not remain in and pass this course will be administratively withdrawn from College Algebra.

Credits: 1

Lab Hours: 0

Week Hours: 1

Prerequisites:

Mathematics score of 17 or 18 on the ACT or equivalent score on an approved placement examination; or a "B" or higher in **MTH 0203**, Essentials of Math.

Co-Requisites:

MTH 1023 (College Algebra).

MTH 0013: INTERMEDIATE ALGEBRA

This course covers proportion and rational expressions, techniques for solving various equations and inequalities, factoring techniques, synthetic division, methods for writing equations of lines and other functions, applications, radicals and rational exponents, quadratic functions, and the algebra of functions.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Grade of C or better in MTH 0003 (Beginning Algebra); or equivalent placement test score.

MTH 0203: ESSENTIALS OF MATH

This course is designed to allow a student score a 12-16 on the ACT Math sub-score or an equivalent score on an approved placement examination, to go through the math remediation sequence in one semester. Students scoring lower than a 12 will be referred to Adult Education. This course will teach the topics, concepts, and mechanics from the required math remediation, to enable a student to be successful in College Algebra. A student that successfully completes this course with a "C" or higher, may take **MTH 1023** College Algebra with **MTH 0011** Math Skills.

Credits: 3

Lab Hours: 0

Week Hours: 3

MTH 1003: TECHNICAL MATH

This course is designed to be the terminal math course for AAS degree plans. It is non-transferable and is not the prerequisite for any other math course offered at UACCB. Students planning to complete a bachelor's degree should not take this course. The topics covered will include fundamental arithmetic and algebra. Other topics will be appropriate for the various areas of concentration that offer AAS degrees.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Grade of "C" or better in MTH 0003 (Beginning Algebra); or grade of "C" or higher in MTH 0203 (Essentials of Math); or an Enhanced ACT math score of 16 or higher; or equivalent score on another placement test.

ACTS Equivalency Course ID: MATH 1013

MTH 1013: TRIGONOMETRY

This course covers right triangle trigonometry applications, including the laws of sines and cosines, radian measure and applications, trigonometric functions of real numbers, graphs of trigonometric functions, trigonometric identities and equations, polar coordinates, complex numbers in polar (trigonometric) form. A calculator with trigonometric functions is required.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Grade of "C" or better in MTH 1023 (College Algebra); or equivalent placement test score.

ACTS Equivalency Course ID: MATH 1203

MTH 1023: COLLEGE ALGEBRA

This course presents quadratic, absolute value, polynomial, rational, exponential, and logarithmic functions and their graphs. It also includes a study of inequalities, system of equations, and matrices (graphing calculator required).

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Grade of "C" or better in MTH 0013 (Intermediate Algebra); or equivalent placement test score; or a grade of "B" or higher in MTH 0203 (Essentials of Math) (this option will require concurrent enrollment in MTH0011 (Math Skills))

ACTS Equivalency Course ID: MATH 1103.

MTH 1043: QUANTITATIVE LITERACY

MTH 1043 is designed to be the terminal math course for Non-STEM (Science, Technology, Engineering, and Math) majors. The goal of Quantitative Literacy is to provide students with mathematical understanding and skills to be productive workers, discerning consumers, and informed citizens. (Students who plan to study any higher mathematics courses will need to take college algebra and not this course.)

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Grade of "C" or better in **MTH 0013** (Intermediate Algebra); or equivalent placement test score.

ACTS Equivalency Course ID: MATH 1113.

MTH 2003: SURVEY OF CALCULUS / BUSINESS CALCULUS

Includes selected topics in elementary calculus and analytic geometry for students in business, agriculture, and social sciences.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Grade of "C" or better in MTH 1023 (College Algebra).

Semester Offered:

Spring only

ACTS Equivalency Course ID: MATH 2203

MTH 2004: CALCULUS I, CALCULUS AND ANALYTIC GEOMETRY

Covers the first 4 hours of 12 (a three-course sequence) in calculus designed to teach the fundamentals of differential and integral calculus needed in applications, including multivariate calculus. Topics include limits of functions, the derivative, applications of the derivative, the fundamental theorem of calculus, the definite integral, applications of the definite integral, the trigonometric, exponential, and logarithmic functions.

Credits: 4

Lab Hours: 0

Week Hours: 5

Prerequisites:

Grade of C or better in MTH 1023 (College Algebra) and MTH 1013 (Trigonometry) or consent of instructor.

Semester Offered:

Fall only

ACTS Equivalency Course ID: MATH 2405

MTH 2014: CALCULUS II, CALCULUS AND ANALYTIC GEOMETRY

The second 4 hours of 12 (a three-course sequence) in calculus designed to teach the fundamentals of differential and integral calculus needed in applications, including multivariable functions. Topics include exponential and logarithmic functions, natural growth and decay, trigonometric and hyperbolic functions, polar coordinates, conic sections, infinite series.

Credits: 4

Lab Hours: 0

Week Hours: 5

Prerequisites:

Grade of C or better in MTH 2004 (Calculus I).

Semester Offered:

Spring only

ACTS Equivalency Course ID: MATH 2505

MTH 2024: CALCULUS III, CALCULUS AND ANALYTIC GEOMETRY

The last 4 hours of 12 (a three-course sequence) in calculus. The topic is multivariable calculus.

Credits: 4

Lab Hours: 0

Week Hours: 3

Prerequisites:

Grade of C or better in MTH 2014 (Calculus II).

ACTS Equivalency Course ID: MATH 2603

MTH 2033: INTRODUCTION TO ENGINEERING

Credits: 3

MTH 2053: STATISTICS

Covers descriptive and inferential statistical techniques and methods in life, physical, and social science. Topics include qualitative data analysis, frequency distributions, numerical methods, data dispersions, variance analysis, estimation theory, sampling distributions, discrete and continuous probability distributions, hypothesis testing, and confidence interval estimation.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Grade of C or better in MTH 1043 (Quantitative Literacy) or MTH 1023 (College Algebra) or equivalent. (Cross listed as BUS 2053.)

ACTS Equivalency Course ID: MATH 2103

MTH 2103: MATH I

Focuses on sets, logic, and numbers with emphasis on the axiomatic development of the real numbers.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

A grade 'C' or better in MTH 1023 (College Algebra).

Semester Offered:

Fall only

MTH 2113: MATH II

Focuses on mathematical systems, elementary algebra, probability and statistics, and geometry with applications.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

A grade 'C' or better in MTH 2103 (Math I).

Semester Offered:

Spring only

Medical Office Management

MOM 2013: LEGAL CONCEPTS IN HEALTH CARE

Provides an overview of the principles of law as applied to health care. The course gives consideration to the importance of medical records as legal documents, to the legal aspects of health care organizations, to the release of information, and to consents and authorizations.

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Spring only

MOM 2023: MEDICAL DIAGNOSIS CODING AND BILLING

Develops a working knowledge of general code matching and diagnosis assignments used in hospitals, clinics, and insurance offices for health-care industry. Emphasis is placed on purpose of coding, definitions of key terms, accurate application of coding principles and an overview of the impact of prospective reimbursement on the function of coding; principles of classification. Familiarization with standard coding references is provided (CPT, ICD-9, ICD-10).

Credits: 3

Lab Hours: 0

Week Hours: 3

Semester Offered:

Spring only

Recommended:

OFA 1053 (Medical Terminology).

MOM 2033: MEDICAL OUTPATIENT CODING AND BILLING

This course is designed to develop a basic knowledge of how to apply the coding rules to bill for patient services. In addition, a variety of payment systems will be presented – DRG, APC, and RUGS.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

MOM 2023 (Medical Diagnosis Coding and Billing).

Semester Offered:

Fall only

Nursing

NAH 1103: INTRODUCTION TO HEALTH PROFESSIONS

This course provides a general overview of the many health-related professions and the special concerns of the health care worker.

Credits: 3

Lab Hours: 3

Week Hours: 2

NAH 1113: FIRST AID AND CPR

Students will learn the skills needed to respond to and manage an emergency until emergency medical services arrives. Skills covered in this course include first aid; choking relief in adults, children, and infants; and what to do for sudden cardiac arrest in adults, children, and infants.

Credits: 3

Lab Hours: 3

Week Hours: 2

NAH 1123: FIRST RESPONDER

This course provides students with the core knowledge, skills and attitudes to function in the capacity of a first responder. The First Responder uses a limited amount of equipment to perform initial assessment and intervention and is trained to assist other EMS providers.

Credits: 3

Lab Hours: 3

Week Hours: 2

NAH 1507: HEALTH SKILLS

A study of concepts that serve as the foundation for health professions courses. Topics include client handling and safety issues, health documentation and methods, and care of the client in a long term care facility. With successful completion of this course, the student will be eligible to take the state certification exam and to apply for certification as a nursing assistant. CPR certification will also be obtained. This course follows guidelines established by the Office of Long Term Care.

Credits: 7

Lab Hours: 2

Week Hours: 6

NAH 1607: PHLEBOTOMY

This course prepares individuals, under the supervision of physicians and other health care professionals, to draw blood samples from patients using a variety of intrusive procedures. Includes instruction in basic vascular anatomy and physiology, blood physiology, skin puncture techniques, venipuncture, venous specimen collection and handling, safety and sanitation procedures, and applicable standards and regulations.

Credits: 7

Lab Hours: 4

Week Hours: 3

NAH 2003: NUTRITION

Covers the fundamentals of normal and clinical nutrition. Information regarding clinical nutrition is organized according to an organ system/disease states approach. Topics such as fitness, consumer concerns, cancer and AIDS are included.

Credits: 3

Lab Hours: 0

Week Hours: 3

NAH 2013: HEALTH ASSESSMENT

Provides learners with the opportunity to develop and practice health history taking and physical examination skills. History taking methodology, physical examination skills, health promotion techniques and clinical assessment tools are discussed. Age related assessment considerations and findings are reviewed. Upon successful completion of this course, students will be able to perform a comprehensive medical history and physical assessment.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites or Corequisites:

Current RN license, enrolled in the registered nursing program or instructor's permission.

Semester Offered:

Spring only

NAH 2303: PHARMACOLOGY

This three credit hour course will examine how the body handles drugs and the effects of various classes of drugs on the body, including sites and mechanisms of action, therapeutic and side effect, and toxicology. The pharmacologic knowledge will prepare the learner to function in the changing health care environment. Successful and safe clinical practice is built on understanding the concepts and principles of pharmacology. The concepts of pharmacology will guide drug use in clinical practice. The approach is to relate the physiologic and pathophysiologic factors of disease processes to drug mechanisms and subsequent care.

Credits: 3

Lab Hours: 0

Week Hours: 3

Nursing Assistant

CNA 1107: NURSING ASSISTANT

A study of nurse assisting including communication and interpersonal skills; infection prevention and control; safety and emergency procedures; promoting independence and respecting resident rights; introduction to resident care; personal care; basic nursing skills; social, cognitive and behavioral skills.

Credits: 7

Lab Hours: 2

Week Hours: 6

Office Administration

OFA 1053: MEDICAL TERMINOLOGY

This course will provide the framework needed for advancing to other medical/allied health courses as it offers an introduction to medical terminology through the analysis of word construction including prefix, suffix, word roots, and combining forms. The student will acquire an understanding of medical meanings applicable to structure, function, and diseases of the human body. Abbreviations and their appropriate usage are also introduced. Upon completion of this course, students will gain the knowledge and abilities to confidently tackle the most complicated of medical terms and use this ability throughout their educational experiences and health-related careers.

Credits: 3

Lab Hours: 0

Week Hours: 3

OFA 1063: WORD PROCESSING

This course provides an advanced understanding of word processing software and terminology. Proper procedures to create documents suitable for coursework, professional purposes and personal use are demonstrated. Students may need to spend some time in lab outside of class.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

CIS 1053, Computer Software Applications.

Semester Offered:

Spring only

OFA 2033: ADMINISTRATIVE OFFICE PROCEDURES

Emphasizes administrative practices and procedures used in today's business office by the professional administrative assistant. Topics include effective verbal and written communication, office technology, records and financial management, meetings and travel and the office environment.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

CIS 1053 Computer Software Applications

Semester Offered:

Spring only

Philosophy

PHI 1003: INTRODUCTION TO PHILOSOPHY

Students will explore the basic questions in philosophy to increase their ability to think for themselves and decide which answers to those questions they think are true and the most reasonable.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: PHIL 1103

Physical Education

PED 1003: CONCEPTS OF PHYSICAL ACTIVITY

Students gain knowledge and appreciation of the importance of physical activity for lifelong health, wellness, and quality life. Opportunities are provided for psychomotor development.

Credits: 3

Lab Hours: 2

Week Hours: 1

ACTS Equivalency Course ID: HEAL 1003

PED 1013: PERSONAL AND COMMUNITY HEALTH

This course is a consideration of the various conditions and factors affecting individual and community health. The course is designed to assist students in formulating their philosophies, attitudes, and understanding of behaviors that are necessary to establish healthy living practices.

Credits: 3

Lab Hours: 0

Week Hours: 3

Physical Science

PHS 1001: PHYSICAL SCIENCE LAB

A laboratory experience to support **PHS 1003** (Physical Science). Laboratory meets three hours per week.

Credits: 1

Lab Hours: 3

Week Hours: 0

Prerequisites:

Grade of C or better in **MTH 0013** (Intermediate Algebra); or equivalent placement test score.

Co-Requisites:

PHS 1003 (Physical Science).

ACTS Equivalency Course ID: PHSC 1004

PHS 1003: PHYSICAL SCIENCE

This course presents an overview of essential topics from astronomy, physics, electricity, chemistry, geology and meteorology. Features biographies of some of the important contributors to advances in the physical sciences. (The course does not satisfy science certification for secondary school teachers; it is not accepted as a major requirement in any natural science field.) Lecture meets three hours per week.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

Grade of C or better in MTH 0013 (Intermediate Algebra); or equivalent placement test score.

ACTS Equivalency Course ID: PHSC 1004

PHS 2014: PHYSICS FOR HEALTH SCIENCES

This course is an algebra and trigonometry-based physics course designed to meet the physics requirements for health science majors. It is not recommended for physics or engineering majors. Topics include mechanics in one and two dimensions, fluids, thermodynamics, and mechanical waves and sound. Lab Component: Laboratory exercises will explore the concepts covered in lecture.

Credits: 4

Lab Hours: 3

Week Hours: 3

Prerequisites:

A grade of "C" or better in MTH 1023 (College Algebra).

ACTS Equivalency Course ID: PHYS 2014

Political Science

POS 2103: UNITED STATES GOVERNMENT

A basic study of United States Government will provide students with an essential understanding of the principles, structure, processes, functions, limitations, and other related political activities of federal, state, and local government. Within this framework students will trace the historical and theoretical trends that inspired American democracy. Particular attention will also focus on the correlation between social problems and public policy. English Composition I strongly recommended.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: PLSC 2003

Practical Nursing

PNG 1105: PN NURSING PRACTICUM I

The student will provide direct patient care skills to adult patients. Emphasis is placed upon basic care, safety, and comfort of the patients with a focus on body mechanics, nursing procedures, pharmacology, medical mathematics, laboratory and diagnostic procedures.

Prerequisites:

Successful completion of pre-requisite courses and acceptance into the PN program.

Semester Offered:

Fall only

PNG 1110: PN NURSING THEORY I

The knowledge, skills and behaviors of the practical nurse are introduced. The focus is on the theoretical basis of fundamental/basic nursing concepts for adult patients. Course content focuses on an introduction to medical/surgical, geriatric, and psychiatric health care problems.

Prerequisites:

Successful completion of pre-requisite courses and acceptance into the PN program.

Semester Offered:

Fall only

PNG 1205: PN NURSING PRACTICUM II

The student will provide direct patient care skills to patients of all ages. Emphasis is placed upon basic care, safety, and comfort of patients with a focus on body mechanics, nursing procedures, pharmacology, medical mathematics, laboratory and diagnostic procedures. Focus is on the leadership/management and clinical nursing.

Prerequisites:

Successful Completion of PNG 1110 and PNG 1105

Semester Offered:

Spring only

PNG 1210: PN NURSING THEORY II

This course builds upon the concepts taught in Theory I. the focus is on the theoretical nursing concepts for patients of all ages. Course content focuses on introduction to pediatrics and obstetrics while continuing to build upon medical/surgical, geriatric, and psychiatric health care problems.

Prerequisites:

Successful Completion of PNG 1110 and PNG 1105

Semester Offered:

Spring only

PNG 1302: PN NURSING PRACTICUM III

The student will provide direct patient care skills to patients of all ages. Emphasis continues to be placed upon basic care, safety, and comfort of patients with a focus on body mechanics, nursing procedures, pharmacology, medical mathematics, laboratory and diagnostic procedures. Emphasis is placed upon the role of the practical nurse in monitoring and administering medications and coordinating care for small groups of patients. Students will also complete the required number of hours working with an approved preceptor.

Prerequisites:

Successful Completion of PNG 1210 and 1205

Semester Offered:

Summer only

PNG 1304: PN NURSING THEORY III

This course builds upon the concepts taught in theory I and II. The focus is on the theoretical nursing concepts for patients of all ages. Course content continues to build upon the concepts taught in pediatric, obstetrics, medical/surgical, geriatric, and psychiatric health care problems.

Prerequisites:

Successful Completion of PNG 1210 and 1205

Semester Offered:

Summer only

Psychology

PSY 1003: GENERAL PSYCHOLOGY

This course provides a critical analysis of the basic principles of psychology. Students will encounter theories and research relating to motivation, learning, personality, emotion, stress, abnormal behavior, methods of therapy, biology, developmental psychology, and social psychology.

Credits: 3**Lab Hours:** 0**Week Hours:** 3

ACTS Equivalency Course ID: PSYC 1103

PSY 2013: DEVELOPMENTAL PSYCHOLOGY

This course covers the physical, cognitive, and emotional growth and development of the individual from conception to death, including the examination of empirical findings and major psychological methods and theories.

Credits: 3**Lab Hours:** 0**Week Hours:** 3

ACTS Equivalency Course ID: PSYC 2103

PSY 2023: ABNORMAL PSYCHOLOGY

This course introduces the study of abnormal behavior, including historical and present-day perspectives regarding abnormality. Other topics include the causal factors, symptoms, and treatments of various disorders.

Credits: 3**Lab Hours:** 0**Week Hours:** 3**Prerequisites:**

PSY 1003 (General Psychology).

RN Program

NRN 1506: NURSING THEORY I

This course introduces the student to foundational concepts, including pharmacology, which are essential for professional nursing practice. Patient-centered care, therapeutic communication and professional standards are emphasized throughout the course.

Credits: 6**Lab Hours:** 0**Week Hours:** 6**Co-Requisites:**

NRN 1513 (Nursing Practicum I).

Semester Offered:

Fall only

NRN 1513: NURSING PRACTICUM I

This course introduces the student to basic psychomotor skills. Laboratory skills experience and clinical practice in a variety of settings allows the student to apply fundamental concepts in the basic care of adult patients.

Credits: 3**Lab Hours:** 9**Week Hours:** 0**Co-Requisites:**

NRN 1506 (Nursing Theory I)

Semester Offered:

Fall only

NRN 2208: NURSING THEORY II

This course enables the student to understand evidence-based nursing care for patients across the lifespan, including care of the childbearing woman and newborn. Clinical judgment, health teaching and collaboration with the health care team are introduced as a major role of the professional nurse.

Credits: 8

Lab Hours: 0

Week Hours: 8

Co-Requisites:

NRN 2214 (Nursing Practicum II).

Semester Offered:

Spring only

NRN 2214: NURSING PRACTICUM II

This course provides the student with an opportunity to apply clinical judgment skills and collaborate with health care team members in the care of patients across the lifespan with uncomplicated health problems in various health care settings.

Credits: 4

Lab Hours: 12

Week Hours: 0

Co-Requisites:

NRN 2208 (Nursing Theory II).

Semester Offered:

Spring only

NRN 2303: NURSING THEORY III

This course explores nursing concepts essential for the application of quality care to patients across the lifespan with complex physical and mental health problems. Prioritization and care coordination are emphasized throughout the course.

Credits: 3

Lab Hours: 0

Week Hours: 6

Prerequisites:

NRN 2208 (Nursing Theory II).

Co-Requisites:

NRN 2313 Nursing Practicum III).

Semester Offered:

Summer only

NRN 2313: NURSING PRACTICUM III

This course enables the student to care for patients across the lifespan with complex physical and mental health problems. The student will utilize clinical judgment to prioritize and coordinate evidence-based care in a variety of health care settings.

Credits: 3

Lab Hours: 18

Week Hours: 0

Prerequisites:

NRN 2214 (Nursing Practicum II).

Co-Requisites:

NRN 2303 (Nursing Theory III).

Semester Offered:

Summer only

NRN 2408: NURSING THEORY IV

This course enables the student to synthesize essential concepts and skills related to the management of care for patients across the lifespan experiencing multisystem and/or emergent health problems. The student will integrate leadership concepts, professional competencies and clinical judgment when preparing for the provision of safe, evidence-based patient care.

Credits: 8

Lab Hours: 0

Week Hours: 8

Prerequisites:

successful completion of NRN 2303 (Nursing Theory III).

Co-Requisites:

NRN 2414 (Nursing Practicum II and NRN 2501 (Nursing Seminars).

Semester Offered:

Fall only

NRN 2414: NURSING PRACTICUM IV

This course focuses on the integration of essential concepts and skills necessary to manage safe, evidence-based care for patients across the lifespan experiencing multisystem and/or emergent health problems. The student will complete a precepted clinical experience as part of this course. The student must successfully pass the clinical component of Nursing Practicum IV to pass the overall course, including the preceptorship.

Credits: 4

Lab Hours: 12

Week Hours: 0

Prerequisites:

successful completion of NRN 2313 (Nursing Practicum III).

Co-Requisites:

NRN 2408 (Nursing Theory IV and NRN 2501 (Nursing Seminars).

Semester Offered:

Fall only

NRN 2501: NURSING SEMINARS

Nursing Seminars is a one (1) credit hour online course that focuses on preparing students for the NCLEX RN. Content will include critical thinking and test-taking skills, study strategies, and analysis of NCLEX-RN type questions in each NCLEX-RN content area, including the newer alternate-format questions.

Credits: 1

Lab Hours: 0

Week Hours: 1

Prerequisites:

*NRN 1506 (Nursing Theory I), *NRN 1513 (Nursing Practicum I), NRN 2208 (Nursing Theory II), NRN 2214 (Nursing Practicum II), NRN 2303 (Nursing Theory III), NRN 2313 (Nursing Practicum III). *LPN to RN students are not required to take NRN 1506 (Nursing Theory I) and NRN 1513 (Nursing Practicum I).

Co-Requisites:

NRN 2408 (Nursing Theory IV) and NRN 2414 (Nursing Practicum IV).

Sociology

SOC 2003: PRINCIPLES OF SOCIOLOGY

Students gain an awareness of the relationship between individual experience and the wider society. This course promotes scientific examination of social institutions such as marriage, family, religion, education, health care, and political systems. Cultural assumptions regarding social stratification, gender, race, deviancy, and the environment are also discussed.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: SOCI 1013

SOC 2013: SOCIAL PROBLEMS

Students will apply sociological concepts and methods to the analysis of current social problems in the United States, including family and community disorganization, delinquency and crime, mental illness, and intergroup relations.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: SOCI 2013

SOC 2023: CULTURAL ANTHROPOLOGY

This course introduces the concept of culture and cultural processes. It examines perceptions of race, gender, and ethnicity and compares human adaptation across cultures and through time in terms of subsistence methods, social and political organization, economics, stratification, marriage and family structure, religion, kinship, and language.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: ANTH 2013

Spanish

SPA 1003: SPANISH I

Students will learn basic skills in listening to, speaking, reading, and writing beginning Spanish.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: SPAN 1013

SPA 1013: SPANISH II

This course is a further development of skills practiced in **SPA 1003**.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

SPA 1003 (Spanish I) or permission of the instructor.

ACTS Equivalency Course ID: SPAN 1023

SPA 2003: SPANISH III

This course focuses on an intermediate development of Spanish language skills.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

SPA 1013 (Spanish II) or permission of the instructor.

ACTS Equivalency Course ID: SPAN 2013

SPA 2013: SPANISH IV

This course is a continuation of intermediate language skill development begun in **SPA 2003**.

Credits: 3

Lab Hours: 0

Week Hours: 3

Prerequisites:

SPA 2003 (Spanish III) or permission of the instructor.

ACTS Equivalency Course ID: SPAN 2023

Special Topics / Business

SBU ----: SPECIAL TOPICS / BUSINESS

Designation used for courses of current interest in business that are not included as a permanent part of our official course offerings. The title of the course will reflect the specific subject matter.

Credits: 3

Lab Hours: 0

Week Hours: 3

Special Topics / CIS

SCS ----: SPECIAL TOPICS / CIS

Provides an opportunity for students to study topics of current and/or professional interest in the field of computer information systems. Topics studied must be approved by the Division Chair of Business, Technology and Public Service and should not duplicate material already covered in the technical core.

Credits: 3

Lab Hours: 0

Week Hours: 3

Special Topics / Criminal Justice

SCJ ----: SPECIAL TOPICS / CRIMINAL JUSTICE

Provides an opportunity for students to study topics of current and/or professional interest in the field of criminal justice. Topics studied must be approved by the Division Chair of Business, Technology and Public Service and should not duplicate material covered in the technical core. Up to 6 hours equivalent credit in Special Topics will be given to persons for a combination of a certificate of completion from the Arkansas Law Enforcement Training Academy and other approved professional development hours.

Credits: 3

Lab Hours: 0

Week Hours: 3

Special Topics / Early Childhood Education

SEC ----: SPECIAL TOPICS / EARLY CHILDHOOD EDUCATION

Provides an opportunity for students to study topics of current and/or professional interest in the field of Early Childhood Education. Topics studied must be approved by the Division Chair of Business, Technology and Public Service and should not duplicate material covered in the technical core.

Credits: 3

Lab Hours: 0

Week Hours: 3

Special Topics / Fine Art

SFA ----: SPECIAL TOPICS / FINE ART

Designation used for courses of current interest in the fine arts that are not included as a permanent part of our official course offerings. The title of the course will reflect the specific subject matter.

Credits: 3

Lab Hours: 0

Week Hours: 3

Special Topics / Physical Education

SPE ----: SPECIAL TOPICS / PHYSICAL EDUCATION

Designation used for courses of current interest in physical education that are not included as a permanent part of our official course offerings. The title of the course will reflect the specific subject matter.

Credits: 3

Lab Hours: 0

Week Hours: 3

Special Topics / Social Science

SSS ----: SPECIAL TOPICS / SOCIAL SCIENCE

Designation used for courses of current interest in the social sciences that are not included as a permanent part of our official course offerings. The title of the course will reflect the specific subject matter.

Credits: 3

Lab Hours: 0

Week Hours: 3

Special Topics English

SEN --: SPECIAL TOPICS ENGLISH

Designation used for courses of current interest in English that are not included as a permanent part of our official course offerings. The title of the course will reflect the specific subject matter.

Credits: 3

Lab Hours: 0

Week Hours: 3

Special Topics General Education

SGE ----: SPECIAL TOPICS GENERAL EDUCATION

Designation used for courses of current interest in various fields of general education that are not included as a permanent part of our official course offerings. The title of the course will reflect the specific subject matter.

Credits: 3

Lab Hours: 0

Week Hours: 3

Special Topics Mathematics

SMA ---: SPECIAL TOPICS MATHEMATICS

Designation used for courses of current interest in mathematics that are not included as a permanent part of our official course offerings. The title of the course will reflect the specific subject matter.

Credits: 3

Lab Hours: 0

Week Hours: 3

Special Topics Science

SSC 29--: SPECIAL TOPICS SCIENCE

Designation used for courses of current interest in various fields of science that are not included as a permanent part of our official course offerings. The title of the course will reflect the specific subject matter. *To take a science course without the corequisite, you must have the written approval of the instructor.

Speech

SPC 1003: ORAL COMMUNICATION

Students will improve their public speaking skills by expanding their awareness of the communication process and developing a better understanding of various contexts of communication.

Credits: 3

Lab Hours: 0

Week Hours: 3

ACTS Equivalency Course ID: SPCH 1003